

# Outcomes Committee



## AGENDA

**DATE OF MEETING:** 5 May 2026

**LOCATION:** Staff Lunch Room

**TIME:** 6:30 PM

### **Statement of Ethical Obligations**

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Fairfield City and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

**AGENDA**  
**Outcomes Committee**  
**Meeting Date: 05 May 2026**

ITEM	SUBJECT	PAGE
-	<b>APOLOGIES AND REASONS ACCEPTED</b>	
-	<b>CONFIRMATION OF MINUTES</b>	

**SECTION A**  
**‘Matters referred to Council for its decision’**

There are no reports submitted for this section.

**SECTION B**  
**‘Matters submitted to the Committee for decision subject to the right of referral’**

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<b>40:</b>	<u>Information Report - 2025-2026 Operational Plan - Quarterly Report (January to March 2026)</u> File Number: 25/15309 .....	78
<b>41:</b>	<u>Information Report - Adoption of the 2026-2027 Operational Plan including the 2026-2027 Pricing Policy, Fees and Charges</u> File Number: 25/19061 .....	80
<b>42:</b>	<u>Information Report - Making the Rates and Charges for 2026-2027</u> File Number: 26/04887 .....	82

**AGENDA**  
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- 43:** Information Report - Monthly Investment Report - April 2026  
File Number: 25/23527 ..... 84
  
- 44:** Information Report - Draft State Wide Community Participation Plan  
File Number: 26/11596 ..... 86

# Outcomes Committee



## SECTION B

**'Matters submitted to the Committee for decision subject to the right of referral'**

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 32

**SUBJECT:** Fairfield City Trial Assistance to First Home Buyers Scheme

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**FILE NUMBER:** 24/10747

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**PREVIOUS ITEMS:** Divisional Update Report - Quarters 2 and 3 - Strategic Land Use Planning - Ordinary Council - 27 May 2025

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**REPORT BY:** Kerry Longford, Executive Infrastructure Contributions Planner

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### RECOMMENDATION:

That Council extend the Trial Assistance to the First Home Buyers Scheme for a further 12 months until 30 June 2027 and the Fairfield City Trial Assistance to First Home Buyers Policy (Attachment A of the Report) be updated accordingly.

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### SUPPORTING DOCUMENTS:

**AT-A** [↓](#) Fairfield City Assistance to First Home Buyers Policy 4 Pages

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### CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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### SUMMARY

The Fairfield City Trial Assistance to First Home Buyers Scheme (the Scheme) commenced in July 2024, originally for 12 months (to 30 June 2025) and was then extended for a further 12 months (to 30 June 2026).

This report recommends that the Scheme be extended for another 12 months until 30 June 2027, to ensure Council can continue supporting first home buyers seeking to live within the Local Government Area.

### Background

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Council considered the Mayoral Minute 'Help for Australian First Home Buyers' (MR4/24) on 23 April 2024 which detailed the housing affordability crisis, the costs (both Commonwealth and State) on new homes including stamp duty, the Goods and Services Tax, and the infrastructure tax on new dwellings (housing and productivity contribution) and resolved that:

*"From 1 July 2024, Council commences a trial rebating developer contributions for Australian first new home buyers who purchase a new home or build on land and pay contributions for their first home and principal place of residence in the Fairfield Local Government Area."*

The Scheme seeks to assist first home buyers of new dwellings in Fairfield City who have received the NSW Government's First Homeowner (New Homes) Grant (FHOG). Owners of a new home who received the FHOG can apply to Council to receive up to 50% of the value of the local infrastructure contribution that was paid by the developer for their dwelling.

Applicants are required to complete a Trial Assistance to First Home Buyers Scheme Application online form, including providing all other prescribed documents (including evidence of receipt of the First Homeowner Grant from Revenue NSW) to support the application.

The Scheme currently operates from 1 July 2024 to 30 June 2026 inclusive and is provided for in the 2025/2026 Council budget.

No eligible applications have been received to date. This is primarily due to the low threshold at which the FHOG activates with a maximum cost of \$600,000.00 for new homes (including apartments) and \$750,000.00 for new home/land packages.

### **Purpose**

The report seeks to extend the Scheme for a further 12 months (to 30 June 2027) even though no eligible applications have been received to date. However, future residential development in the eastern areas of Fairfield City may include smaller apartments priced within the range eligible for the FHOG and the Scheme. It is again noted that the maximum costs for the FHOG (\$600,000.00 for new homes including apartments and \$750,000.00 new home/land packages) makes eligibility difficult.

Council has previously written to the NSW Premier requesting that the maximum amounts for eligibility to the FHOG be increased to make it practically functional and reflect increasing housing costs. A response has not been received.

### **Financial Implications**

Provision for the anticipated costs of the Scheme to the amount of half of the applicable local infrastructure contribution has been included in the draft 2026-2027 Operational Plan.

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Pursuant to Section 356 of the Local Government Act 1993, following public exhibition and formal adoption into the 2026-2027 Operational Plan, the payment of assistance under the Scheme to eligible first home buyers can proceed without the need for Council to make a resolution on individual applications.

### Policy

The Trial Assistance to First Home Buyers Scheme Policy (No. 0-140) was adopted by Council in July 2024. There are no changes proposed other than an extension of the Scheme to 30 June 2027.

### CONCLUSION

The Fairfield City Trial Assistance to First Home Buyers Scheme is a mechanism implemented by Council to provide financial assistance to eligible first home buyers in Fairfield City.

It is recommended that the Fairfield City Trial Assistance to First Home Buyers Scheme Policy be extended for another 12 months to 30 June 2027 to ensure Council can continue supporting first home buyers seeking to live within the Local Government Area.

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Kerry Longford  
**Executive Infrastructure  
Contributions Planner**

#### Authorisation:

Co-ordinator Strategic Land Use Planning  
Manager Strategic Land Use Planning  
Director City Strategy

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_11.DOCX**

\*\*\*\*\* END OF ITEM 32 \*\*\*\*\*

## FAIRFIELD CITY COUNCIL – CITY PLANNING

POLICY NO. 0-140

Trial Assistance to First Home Buyers  
Scheme

## 1. BACKGROUND

Council considered a Mayoral Minute titled **Help for Australian First Home Buyers** (MR4/24) on 23 April 2024 which detailed the housing affordability crisis, the costs (both Commonwealth and State) on new homes including stamp duty, GST and the recently introduced infrastructure tax on new dwellings (housing and productivity contribution tax) and resolved that:

*“From 1 July 2024, Council commences a trial rebating developer contributions for Australian first new home buyers who purchase a new home or build on land and pay contributions for their first home and principal place of residence in the Fairfield Local Government Area.”*

A scheme will trial relief for first home buyers of new dwellings in Fairfield City who have received the NSW Governments First Home Owner (New Home) Grant (“FHOG”) between 1 July 2024 and 30 June 2025. The trial scheme will provide eligible first home buyers assistance equal to half of the amount collected for the applicable dwelling by Council for local infrastructure contribution.

The name for the trial scheme is:

**Fairfield City Trial Assistance to First Home Buyers Scheme (“the Scheme”)**

The Scheme will operate from 1 July 2024 until 30 June 2025 inclusive and is provisioned for in the 2024/25 Operational Plan. Applicants will be required to complete the Trial Assistance to First Home Buyers Scheme application form, including providing all other prescribed documents (including evidence of First Home Owner Grant from Revenue NSW) necessary to support the application.

## 2. OBJECTIVE AND GOAL

The objective of the Scheme is to provide financial assistance to first home buyers of properties within Fairfield City in light of the housing affordability crisis.

## 3. FUNDING AVAILABLE

The amount of assistance being provided will be based on the (\$) amount of local infrastructure contributions (previously referred to as development contributions) paid on the individual dwelling (ie. the property to which the application relates).

The amount of the assistance will be calculated based on 50% of the Local infrastructure contribution (\$) paid to Fairfield City Council on the individual dwelling.

The assistance (\$) amount calculated under the Scheme will be as per the contribution amount previously paid to Council (ie. will not be updated to the current CPI rate).

## FAIRFIELD CITY COUNCIL – CITY PLANNING

POLICY NO. 0-140

Trial Assistance to First Home Buyers  
Scheme

If the local infrastructure contribution has not been paid for the dwelling (property to which the application relates), then the contribution amount identified will be that conditioned in the development approval or complying development certificate (unless the applicant is the same person responsible for the non-payment). If no amount is included in the CDC approval, the amount will be calculated based on the local infrastructure contribution (at the CPI rate) at the date the approval was issued.

#### 4. ELIGIBILITY

To be eligible for funding, the:

- Applicant has received First Home Owner Grant (New Home) from Revenue NSW between 1 July 2024 and 30 June 2025 (inclusive).
- Property on which the First Home Owner Grant was issued is located within the Fairfield City Local Government Area.

The criteria (requirements) and who can apply for the First Home Owner Grant (New Home) is detailed on the Revenue NSW website<sup>1</sup>, and in summary includes:

- Buying or building your first home.
- It's a new home that no-one has lived in before.
- It's worth no more than \$600,000 (or, for a house and land package with comprehensive building contract, no more than \$750,000).
- You must also move into the property within 12 months from settlement and live there for at least 12 continuous months.

#### 5. ASSESSMENT CRITERIA

An assessment will be made by Council on each application for assistance under the Scheme based on satisfaction of the following criteria:

- Applicant has received First Home Owner Grant (New Home) between 1 July 2024 and 30 June 2025 (inclusive).
- Property on which the First Home Owner Grant (New Home) was issued is within the Fairfield City Local Government Area.
- No previous application made by the applicant or in relation to the subject property has been approved or rejected by Fairfield City Council under the Scheme.

#### 6. PAYMENT OF ASSISTANCE

Council will provide a cheque/EFT to the value of the Assistance upon approval of the application by Council.

<sup>1</sup> [First Home Owner \(New Homes\) Grant | Revenue NSW](#)

## FAIRFIELD CITY COUNCIL – CITY PLANNING

POLICY NO. 0-140

Trial Assistance to First Home Buyers  
Scheme

## 7. PROCESS AND TIMING

The trial First Home Buyers Assistance Scheme will operate from 1 July 2024 to 30 June 2025. The First Home Owners Grant receipt must be dated within the timeframe of the scheme (i.e. between 1 July 2024 and 30 June 2025).

An application may be submitted to Council outside the 30 June 2025 end date if the FHOG receipt is dated within the scheme timeframe until 30 September 2025. This sunset provision will allow for the submission and processing of any applications at the end of the trial period.

## 8. HOW TO APPLY / PROCESS OF APPLICATION

A First Home Buyers Assistance Scheme application form will be required to be completed and lodged with Council. The form will include details of:

- Applicant/s name
- Contact details
- Property address (for which the FHOG issued)

The application will also require evidence of receipt of:

- First Home Owner Grant (New Homes) and give consent for Council to contact Revenue NSW to confirm the validity of the grant.

## 9. RELEVANT LEGISLATION

Environmental Planning and Assessment Act 1979  
 Environmental Planning and Assessment Regulation 2021  
 Local Government Act 1993  
 Local Government (General) Regulation 2021  
 First Home Owner Grant and Shared Equity Act 2000

## 10. RELATED POLICIES

Fairfield City Council Operational Plan  
 Pricing Policy, Fees and Charges  
 Fairfield City Local Infrastructure Contributions Plan 2023 (s.7.11 & s.7.12)

## FAIRFIELD CITY COUNCIL – CITY PLANNING

POLICY NO. 0-140

Trial Assistance to First Home Buyers  
Scheme**11. RISKS**

There are a number of potential risks associated with the Assistance to First Home Buyers Scheme, including (but not limited to):

- Documentation provided with the application, specifically evidence of First Home Owners (New Home) Grant (FHOG) documentation being fraudulent.
- Council providing assistance based on local infrastructure contributions that have been conditioned on CDC but are unpaid.

**12. REVIEW DATE**

The Policy will be reviewed at the end of the Trial Assistance to First Home Buyers Scheme (30 June 2025) or sooner as required.

**13. AUTHORISATION**

This Policy first came into force on the date of its adoption and will be in operation during the period of the Trial Assistance to First Home Buyer Scheme or as extended. The Policy will be updated by City Strategic Planning by 30 June 2025 if the Scheme is extended.

The Policy was adopted by Council resolution on 23 July 2024, Outcomes Supplementary Item 82.

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 33

**SUBJECT:** Councillor Access to Information and Staff Interaction Policy

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**FILE NUMBER:** 09/01989

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**PREVIOUS ITEMS:** 24 - Councillor Access to Information and Staff Interaction Policy - Outcomes Committee - 12 Apr 2022

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**REPORT BY:** Sonja Drca, Manager Governance and Audit

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### RECOMMENDATION:

That the Councillor Access to Information and Staff Interaction Policy, be adopted.

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### SUPPORTING DOCUMENTS:

**AT-A** [↓](#) Councillor Access to Information and Staff Interaction Policy 7 Pages

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### CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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### SUMMARY

This report provides a review of the Councillor Access to Information and Staff Interaction Policy (Policy).

### Background

One of Council's key governance policies is the Councillor Access to Information and Staff Interaction Policy. The objectives of this Policy are to:

- Ensure councillors have access to the information necessary to exercise their statutory roles effectively.
  - Ensure councillors receive information and advice in an orderly, courteous and regulated manner to support the performance of their civic duties.
  - Provide guidance on appropriate interactions between councillors and staff.
  - Provide guidance on how councillors may access Council information, distinguishing between access for the purpose of carrying out a civic duty and access for personal interest.
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## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

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- Ensure interactions between councillors and staff are positive, respectful and professional.

This Policy was developed to ensure alignment with the Code of Conduct and to provide greater clarification of the respective roles and responsibilities of councillors and staff. The Policy also promotes a professional working relationship and effective communication between councillors and staff.

### Review

Following the September 2024 elections, Council has been awaiting the release of the updated Model Code of Conduct, which informs this policy. To date, Council has not received notification that the Model Code has been released. Upon its release, Council will undertake a further review of this policy, including broader consultation with staff, management and the Consultative Committee.

The attached Policy highlights the changes to the existing Policy in **yellow**. These changes are primarily administrative in nature and reflect updates to the organisational structure including changes to position titles.

In association with the Policy, Council maintains a List of Authorised Contact Officers for councillors. This list is regularly reviewed and updated to ensure it remains current. A copy of the list is maintained in the Stellar Library and is accessible to all councillors.

### Consultation

The revised draft Policy was reviewed in consultation with the Director People, Culture and Operations and the General Manager. The draft Policy was subsequently presented to the Executive Leadership Team (ELT) where it was endorsed on 29 April 2026 for submission to the Outcomes Committee for final adoption.

### Implementation

Following approval, the Policy will be updated and implemented across Council. The Policy will be accessible on Council's intranet site (FirstCall) and Stellar Library.

To maintain staff awareness and understanding, training and information sessions will continue to be delivered for Contact Officers identified in the List of Authorised Contact Officers for councillors. This listing will also be regularly maintained by the Manager Governance and Audit.

The Councillor Access to Information and Staff Interaction Policy (Attachment A) is submitted for approval.

### Conclusion

**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 33**

It is recommended that Council adopt the revised Councillor Access to Information and Staff Interaction Policy, as attached to this report.

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Sonja Drca  
**Manager Governance and Audit**

**Authorisation:**  
Director People Culture and Operations

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_14.DOCX**

\*\*\*\*\* END OF ITEM 33 \*\*\*\*\*



<b>FAIRFIELD CITY COUNCIL – GOVERNANCE</b>	
Policy- 006	<b>COUNCILLOR ACCESS TO INFORMATION AND STAFF INTERACTION POLICY</b>

## 1. BACKGROUND

A good relationship between councillors and staff is based, in large part, on both having a mutual understanding and respect for each other's roles and responsibilities. These are defined in the Local Government Act 1993 (the LGA) and the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

The *Local Government Act 1993* ("the Act") provides for distinctly different roles for Councillors and staff to play in Council. There needs to be interaction between Councillors and staff members, particularly regarding access to and in the provision of information to effectively integrate policymaking and service delivery.

In broad terms, a councillor's role is a strategic one. As members of the governing body, councillors are responsible not only for representing the community, but also for setting the strategic direction of the council and keeping its performance under review. A comprehensive outline of the role of a councillor is provided in Clause 4.2 of this Policy.

The role of council staff, under the leadership of the **City General** Manager, is to carry out the day-to-day operations of the council and to implement the decisions, plans, programs and policies adopted by the governing body.

Councillors need access to information about the council's strategic position and performance to perform their civic functions effectively. Provisions that specify how Councillors access information and interact with staff should actively support Councillors in their role. At the same time Councillors must actively avoid creating any perceptions of wrongdoing when exercising their rights as elected representatives, particularly the appearance of trying to influence staff improperly.

Council recognises that councillors are entitled to request information about a range of issues. However, in requesting information, councillors should not be seeking to interrogate the intricate details of the council's operations or to direct or influence staff in the performance of their duties. Councillors should also recognise that a council's resources are finite, and they need to be mindful of the impact of their requests.

## 2. OBJECTIVES

The objectives of this Policy are to:

- ensure Councillors have access to information necessary for them to exercise their statutory role effectively
- ensure that Councillors receive information and advice in an orderly, courteous and regulated manner to help them in the performance of their civic duty
- provide guidance on appropriate interactions between Councillors and staff
- provide guidance on how Councillors can access Council information, ensuring clear differentiation between access for the purpose of carrying out a civic duty and access for personal interest.
- ensure that interactions between councillors and staff are positive, respectful and professional.



FAIRFIELD CITY COUNCIL – CORPORATE GOVERNANCE	
Policy006	COUNCILLOR ACCESS TO INFORMATION AND STAFF INTERACTION POLICY

### 3. STAKEHOLDERS

The Mayor, Councillors, the **City General** Manager and Council staff.

### 4. APPLICATION & IMPLEMENTATION

#### 4.1 Application and Relationship with other Policies and Codes

This Policy is supplementary to the Code of Conduct and the Code of Meeting Practice. To the extent of any conflict exists, the provisions of those Codes prevail over this Policy.

This Policy applies to all interactions between Councillors and staff whether in-person, online (including social media and virtual meeting platforms), by telephone, email, writing or any other form of communication.

Its aim is to facilitate a positive working relationship between councillors, as the community's elected representatives and staff, who are employed to administer the operations of the Council. This Policy provides direction on interactions between councillors and staff to assist both parties in carrying out their day-to-day duties professionally, ethically and respectfully.

This Policy applies whenever interactions between councillors and staff occur including inside or outside of work hours and at both council and non-council venues and events.

#### 4.2 The Role of a Councillor

Section 232 of the Act sets out the role of a Councillor in the following way:

- (1) *The role of a councillor is as follows—*
  - (a) *to be an active and contributing member of the governing body,*
  - (b) *to make considered and well informed decisions as a member of the governing body,*
  - (c) *to participate in the development of the integrated planning and reporting framework,*
  - (d) *to represent the collective interests of residents, ratepayers and the local community,*
  - (e) *to facilitate communication between the local community and the governing body,*
  - (f) *to uphold and represent accurately the policies and decisions of the governing body,*
  - (g) *to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.*
- (2) *A councillor is accountable to the local community for the performance of the council.*



FAIRFIELD CITY COUNCIL – CORPORATE GOVERNANCE	
Policy006	<b>COUNCILLOR ACCESS TO INFORMATION AND STAFF INTERACTION POLICY</b>

The principal obligation of staff is to ensure Councillors can undertake their role effectively. To achieve this, the City General Manager and Council staff have a positive responsibility to provide information and access to information. The Fairfield City Council's Code of Conduct (the Code) states:

- 8.1 *The General Manager is responsible for ensuring that Councillors and administrators can access information necessary for the performance of their official functions. The General Manager and Public Officer are also responsible for ensuring that members of the public can access publicly available Council information under the Government Information (Public Access) Act 2009.*
- 8.2 *The General Manager must provide Councillors and administrators with the information necessary to effectively discharge their official functions.*
- 8.3 *Members of staff of Council must provide full and timely information to Councillors and administrators sufficient to enable them to exercise their official functions and in accordance with Council procedures.*
- 8.4 *Members of staff of Council who provide any information to a particular Councillor in the performance of their official functions must also make it available to any other Councillor who requests it and in accordance with Council procedures.*

#### 4.3 Obligations of Councillors

In the course of providing information to Councillors and generally interacting with them in relation to Council business, Clause 7.2 of the Code states that Councillors must not:

- a) *direct council staff other than by giving appropriate direction to the General Manager by way of council or committee resolution, or by the Mayor or Administrator exercising their functions under Section 226 of the LGA*
- b) *in any public or private forum, direct or influence, or attempt to direct or influence, any other member of the staff of the council or a delegate of the council in the exercise of the functions of the staff member or delegate*
- c) *contact a member of the staff of the council on council-related business unless in accordance with the policy and procedures governing the interaction of councillors and council staff that have been authorised by the council and the general Manager*
- d) *contact or issue instructions to any of the Council's contractors, including the Council's legal advisers, unless by the Mayor or Administrator exercising their functions under Section 226 of the LGA.*

*Despite Clause 7.2, councillors may contact the Council's external auditor or the Chair of the Council's Audit, Risk and Improvement Committee to provide information reasonably necessary for the external auditor or the Audit, Risk and Improvement Committee to effectively perform their functions.*



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#### 4.4 Authorised Contact Officers

Staff members provide important services to Councillors to support them in the performance of their civic duties. Contact between Councillors and staff will be managed to ensure that Councillors are able to access the most appropriate staff.

- 4.4.1 Councillors are authorised to contact staff directly as identified on the *List of Authorised Contact Officers for Councillors* which is held and maintained by the Manager Governance & Legal Audit.

**Note:** An updated *List of Authorised Contact Officers for Councillors* is published in the Stellar Library which Councillors have access to.

- 4.4.2 Should a Councillor contact a staff member who is not the appropriate person, the staff member is expected to refer the Councillor to the appropriate staff member or to the *List of Authorised Contact Officers for Councillors*.
- 4.4.3 If a Councillor is not sure who the appropriate Contact Officer is, they should contact the Manager Governance and Legal Audit, any of the Group Managers, Directors or City General Manager who will attend to the matter or advise the name of the appropriate Contact Officer.
- 4.4.4 Councillors may receive constituent representations on routine matters where a staff member not on the *List of Authorised Contact Officer for Councillors* is the Contact Officer for a particular matter eg. a letter written to a constituent may have the staff member's name as the contact.

In these circumstances, Councillors should contact the appropriate Officer on the *List of Authorised Contact Officer for Councillors* to enable the Officer to attend to the enquiry.

#### 4.5 Request by Councillor for Staff to Attend a Meeting

Where a Councillor wishes to request a staff member to attend a meeting including site meetings, the Councillor is required to:

- 4.5.1 Only contact authorised Contact Officers (refer to *List of Authorised Contact Officer for Councillors*)
- 4.5.2 Make the request in person or via telephone or email to the appropriate Contact Officer or the Manager Governance & Legal Audit.
- 4.5.3 Provide sufficient context, notice and information to the Contact Officer to ensure they and/or the applicable Council staff can attend and sufficiently prepare.



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Notwithstanding these specific provisions, it is recognised and expected that the Mayor has a day to day need to discuss a range of matters with Council staff. In these circumstances the Mayor will enquire as to the availability of staff concerned to enable appropriate discussion or enquiry.

#### 4.6 Access to Council offices

As elected members of Council, Councillors are entitled to have access to the Council Chamber, Committee Rooms, Councillor's Room and public areas of the Council's buildings. Bookings are required for the use of the Councillors' Room. If a Councillor wishes to enter a staff-only area of the Administration Centre or any other Council site, they are required to:

- 4.6.1 Make the request in person or via telephone or email to the appropriate Contact Officer or the Manager Governance & Legal Audit
- 4.6.2 Be accompanied by a Contact Officer or the Manager Governance & Legal Audit at all times.

#### 4.7 Access to Council Information by Councillors

Where a Councillor has a civic, as opposed to a personal interest in a matter, the Councillor can request the appropriate Contact Officer to provide access to information relevant to that matter. Councillors wishing to be provided with specific information may do so by:

- 4.7.1 Making the request during a Councillor Briefing Workshop, Committee or Council meeting
- 4.7.2 Making the request in person or via telephone or email to the appropriate Contact Officer or the Manager Governance & Legal Audit.

Councillors must, to the best of their knowledge, be specific about what information they are requesting and make their requests respectfully. Where a councillor's request lacks specificity, the City General Manager or staff member authorised to manage the matter is entitled to ask the councillor to clarify their request and the reason(s) why they are seeking the information.

Contact Officer/s will endeavour to provide all applicable information requested about a matter, except in circumstances:

- 4.7.3 Where the information is not available
- 4.7.4 Where the compilation of such information will require a significant allocation of Council resources;
- 4.7.5 Where the provision of information requested is prohibited by law.

If a Contact Officer denies a Councillor's request to provide information, a written response to the Councillor outlining the reasons for the decision must be provided. In such circumstances the Councillor may:



FAIRFIELD CITY COUNCIL – CORPORATE GOVERNANCE	
Policy006	COUNCILLOR ACCESS TO INFORMATION AND STAFF INTERACTION POLICY

- 4.7.6 Make a request to the City General Manager or Public Officer for a reconsideration of the decision. If the City General Manager or Public Officer refuses a Councillor request for access to information or a record, the Councillor may subsequently seek access to the information through a resolution of Council.

Where a Councillor wishes to examine an official file on a matter, arrangements will be made by the Contact Officer in conjunction with the Manager Governance & Legal Audit, for this to occur in a suitable location at the Administration Centre.

Information made available to one Councillor must be available to all Councillors if requested.

#### 4.8 Inappropriate interactions

Clause 7.6 of the Code also prohibits a number of types of interactions between staff and Councillors. In particular the Code states that Councillors and staff must not engage in the following inappropriate interactions:

- a) *councillors and administrators approaching staff and staff organisations to discuss individual or operational staff matters (other than matters relating to broader workforce policy), grievances, workplace investigations and disciplinary matters*
- b) *council staff approaching councillors and administrators to discuss individual or operational staff matters (other than matters relating to broader workforce policy), grievances, workplace investigations and disciplinary matters*
- c) *subject to Clause 8.6, council staff refusing to give information that is available to other councillors to a particular councillor*
- d) *councillors and administrators who have lodged an application with the council, discussing the matter with council staff in staff-only areas of the council*
- e) *councillors and administrators approaching members of local planning panels or discussing any application that is either before the panel or that will come before the panel at some future time, except during a panel meeting where the application forms part of the agenda and the councillor has a right to be heard by the panel at the meeting*
- f) *councillors and administrators being overbearing or threatening to council staff*
- g) *council staff being overbearing or threatening to councillors or administrators*
- h) *councillors and administrators making personal attacks on council staff or engaging in conduct towards staff that would be contrary to the general conduct provisions in Part 3 of this code in public forums including social media*
- i) *councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make*
- j) *council staff providing ad hoc advice to councillors and administrators without recording or documenting the interaction as they would if the advice was provided to a member of the community*
- k) *council staff meeting with applicants or objectors alone AND outside office hours to discuss planning applications or proposals*
- l) *councillors attending on-site inspection meetings with lawyers and/or consultants engaged by the council associated with current or proposed legal proceedings unless permitted to do so by the council's general manager or, in the case of the mayor or*



<b>FAIRFIELD CITY COUNCIL – CORPORATE GOVERNANCE</b>	
Policy006	<b>COUNCILLOR ACCESS TO INFORMATION AND STAFF INTERACTION POLICY</b>

*administrator, unless they are exercising their functions under Section 226 of the LGA.*

## 5. RELATED POLICIES/PROCEDURES/GUIDELINES

Under Careful Consideration: Key issues for Local Government, Guidelines to Reduce Conflicts of Interests in Councils, ICAC 1997

Office of Local Government Circular 19-13

Office of Local Government Circular 21-08

Office of Local Government Consultation Draft – Model Councillor and Staff Interaction Policy

Code of Conduct

Code of Meeting Practice

Councillors Expenses and Facilities Policy

Statement of Business Ethics

Public Interest Disclosures Policy

Appropriate Workplace Behaviour Policy

List of Authorised Contact Officer for Councillors

## 6. RELEVANT LEGISLATION

Local Government Act 1993 and associated Regulation

Public Interest Disclosures Act 1994

Government Information (Public Access) Act 2009

Privacy and Personal Information Protection Act 1998

## 7. VARIATION

Council reserves the right to cease, modify or vary this Policy and will do so in accordance with Council's established consultation processes.

## 8. REVIEW DATE

This Policy will be reviewed within 4 years of its authorisation or when a change to governing legislation occurs, whichever is sooner.

The Manager Governance & Legal Audit has responsibility for review of this Policy.

## 9. AUTHORISATION

This Policy was approved by Council resolution on 24 September 2013.

This Policy was approved by Council resolution on 10 February 2015.

This Policy was approved by Council resolution on 12 April 2022 (Outcomes Item 24).

This Policy was approved by Council resolution on 00 May 2026 (Outcomes Item #).

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 34

**SUBJECT:** Cultural Event Sponsorship Fund Policy

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**FILE NUMBER:** 25/16169

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**PREVIOUS ITEMS:** 72 - Cultural Event Sponsorship Fund Policy - Outcomes Committee - 13 Jul 2021

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**REPORT BY:** Sonja Drca, Manager Governance and Audit

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### RECOMMENDATION:

That the Cultural Event Sponsorship Fund Policy, be adopted.

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### SUPPORTING DOCUMENTS:

**AT-A** [↓](#) Cultural Event Sponsorship Fund Policy

5 Pages

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### CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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### SUMMARY

The Cultural Event Sponsorship Fund (Fund) was established to provide financial assistance to community groups delivering cultural events within the Fairfield Local Government Area (LGA) and is intended to cover areas where other grants are not suitable or available.

The Cultural Event Sponsorship Fund Policy recognises the importance of supporting community groups that promote social inclusion and diversity within the Fairfield LGA. The Fund aims to support to cultural events that deliver social and economic benefits to the Fairfield LGA.

### Policy Review

The Policy sets out the eligibility criteria, governance and procedural requirements for the administration of the Fund. The Fund provides an annual budget allocation of \$25,000.00 to support eligible cultural events. The Policy was last adopted by Council on 13 July 2021 and is due for review.

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## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

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The Policy has been assessed for completeness, consistency and legislative compliance. A revised version is attached for Council's review and recommended adoption. The proposed changes, as highlighted in the Draft Policy (Attachment A), do not alter the purpose of the Fund or the established process for applying for financial assistance.

### Consultation

As the proposed amendments to the Draft Policy are minimal, no consultation was required.

### Implementation

Subject to Council approval, the Policy will be published on Council's intranet site, website and Stellar Library.

Staff communication is not required, as the Policy is administered by the Governance and Audit Division, which is the designated policy owner of the Policy and has been involved in the review process.

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Sonja Drca  
**Manager Governance and Audit**

**Authorisation:**  
Director People Culture and Operations

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_15.DOCX**

\*\*\*\*\* END OF ITEM 34 \*\*\*\*\*

## FAIRFIELD CITY COUNCIL – GOVERNANCE

## POLICY 121

## Cultural Event Sponsorship Fund



## SECTION 1 - INTRODUCTION

## BACKGROUND

In response to community priorities, Fairfield City Council has made the following commitment to its community as identified in the Fairfield City Plan under Theme 1 – Community Wellbeing to ensure ‘a diverse community of many cultures that is valued and celebrated’ by establishing a sponsorship program as recorded in the 2017-2018 Operational Plan for cultural events held throughout the City during the financial year.

In part this commitment acknowledges that Council has a community leadership role and that it must promote, recognise and support community organisations in their delivery of community initiatives and events and ensure that Council’s philanthropic efforts are carried out in the public interest of the Fairfield Local Government Area (LGA).

In response to community priorities, Fairfield City Council has maintained a commitment to supporting its community in line with the Fairfield City Plan under Theme 1 – Community Wellbeing. The Plan seeks to ensure “a diverse community of many cultures that is valued and celebrated.” This commitment is demonstrated through the establishment and ongoing delivery of a sponsorship program that supports cultural events held across the City each financial year.

This commitment recognises Council’s community leadership role and its responsibility to promote, recognise and support community organisations in the delivery of initiatives and events. It also ensures that Council’s philanthropic activities are conducted in a transparent manner and are in the public interest of the Fairfield Local Government Area (LGA).

## PURPOSE

This Policy establishes a Cultural Event Sponsorship Fund to enable community groups to seek financial assistance towards inclusive cultural events that demonstrate social and economic benefits to Fairfield City. The Fund is intended to cover areas of support where other Donation Funds or grants are not suitable or available.

## LEGISLATIVE CONTEXT

Name	Location
Local Government Act 1993	Section 356 requires that Council may only contribute money, or otherwise grant financial assistance, to persons in accordance with a resolution of Council.
Local Government (General) Regulation 2005	In accordance with Section 207, Council’s Manager Governance and Legal Audit will maintain a record of all donations approved under the Fund and ensure that the details of expenditure are recorded in Council’s finance system with enough detail to allow for auditing purposes.

## FAIRFIELD CITY COUNCIL – GOVERNANCE

## POLICY 121

## Cultural Event Sponsorship Fund

**STAKEHOLDERS**

The Mayor, Councillors, staff and Fairfield LGA community.

**SECTION 2 - POLICY****OBJECTIVE AND GOALS**

The objectives of this Policy and associated Fund are to provide:

- Funds to cultural events held in Fairfield City
- Events that attract Fairfield residents from a variety of cultural backgrounds (social inclusion)
- Events that demonstrate social and economic benefits to Fairfield City
- Necessary governance arrangements to ensure the proper administration of the Policy

**POLICY STATEMENT****Funding Criteria**

The following criteria apply to applications made for funding under this Policy. The requirements must be read together: Funds are to provide assistance to organisations that celebrate inclusion and diversity by way of cultural events which demonstrate social and economic benefit to Fairfield City.

Funds will only be made to not-for-profit and charitable organisations that are based in or serve individuals who reside in the Fairfield LGA.

The cultural event must be held using Council owned or managed land.

Applications which fall into the criteria, outlined in the list below, will be deemed ineligible under this Fund. This includes applications received that:

- are in lieu of reimbursement expenses associated with labour or services
- request the waiving of a Council fee
- are for payment of insurance(s)
- are from any government organisation or agency
- are for the purpose of attaining private or commercial gain
- does not provide a direct benefit to the Fairfield LGA
- have been previously funded from another Council donation or grants scheme.

Sponsorship amounts will be up to a maximum of \$2,500.00 per cultural event and organisation.

Sponsorship will be granted according to the size of the event and benefit to the City.

Successful applicants will be limited to one grant every 2 years. Further requests for funding will be considered 2 years after receiving initial funding.

## FAIRFIELD CITY COUNCIL – GOVERNANCE

## POLICY 121

## Cultural Event Sponsorship Fund



The Manager Governance and **Legal Audit** will oversee the implementation of the Fund.

Applications will be assessed against the funding criteria by the Manager Governance and **Legal Audit** and considered on their merits and dependent upon the availability of funds.

Successful applications will be reported to Council for final approval by a full Council resolution.

### Application, Implementation and Procedures

Applications are to be lodged in writing with Fairfield City Council, no more than 6 months prior to the event.

Applications must include a duly completed Cultural Event Sponsorship Fund Application Form which includes:

- Name of organisation seeking the funds.
- Purpose of the funds specifically outlining:
  - the cultural event that will be sponsored
  - the need/justification for the donation
  - its benefit to the Fairfield LGA ie. inclusion of all residents, social and economic
  - where any funds will be expended
  - an indication of the total expenses/budget being requested.
- If requested, at least 2 references testifying to the bona fides of the requesting organisation.
- relevant contact details:
  - physical and postal address
  - phone number and/or email address
  - the details for payment of any approved financial support
- Relevant insurance documents for the event

Council provides these funds on the grounds that the Applicant is willing to:

1. have a representative attend a Council Meeting to receive the donation in person or the Mayor or Councillor/s present the cheque at the event;
2. provide applicable receipt/s of expenditure; and
3. acknowledge Council's contribution at the event and/or within relevant documentation by way of Council logo or banner which can be supplied by Council's Communication and Marketing Division.

Recipients of funds are expected to participate in any presentation ceremony/ies eg. Ordinary Meeting of Council, where they will be presented with a certificate signifying they are a Cultural Event Sponsorship Fund recipient.

Successful applications will be for a period of one year and shall be expended in the 12 month period succeeding when it is awarded. The recipient must provide proof of use of FCC Funds at the completion of the venture.

## FAIRFIELD CITY COUNCIL – GOVERNANCE

## POLICY 121

## Cultural Event Sponsorship Fund



Funds awarded will only apply to the event for which it is intended.

In the event of cancellation or other extenuating circumstances or where an event is terminated, monies paid to the individual will be need to be reimbursed to Council, as soon as practicable.

A successful application shall terminate before its due date if the recipient:

- fails to fulfil any of the conditions of the event;
- relinquishes the funds;
- ceases to engage in the event to be funded.

Organisations are expected to apply responsible management of any funds received from Council.

Council will not be held responsible for any financial loss incurred by an applicant when preparing the Application Form.

### Contact Details

Please direct all questions concerning this Policy and/or your application to:

Manager Governance & Legal Audit  
 Telephone: 9725 0226  
 Fairfield City Council  
 PO Box 21  
 Fairfield NSW 1860  
[governance@fairfieldcity.nsw.gov.au](mailto:governance@fairfieldcity.nsw.gov.au)

### Funding

Funds for the Cultural Event Sponsorship Fund will be allocated from the annual budget.

Any funding made by Council is at the discretion of the Council and are subject to available funding - applications meeting the eligibility criteria may not necessarily receive funding.

## SECTION 3 - GOVERNANCE

### RELATED POLICIES/PROCEDURES

Mayoral Community Benefit Fund  
 Mayoral Donations Fund Policy  
 Mayoral Scholarship Policy  
 Councillors Donation Fund Policy  
 Community Volunteer Fund Policy  
 Language & Cultural Awareness Fund Policy  
 Grants Management Policy

## FAIRFIELD CITY COUNCIL – GOVERNANCE

POLICY 121

Cultural Event Sponsorship Fund

**RESPONSIBILITY**

Policy Owner

The Manager Governance & Legal Audit has responsibility for the review of this policy.

**RISK**

The risk associated with this policy not being implemented is that donations will not be processed in an efficient and effective manner and the loss of opportunity for residents of the Fairfield Local Government Area (LGA).

**VERSION CONTROL AND CHANGE HISTORY**

Version Number	Approval Date	Approved by	Amendment
01	13 June 2017	Council (Outcomes Committee Item 69)	Adopted
02	13 July 2021	Council (Outcomes Committee Item 72)	Policy review
03	00 May 2026	Council (Outcomes Committee Item #)	Policy review

Council reserves the right to cease, modify or vary this Policy and will do so in accordance with Council's established consultation processes.

**REVIEW DATE**

This Policy will be reviewed every 4 years from the date of Council approval.

**AUTHORISATION**

This Policy was adopted by Council resolution on 13 July 2021 (Outcomes Item 72).

This Policy was adopted by Council resolution on 00 Month 2026 (Outcomes Item #).

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 35

**SUBJECT:** Major Projects Update - April 2026

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**FILE NUMBER:** 23/34318, 23/13402

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**REPORT BY:** Mohammad Mamun, Project Manager; Mario Rajanayake, Senior Contracts and Planning Engineer; Suhail Sayeed, Contracts and Planning Co-ordinator; Nina Tran, Project Manager; Mark Gray, Major Projects Co-ordinator

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### RECOMMENDATION:

That the report be received and noted.

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### SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

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### CITY PLAN

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

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### SUMMARY





The high-level status of the major projects is shown in the following table.

Project	Status	Summary of Critical or Evolving Risk
Fairfield Showground Community and Events Centre		The response to the State Significant Development Application (SSDA) draft conditions was submitted on 20 April 2026. Replacement amenities strategy was approved and the alternate approach is being implemented. New access road and car parking procurement (Request for Tender - RFT117-26) was released on 19 March 2026 and closed on 30 April 2026. Main building construction request for tender was authorised for release to the selective panel on 5 May 2026.




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Project	Status	Summary of Critical or Evolving Risk
Brenan Park		Detailed design and tender preparation continue. Additional work to address NSW Environment Protection Authority (EPA) requirements has delayed tender issue. Project is delayed from original schedule.
Avenel Park		The Aboriginal Heritage Impact Permit (AHIP) has been resubmitted to Heritage NSW for evaluation. Project is significantly delayed from original schedule.
Bold Park Remediation		Council appointed a contractor to undertake site remediation and playground works at its meeting on 28 April 2026.
Powhatan Park Floodlight Renewal		Works progressing with the first 2 light poles installed. The remaining 2 are progressing now.

Key:

	<b>Critical risk or issue affecting project delivery</b>
	<b>Evolving risk to be managed</b>
	<b>Project on track</b>

Key actions or activities in the last month:

- Showground's Community and Events Centre
  - Draft SSDA conditions response provided.
  - Alternate procurement strategy for the replacement amenities approved and procurement commenced.
  - Tender for the roads and car parks early works closed on 30 April 2026.
  - Tender for the construction of the main building authorised for release to the selective panel on 5 May 2026.
- Brenan Park
  - Design development continuing for resolution of detailed design for tendering.
  - Planning for the request for tender to the landscape panel in 2026 continues.
  - NSW EPA requirements for additional information to support the Remedial Action Plan being sourced. This creates a delay in the project as tender release is dependent on the Remedial Action Plan and associated Chemical Control Order being approved.
- Mimosa Road Detention Basin / Powhatan Park Floodlighting
  - The detention basin outlet structure was issued Practical Completion on 27 March 2026.
  - This project is now in Defects Liability for 12 months.

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- Bold Park Remediation
  - Council approved the tender panel's recommendation and awarded the contract at its April meeting.
- Powhatan Park Floodlight Renewal
  - Staged construction works continue.

### PROJECT: FAIRFIELD SHOWGROUND COMMUNITY AND EVENTS CENTRE (FCEC)

The Community and Events Centre (SP24913) is a community and events facility integrated with Fairfield Showground's operations.

In November 2023, the Council engaged Noel Bell Ridley Smith and Partners (NBRS) as the lead architect for the design development of the Showground facility. Savills Project Management Pty Ltd has been appointed to provide specialist project management services to support project delivery.

#### Project Status Overview

The key tasks and activities in progress are:

- Review of Environmental Factors (REF) for a new 2-way circulation service road and car parking on site was approved in January 2026. A modification to this REF to allow for a new sewer design is underway.
- RFT 117-26 Fairfield Showground Construction of Roads, Carpark and Underground Services closed on 30 April 2026 with tender evaluation commenced.
- Alternate procurement strategy for modular amenity buildings implemented.
- Request for tender for the main building construction authorised for release to the selective panel on 5 May 2026.
- Response to the draft conditions for the SSSA provided.
- Demolition of unneeded buildings under the new facilities footprint completed.
- Authority approvals for sewer, water and power being managed.
- Adjustments to power distribution across the site to facilitate new building and modular amenities.
- Preparation for the notification to the Office of Local Government (OLG) under the Capital Expenditure (CAPEX) Guidelines.

#### Project Scope

No changes to the project scope have been requested in the past month.

#### Project Exclusions

The project includes the concept design for the overflow car park on the adjacent golf course (as the access influences the road layout and parking numbers). However, funding for the design and construction of the overflow parking area and access road/bridge is not included in the project.

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Figure FCEC 1: Renders of the new facility.

### Construction Staging

To ensure the continued operation of the Showground during construction of the new road, a temporary 2-way access road is being established within the site (see following Figure).

This temporary arrangement allows contractors to separate construction traffic from public and event-related movements, significantly reducing disruption to ongoing activities at the Showground.

It enables works to proceed safely while maintaining uninterrupted access for staff, visitors, and event operations. This approach also improves site safety, by minimising interaction between construction traffic and the public.

### Grant Agreement

Council nominated the Community and Event Centre for the Local Government allocation under the Western Sydney Infrastructure Grants (WSIG) program. A funding deed variation request was submitted for a revised project scope (arising from the change from recreation focus to events/entertainment focus) in May 2025. This variation request was approved in August 2025.

Council has raised 2 questions with the funding body:

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1. Is additional funding available through the grant program to offset recent inflationary pressures from the fuel shortage? This is also a request from several Councils involved in the program.
2. If the fuel shortage disrupts the current tendering arrangements and pushes delivery completion dates out, will extensions of time be provided under the grant agreement?

These questions are yet to be responded to formally from the grant funding body.

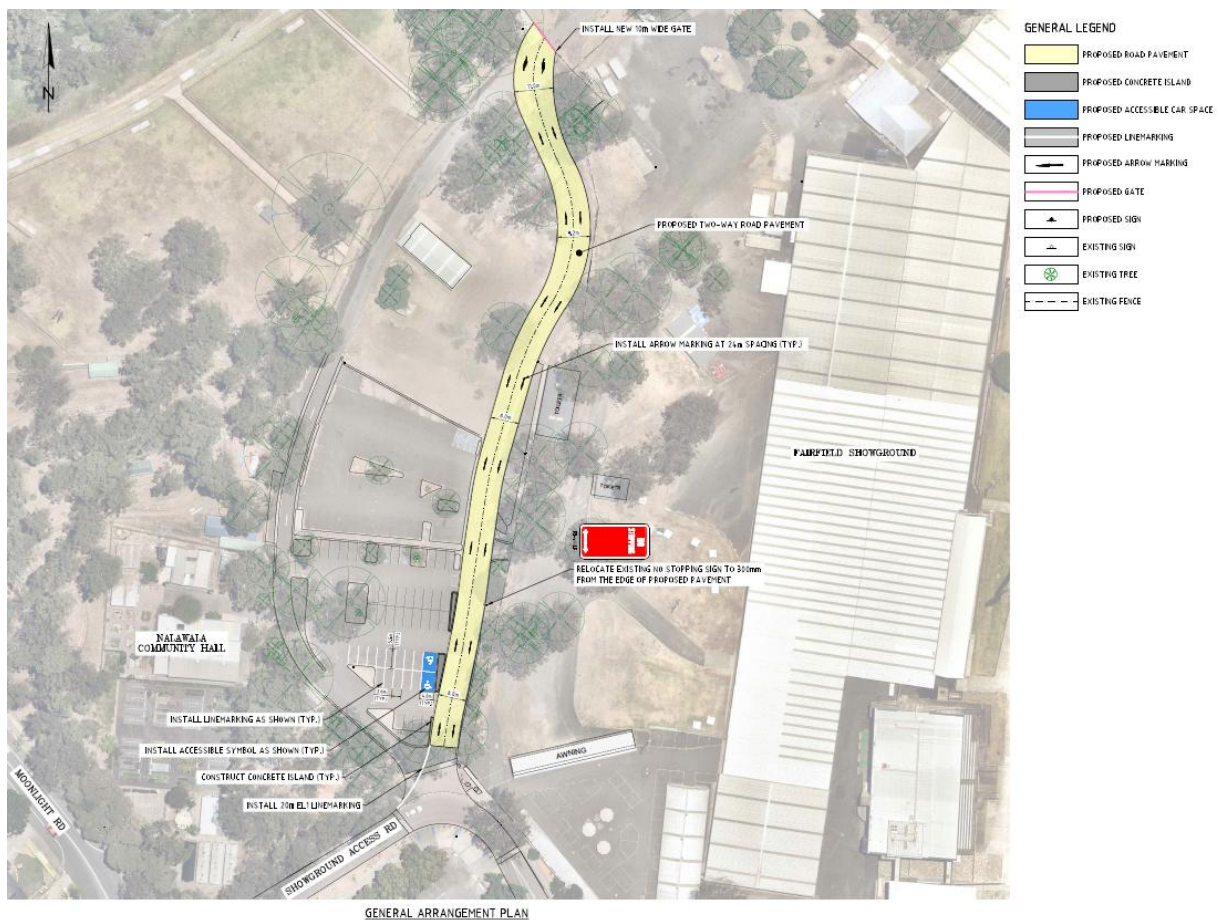


Figure FCEC 2: Temporary 2-way road proposal.

## Project Funding

The project involves a significant expenditure of funds to build the new facility.

Council adopted the 2025/26 – 2028/29 Delivery Program at the Council Meeting on 27 May 2025. This included the Community and Event Centre funding as follows:

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Funding Source	2025/26	2026/27	2027/28	2028/29
General	\$33			
Infrastructure Reserve		\$2,639	\$13,960	
Section 7.11		\$1,235		
Section 7.12	\$5,000	\$3,000	\$4,540	
WSIG Grant	\$7,500	\$13,724		
<b>Total</b>	<b>\$12,533</b>	<b>\$20,598</b>	<b>\$18,500</b>	

*Note: Values are in '000's.*

A key element of the project funding is the WSIG – Council Allocation of \$28 million.

The overall cost of the project is set to not exceed \$60 million within the existing scope.

### Project Milestones

Key Milestones	Target Date	Status
<b>MAIN FACILITY</b>		
Concept Design Revision	June 2024	Complete
Consultant Reports for SSDA submission	May 2025	Complete
SSDA Lodgement	September 2025	Complete
Expression of Interest (EOI)	September 2025	Complete
Detailed Design Completion	December 2025	Complete
Select RFT for Main Building Construction	May 2026	Delayed
Construction Commencement	January 2027	Delayed
Construction Completion for Main Building Works	August 2028	Delayed
<b>ANCILLARY BUILDINGS/WORK</b>		
Request for Quote (RFQ) Detailed Design	April 2023	Complete
REF Authorisation	September 2023	Complete
REF Modification	December 2025	Complete
Contractor Procurement	January 2026	Complete
Commence Replacement of Ancillary Buildings	April 2026	Withdrawn
Construction Completion Ancillary Buildings	September 2026	Withdrawn
<b>Modular Toilets</b>		
Procurement of Modular Toilets (Exemption)	May 2026	On Track
Manufacture (lead time of 15 weeks)	September 2026	On Track
Delivery and Installation of Modular Toilets	October 2026	On Track
Completion of Modular Toilets	October 2026	On Track
<b>ROADS AND CARPARKING</b>		
Concept Design for Carparking	May 2025	Complete
REF Submission	September 2025	Complete
REF Authorisation	December 2025	Complete
Contractor Procurement	March 2026	On Track
Construction Commencement for Roads and Carparking	June 2026	Not Commenced
Completion of Roads and Carparking	December 2026	Not Commenced

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### Project Status

<b>MAIN FACILITY</b>											
Concept Design										100%	
Planning Approval										90%	
Detailed Design										100%	
Construction											0%
<b>ANCILLARY BUILDINGS</b>											
Concept Design										100%	
Planning Approval										100%	
Detailed Design										100%	
Construction											0%
<b>ROADS AND CARPARKING</b>											
Concept Design										100%	
Planning Approval										100%	
Detailed Design										100%	
Construction											0%

### Procurement Activity

The current procurement activity is:

- Procurement of modular toilet facilities (sourcing).
- RFT for the road and car park adjustments (evaluation).
- RFT for the head contractor (released to panel).

### Project Cost Estimate and Contingencies

<b>Project Commitments</b>	\$4,710,000.00
<b>Projects Actuals to 27 March 2026</b>	\$4,600,000.00
<b>Project Limit</b>	\$60,000,000.00

### Budget Summary 2025/2026 Operational Plan

<b>Project (CAPEX) Budget 25/26</b>	\$8,000,000.00
<b>Projects Actuals to 27 March 2026</b>	\$4,600,000.00
<b>Forecast Expenditure 25/26 (April 2026 – Jun 2026)</b>	\$600,000.00
<b>Budget Position 25/26</b>	Within Budget

### Project Risks

The current significant risks for the project are:

- SSSA Process

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This process is nearing completion with the conditions of approval known. This risk is nearing closure.

- Delay in the release of Request for Tender – Main Facility

The release of the Request for Tender for the Community and Events Centre has been slightly delayed to ensure the procurement documentation meets the requirements of the NSW State Government General Conditions of Contract (GC21) contract framework.

The RFT was released on the 5 May 2026.

- Impact on Showground Operations

Staging of the works is important to minimise impact on current operations, events and the Wednesday and Saturday markets.

This is a risk requiring continual monitoring and consideration in decision-making.

- Authority Approvals

The project requires approvals and inspections from Endeavour Energy and Sydney Water. These works include electrical infrastructure (substation), connection of water main and a new sewer connection to the Community and Events Centre. Any delays in receiving approvals or completing authority works has the potential to directly impact the critical path of the construction program.

- Fuel Shortage

The fuel shortage has escalated the cost of fuel and impacted transport costs, manufacturing where fuel is a key ingredient and supply chain costs. This instability has arisen from the Iran/US conflict and affected short term outlooks.

This risk has been considered in deciding the timing of the release of the tender for the main building construction.

### Showground Site - Master Plan Review

Council is looking at options for additional site parking, links to overflow parking, increased event and market awning spaces. This includes reviewing the design of the open space between the new centre and market awning to optimise connectivity and functionality of the space.

Work underway is resolving a preferred location for a new multi-storey car park and a preferred alignment for the bridge connection from the Showground to the proposed overflow car park on the golf course.

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Further advice is expected to be reported to Council in more detail in May 2026. This work is having impact on the Community Entertainment Centre scope of work which is not expected to delay the project.

### PROJECT: BREANAN PARK PLAYGROUND

This project's scope is for a new playground at Breanan Park, near the existing community hall on Bourke Street. The project is funded by the NSW Government's WSIG with contributions from Council.

The landscape design is being integrated with the Remediation Action Plan (RAP) requirements. NSW EPA approval of the Chemical Control Order essential to the finalisation of the RAP and design for the cap to be provided underneath the new playground.

An adjustment to the grant agreement will need to be sought to reflect the final solution achieved. This is expected to enhance the overall deliverables and community outcomes under the grant.

On completion of the detailed design, the landscape construction tender package will be released to the Landscape Contractor Panel.

#### Other Projects in Breanan Park

Council is also programming the construction of an off-leash dog park and improved lighting around the walking path within Breanan Park. Another proposal to look at planting trees to provide colour and shade along the walking path and at the playground, is being examined.

Co-ordination of these works to have them completed in the same timeframe is also being assessed.

#### Project Milestones

Key Milestones	Target Date	Comment
RAP and Concept Plan Approved	February 2025	Complete
Detailed Design Completion	November 2025	Delayed
Completion of Tender Construction Package	April 2026	On Track
Construction Procurement	April 2026 – June 2026	On Track
Construction Commencement	July 2026	On Track
Construction Completion	March 2027	On Track

#### Procurement Activity

Procurement falls into 3 main packages:

1. Breanan Park – Main Construction (RFT to be released to market).
2. Main Play Tower (existing contract).
3. Long Lead Play Equipment (RFQs).





*Figure Brennan 2: Playground Site Layout.*

## PROJECT: MIMOSA ROAD DETENTION BASIN

The upgrade works at the site included:

- Reconstructing the detention basin walls.
- Increasing the capacity of the culvert under Mimosa Road.
- Repairing the downstream rock revetment to address scour issues along the banks.

These works are being carried out in response to Dam Safety NSW requirements and are partially funded by Australian Government grants.

### Project Status

- 100% complete.

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Design												100%
Construction												100%

Budget Summary

CAPEX Budget	Committals	Actuals	Budget Position
\$7,068,334.00	\$6,784,938.00	\$6,463,900.00	Within budget

Project Timeline

Key Milestone	Target Date	Status
REF Approval	July 2023	Complete
RFT Released to Market	19 September 2023	Complete
Construction Commencement	May 2024	Complete
Construction Completion	March 2026	Complete

**PROJECT: POWHATAN RESERVE LIGHTING RENEWAL**

The lighting renewal works at Powhatan Park, Greenfield Park, are being delivered in 2 stages due to delivery time constraints:

- Stage 1: Footing excavation, install cages, pour concrete footings and cable trenching.

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- Stage 2: Follows the same process as Stage 1 concurrently (weather permitting). Expected practical completion date is early May 2026.

### Project Status

- Stage 1 installation of light poles is completed, with a final lighting adjustment required when all lights are installed.
- Stage 2 cage install and concrete pour for foundation footings is completed.

Design												100%
Construction												60%

### Budget Summary

Project CAPEX Budget	Committals	Actuals	Budget Position
\$250,000.00	\$251,351.00	\$52,118.00	Overbudget

### Project Timeline

Key Milestone	Target Date	Status
RFQ Released to Market	18 November 2025	Complete
Construction Commencement	February 2026	In Progress
Construction Completion	April - May 2026	On Track



*Figure 1 Stage 1: Lights installed and operational.*

### Project Risks

- Wet weather delay.



# OUTCOMES COMMITTEE

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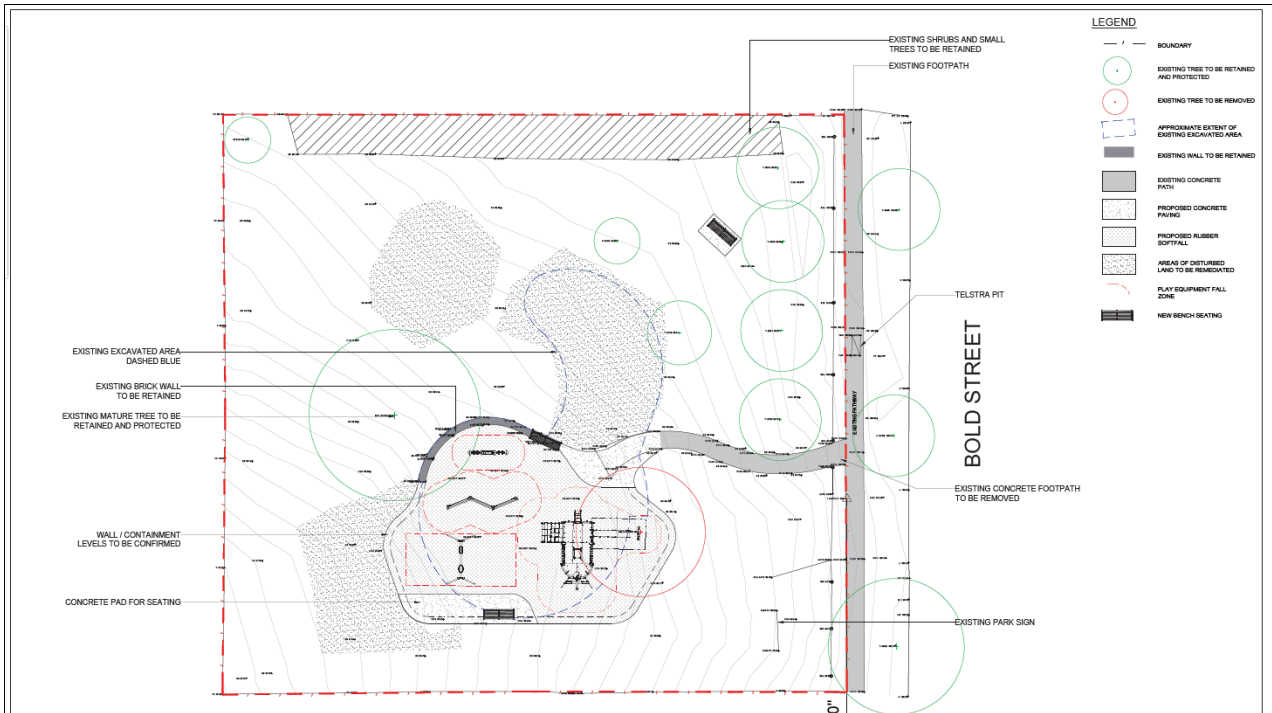


Figure Bold 1: Layout Plan 1.

## Budget Summary

Project CAPEX Budget	Committals	Actuals	Budget Position
\$550,000.00	\$190,718.80	\$168,710.51	Within budget

## Project Timeline

Key Milestone	Target Date	Status
RFT Released to Market	January 2026	Complete
Tender Evaluation	February 2026	Complete
Contract Execution	May 2026	On Track
Construction Completion	August 2026	On Track

## Project Risks

- Management of contaminated material on site.

**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 35**

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Mohammad Mamun  
**Project Manager**

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Mario Rajanayake  
**Senior Contracts and Planning  
Engineer**

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Suhail Sayeed  
**Contracts and Planning Co-  
ordinator**

---

Nina Tran  
**Project Manager**

---

Mark Gray  
**Major Projects Co-ordinator**

**Authorisation:**  
Manager Major Projects and Planning  
Director City Delivery

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_7.DOCX**

\*\*\*\*\* END OF ITEM 35 \*\*\*\*\*

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 36

**SUBJECT:** Appointment to the Arts Advisory Committee

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**FILE NUMBER:** 25/19170

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**REPORT BY:** Josie Cavallaro, Community Projects and Partnerships Officer

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### RECOMMENDATION:

That the nominated community member identified in the report, be appointed as a member to the Arts Advisory Committee until June 2027.

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### SUPPORTING DOCUMENTS:

**AT-A** [↓](#) Arts Advisory Committee Terms of Reference - September 2025 7 Pages

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### CITY PLAN

This report is linked to *Theme 1 Community Wellbeing* in the Fairfield City Plan.

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### Background

The Arts Advisory Committee (AAC) provides informed advice and recommendations to Council on issues related to arts and cultural development in the Fairfield Local Government Area (LGA).

An Expression of Interest (EOI) for membership for the 2026-2027 AAC was received in March 2026. An evaluation of the application was made and assessed against sector and community knowledge gaps in the current committee. It is recommended that the application be accepted. The applicant represents the creative and cultural needs of recently arrived young people in Fairfield City.

The AAC Terms of Reference (Attachment A) permit appointments at any time to fill vacancies.

Table – Recommendation for New Member to 2026-2027 AAC

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 36

Name	Organisation	Residing Suburb	Term
Alex Stefan	Young emerging artist and Assyrian cultural advocate.	Greenfield Park NSW 2165	New member – Term expires June 2027.

### CONCLUSION

That Council resolve to endorse the appointment of the nominated community member to the AAC until June 2027.

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Josie Cavallaro  
**Community Projects and  
Partnerships Officer**

#### Authorisation:

Co-ordinator Community Projects and Partnerships  
Acting Manager Social Planning and Community Development  
Acting Director City Assets

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_17.DOCX**

\*\*\*\*\* END OF ITEM 36 \*\*\*\*\*



# ARTS ADVISORY COMMITTEE

## TERMS OF REFERENCE

### ABOUT THE COMMITTEE

The Arts Advisory Committee (Committee) provides informed advice and recommendations to Council on issues related to art and community and cultural development in the Fairfield Local Government Area (LGA).

The Committee provides an avenue to explore the accessibility of arts and cultural development to the community and will seek to promote arts and cultural development opportunities in the local area through funding of projects and strategic partnerships.

### 1. OBJECTIVES

The objectives of the Arts Advisory Committee are:

- 1.1 To support the creative expression that plays a significant role in the cultural development, identity and well-being of the community.
- 1.2 Guide the implementation of a Culture and Creativity Plan for Fairfield City.
- 1.3 Advise Council on arts and cultural development issues.
- 1.4 Promote arts and cultural development within the Fairfield LGA.
- 1.5 Highlight the diverse cultural practices in Fairfield City.
- 1.6 Advocate for opportunities to develop arts and cultural infrastructure.

## 2. COUNCIL VISION

### 2.1 Council's Vision

The Arts Advisory Committee aligns with several elements of Council's City Plan 2025-2035 and Fairfield City Culture and Creativity Plan (2023-2033). It helps give expression to Council's commitment to community wellbeing, through fostering healthy and accessible opportunities for its diverse community. Our aim is to create an accessible and liveable city, with well-managed public spaces, community assets and infrastructure. Underpinning all this is good governance.

### 2.2 Links with Council Plans

#### Fairfield City Plan 2025 - 2035

##### **Theme 1 – Community Wellbeing**

- b) A proud diverse community of many cultures that is valued and celebrated
- d) An inclusive city with access to opportunities for the community
- e) Strengthen relationships and partnerships

##### **Theme 2 –Places and Infrastructure**

- b) Inviting and well used places
- c) Community assets and infrastructure are well managed into the future

##### **Theme 4 – Strong and Resilient Economy**

- b) Attractive and lively City
- c) Diverse employment and job opportunities

##### **Theme 5 – Good Governance and Leadership**

- a) Decision making processes are open and transparent
- b) A well engaged and informed community

#### Fairfield City Culture and Creativity Plan 2023-2033

Priority Area 1 -Diverse and Inclusive  
 Priority Area 2 – Visible and Vibrant  
 Priority Area 3 – Skilled and Capable  
 Priority Area 4 – Creative Places and Experiences

## 3. COMMITTEE STRUCTURE

### 3.1 Membership

The Committee consists of:

- Elected representatives (Mayor and Councillors, with one Councillor identified as the Committee Chair);
- Community representatives that are artists or arts workers that practice and contribute to the Fairfield LGA and may represent:

- All major art forms (E.g. visual arts and crafts, literature, performance, theatre, music, dance, new media, contemporary arts and community cultural development)
- Arts and/or cultural organisations
- Heritage
- Education and Training
- Tourism and
- People from culturally and linguistically diverse (CALD) and Aboriginal and Torres Strait Islander backgrounds

Each community member and elected representatives will have voting rights. Council staff will coordinate the meetings and provide administrative and professional support to the Committee but they are not voting members.

As Council recognises and respects the rights of Aboriginal and Torres Strait Islander people as the first Australians, a position is made available for people of Aboriginal and Torres Strait Islander backgrounds to fill an additional community representative position. If this position cannot be filled, Council will seek advice from members of Council's Aboriginal Advisory Committee.

Council may appoint additional members to the Committee during the term, if that person was unable to partake in the standard selection process, or if there is an identified gap in community representation that can be filled by an endorsed candidate. Any additional appointments need to be endorsed by Fairfield City Council.

The Manager Social Planning and Community Development and Museum and Gallery Co-ordinator may attend the meeting as ex-officio members.

### **3.2 Nominations and Selection Criteria**

Nominations for the Committee are made through an application process. Selection is based on how applicants meet the roles and responsibilities expected of the Committee and the diversity of arts and cultural development fields represented. It is not expected that all applicants will meet all the criteria. Each applicant will bring a unique perspective and range of skills and qualities that will complement the other applicants selected.

A membership drive will be promoted bi-annually to fill any vacancies for community representatives. However, application for membership is open all year round via the Council website.

Applicants received through the membership drive will be selected via a panel of at least three Council Officers, with final recommendations presented to Council for membership of the Committee. Applications received outside of the membership drive will be evaluated by Council staff. Any additional appointments need to be endorsed by Fairfield City Council.

### **3.3 Term of Membership**

Each term of the Committee is for 1 year. Members can apply to renew their memberships annually.

Council nominates Councillors to sit on the Committee in September each year.

### **3.4 Quorum**

For any decision made at the meetings, a quorum of 50% of the membership is required.

### **3.5 Acknowledgement of Country**

At the beginning of each meeting, working party or subgroup meeting, an Acknowledgement of Country will be made.

Note: while you do not need to be an Aboriginal person to perform an Acknowledgement of Country, it is respectful to invite Aboriginal persons in attendance at the meeting to make the acknowledgement. The acknowledgement of country is as follows:

*“We would like to acknowledge the Cabrogal of the Darug Nation who are the Traditional Custodians of this Land we are meeting on today. We also pay our respect to the Elders past, present and emerging.*

### **3.6 Chairing the Committee**

An elected representative (Mayor or Councillor) chairs the meeting. If more than one Councillor is elected to the Committee, then the Councillors will nominate a chairperson and inform the Committee of the result. If a Councillor is not available, the role of chair will fall to a committee member. Council staff will only Chair when no committee members are willing or able to chair.

The role of the Chairperson is to:

- Chair meetings according to the prepared agenda.
- Facilitate discussion in a timely manner.
- Facilitate moving of recommendations and voting by Committee members where relevant.
- Ensure all members can participate at meeting discussions.

### **3.7 Meetings**

The Committee will meet a minimum of 4 times a year at a regular time and venue. Committee meetings are not open to the public and only the following people may attend:

- Committee community representatives and elected representatives.
- Authorised Council Officers.
- People who have been invited to attend the meeting such as guest speakers through agreement by the Committee.

### **3.8 Attendance**

Members are expected to attend Committee meetings on a regular basis, with the expectation that they attend at least 50% of all scheduled meetings annually. If a member is showing low attendance, their position on the Committee will be reviewed and potentially cancelled. Council Officers will attempt to contact members and discuss any issues relating to attendance prior to cancelling membership.

**3.9 Agendas and Minutes**

Council will prepare an agenda at least seven days prior to the quarterly meetings. Committee members can propose agenda items prior to this time. The agenda will be distributed no later than 5 days before the meeting.

Minutes will be taken by a Council Officer and attached to an Outcomes Committee Report to be submitted to Council. The minutes can only be shared after they have been to Council.

**3.10 Decision making and Recommendations to Council**

Committee meetings are to be facilitated by the Chair with actions and recommendations made with the participation of eligible voting members.

The Committee can make formal recommendations to be considered by Council for adoption. Recommendations are made through Council reports to Council's Outcomes Committee.

Recommendations to Council will be made by consensus where possible. In cases where consensus decision cannot be reached the Chairperson may use a casting vote. Voting members will include community representatives and nominated Councillors. Council staff do not have voting rights

The Terms of Reference will be reviewed each year.

**3.11 Working parties/Subgroups**

The Committee may establish working parties or sub-groups as the need arises. The primary function of these groups is to address specific priority issues. A representative from the Social Planning and Community Development Team at Council will attend and resource these groups when feasible. Sub-groups will have a minimum of 3 Committee members.

The objectives of any working party or subgroup are to be consistent with the purpose, role and responsibilities of the Committee (as outlined in the Terms of Reference).

Working parties are to submit a report to each regular Committee meeting outlining their progress and any significant issues.

**3.12 Role and Responsibility of Community Representatives**

The role of community representatives is to:

- Attend Committee meetings.
- Contribute openly to meetings, presenting a voice for local artists and creatives.
- Advocate for creative opportunities and best practice in Fairfield City.
- Inform Council of issues relating to arts and creative practice in Fairfield City.
- Adhere to the Terms of Reference.
- Comply with the Code of Conduct.

**3.13 Role and Responsibilities of Elected Representatives**

The role of elected representatives is to listen to issues affecting the creative communities and to represent these issues at Council meetings and other appropriate forums.

Elected representatives will also Chair meetings and share updates on key projects being undertaken by Council.

All members of the Committee including elected representatives, must adhere to the Terms of Reference.

**3.14 Responsibilities of Council Officers**

Council Officers will coordinate the Committee throughout the term in accordance with the Terms of Reference. Council Officers will be responsible for the administration of meetings, preparation of agenda, minute taking and reporting. Council Officers will also provide professional advice to the Committee when required and undertake actions on behalf of the Committee.

**4. CODE OF CONDUCT****4.1 Code of Conduct**

All members will receive a copy of Council's Code of Conduct. Fairfield City Council has high ethical standards and our Code of Conduct is the benchmark of conduct for the Mayor, Councillors, Staff, Committees and Volunteers. The Code will guide the Committee to:

- Act honestly and exercise care and diligence.
- Identify and resolve situations of conflict of interest or improper use of position.
- Act in a way, which enhances public confidence in Local Government.
- Fulfil the statutory duty.

Upholding the standards and principles contained in the Code will help to ensure that a high level of governance and community leadership is provided to the City.

**4.2 Conflict of Interest**

To enhance community confidence in the way Council decisions are made, members should conduct their committee business free from any private interest and prejudice.

Council therefore requests that all members declare and appropriately manage any direct or potential conflict of interests with issues relating to the business of the Committee.

When considering whether a conflict of interests exists, members should refer to Council's Code of Conduct, Council's Statement of Business Ethics or discuss the matter with Council Officers who may also liaise with the Executive Manager.

All declarations of conflict of interests will be recorded in the minutes of Committee meetings.

All members of the Arts Advisory Committee should declare any direct conflict of interest with issues relating to the business of the Committee.

Members who have a conflict of interest may be asked to leave the group when the discussions take place concerning the matter where the conflict of interest occurs.

#### **4.3 Code of Conduct Training**

The Council *Code of Conduct* applies to all Council Officials which includes Council committee members and delegates of Council. As a result, Advisory Committee members are obliged to understand and follow the *Code of Conduct* ie. the minimum standards of behaviour expected of them.

*Code of Conduct* training will assist members to understand their Code of Conduct responsibilities. The Executive Manager can attend Advisory Committee meetings and provide face to face training if necessary.

#### **4.4 Confidentiality**

The following matters should be dealt with confidentially:

- Personal matters concerning individuals/groups
- Discussions regarding selection of Creative Communities Grant applicants
- Information that would if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
- Matters affecting the security of the Committee, Councillors, Council Officers or property

Media releases outlining the Committee's achievements will be generated by Council's Communications and Marketing Team in consultation with members.

Committee members must not make public statements on behalf of the Committee, must not liaise with, or speak to the media regarding Committee business unless granted permission by Council's Communications and Marketing Team. Council's Communications and Marketing Team can support Committee members in liaising directly with the media if required.

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 37

**SUBJECT:** Sport and Recreation Advisory Committee - March 2026

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**FILE NUMBER:** 15/06912

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**REPORT BY:** Cheryl Dewhurst, Policy Officer Recreation and Open Space Planning

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### RECOMMENDATION:

That the Minutes of the Sport and Recreation Advisory Committee meeting held on Monday 16 March 2026 be received and noted.

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### SUPPORTING DOCUMENTS:

**AT-A** [↓](#) Sport and Recreation Advisory Committee Minutes - 16 March 2026 4 Pages

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### CITY PLAN

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

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### SUMMARY

The Sport and Recreation Advisory Committee provides a forum for dialogue between Council and local sport and recreation associations regarding recreation facilities and sporting opportunities in Fairfield City. Council facilitates a meeting biannually and this report highlights the issues raised at the meeting held on 16 March 2026.

### Background

The Sport and Recreation Advisory Committee gives representation to Council from grassroots and community sport associations and clubs in Fairfield City. The Advisory Committee has councillor representation and includes Mayor Carbone (member) and Councillor Mijatovic (Chairperson).

The aims of the Sport and Recreation Advisory Committee are to:

- Assist Council in developing sport and recreation opportunities that benefit the community.
  - Provide advice and input on issues, trends and developments in sport and recreation.
-

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 37

- Improve community participation in and accessibility to sport and recreation in Fairfield City.

A meeting of the Sport and Recreation Advisory Committee was held on Monday 16 March 2026. The minutes of the meeting are in Attachment A of this report.

### Agenda Items

Key points addressed at the meeting include:

#### Project Proposals by Clubs

A presentation was provided outlining the process for Clubs to request capital works at Council facilities. Clubs are required to complete a Request for Capital Works Project Proposal Form, detailing the proposed works for Council's consideration. Submissions are to include a comprehensive project description and plans, identified community benefits, alignment with strategic priorities, estimated project costs and proposed funding sources. This information supports Council in assessing requests for capital improvements at sporting facilities and in facilitating grant application support where appropriate.

#### Sports Facility Survey 2025

The survey was conducted between 10 October 2025 and 11 November 2025, with responses received from 16 clubs across 12 sportsfields. Results indicated strong performance in customer service, car parking and signage. Identified areas for improvement included facilities for women and girls, cleanliness, field lighting and overall amenity quality.

#### Sportsfield Operations

A successful seasonal changeover was achieved, with appreciation extended to cricket and soccer clubs for their cooperation and support. The updated seasonal online application process received overall positive feedback. The wet weather update provided on Council's website was also discussed, with minor wording amendments identified to improve clarity when fields are declared closed.

#### Draft 2026–2027 Operational Plan

The Draft 2026–2027 Operational Plan was presented, outlining the proposed open space renewal program for the upcoming financial year. Overall feedback was positive, with minor changes identified. These will be incorporated prior to finalisation and adoption of the Draft 2026-2027 Operational Plan.

### Next Meeting

The next Sport and Recreation Advisory Committee meeting is scheduled to take place on Monday 26 October 2026.

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 37

### CONCLUSION

The biannual meeting of the Sport and Recreation Advisory Committee highlighted current matters, priorities and emerging trends across sporting clubs and associations within Fairfield City. Key discussions included project proposals by clubs, works and funding priorities and broader trends impacting the sector.

Council officers will continue to engage with members of the Committee, providing ongoing support, assistance, and advocacy both at biannual meetings and between meetings as required.

It is recommended that the report be received and noted.

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Cheryl Dewhurst  
**Policy Officer Recreation and  
Open Space Planning**

#### **Authorisation:**

Manager City Assets  
Acting Director City Assets

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_5.DOCX**

\*\*\*\*\* END OF ITEM 37 \*\*\*\*\*

**Quality Management - QM**

**QMF-CAM-002 Meeting Minutes**



**CITY ASSETS – SPORT AND RECREATION ADVISORY COMMITTEE**

<p><b>Date:</b> 16 March 2026</p> <p><b>Time:</b> 6:00pm to 7:30pm</p> <p><b>Location:</b> Room 1&amp;2, Fairfield City Council Administration Centre</p> <p><b>Chair:</b> Margaret Diebert</p> <p><b>Scribe:</b> Cheryl Dewhurst</p>	<p><b>Attendees:</b>                  Fairfield City Oztag Association – Bill Harrigan (BH)                  Fairfield Liverpool Cricket Association – Joe Badolato (JB), Shane McNamara (SM)                  Fairfield Phoenix Baseball Club – Royston D’Abrera (RD)                  Mounties/ Smithfield Athletics – Clayton Newham (CN)                  Southern Districts Soccer Football Assoc – John Vukasin (JohnV)                  Tennis NSW – Dane-Lucas Kovacevic (DLK)                  Western Sydney Cycling Network – Doug Draper (DD), Janelle Varlow (JV)</p> <p><b>Fairfield City Council staff</b>                  Director City Assets – Margaret Diebert (MD)                  Manager City Assets – Ibrahim Diab (ID)                  Parks and Open Space Manager – Daniel McDonald (DM)                  Manager Property – Aelina Truong (AT)                  Facilities Coordinator – Skye Jones (SJ)                  Policy Officer Rec &amp; Open Space – Cheryl Dewhurst (CD)</p> <p><b>Next meeting:</b> Monday 26 October 2026</p>	<p><b>Apologies:</b>                  Cabra Vale Diggers Fairfield Athletics – Brendon Lee                  Cabravale Pickleballers – Peter Huynh                  Golf NSW – Tanya Smith                  Parramatta Junior Rugby League – Adam Fairley                  Special Needs Ability Program Providers – Lucy Reggio                  Western Sydney Academy of Sport – Martin Bullock</p> <p><b>Absent:</b>                  Councillor Michael Mijatovic                  AFL Fairfield Falcons – Leath Jessup</p>
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	Subject	Discussion	Action	Action By	Due Date
1.	<b>Opening and Apologies</b>	Apologies noted.			
2.	<b>Adoption of Previous Minutes</b>	Minutes adopted. 1 <sup>st</sup> : Joe Badolato. 2 <sup>nd</sup> : Royston D’Abrera.			
3.	<b>Matters arising</b>	Nil			

**Quality Management - QM**

<b>QMF-CAM-002</b>	<b>Meeting Minutes</b>
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<b>4.</b>	<p><b>Project Proposals by Clubs</b></p> <p>Cheryl Dewhurst</p>	<ul style="list-style-type: none"> <li>• Process for Clubs to propose capital works requests formally to Council.</li> <li>• Plan ahead – Clubs should speak to Council and submit the form at least 4 months before a grant opportunity opens.</li> <li>• Full completion of the Request for Capital Works form gives the Club and Council a full understanding of the proposed project, including detailed description and plans, benefits to the community, strategic alignment, project costs and funding sources.</li> <li>• Recommendation noted to make form available online.</li> </ul>			
<b>5.</b>	<p><b>Operational Plan 2025-26 Update</b></p>	<ul style="list-style-type: none"> <li>• Updates provided on 2025-26 projects, including:                             <ul style="list-style-type: none"> <li>○ Endeavour Sports Hub Stage 1.</li> <li>○ Amenity Building – Avery Park Amenity Building remedial works.</li> <li>○ Carpark – Fairfield Golf Course.</li> <li>○ Fitness – Avenel Park, Nelson Park, Brenan Park, King Park 2, Wetherill Park Reserve, Lalich Park.</li> <li>○ Golf Course – Golf Driving Range Net.</li> <li>○ Irrigation Tank &amp; Pump – Allambie Park.</li> <li>○ Sportsfield Lighting – Allambie Park, Powhatan Park, King Park 1.</li> <li>○ Tennis Lighting – Fairfield and St Johns Park Tennis LED Lighting.</li> <li>○ Toilet Automated – Wetherill Park Reserve.</li> <li>○ Water Bubblers – King Park 2.</li> </ul> </li> </ul>			
<b>6.</b>	<p><b>Sports Facility Survey 2025</b></p>	<ul style="list-style-type: none"> <li>• The Sports Facility Survey was sent to all summer and winter hirers. The survey was open from 10 October – 11 November 2025.</li> <li>• Responses from 16 Clubs utilising 12 sportsfields were received.</li> <li>• From the responses, it was indicated that the strongest performing areas were customer service, car parking and signage. Improvement areas include facilities for women and girls, cleanliness, field lighting, amenity quality.</li> <li>• The feedback is used in addressing priority areas and projects in the Delivery Program and annual Operational Plan.</li> </ul>			

Quality Management - QM	
QMF-CAM-002	Meeting Minutes



		<ul style="list-style-type: none"> <li>Committee members to encourage their member clubs to respond to the survey so Council widest response base possible, to capture more data relating to the 32 sportsgrounds in the City.</li> </ul>			
7.	<b>Delivery Program/ Draft 2026-27 Operational Plan Update</b>	<p>Manager City Assets updated the meeting on proposed projects for the draft 2026-27 Operational Plan, which will be on public exhibition in April. Council welcomes comments from the Committee. Council to develop more masterplans for sportsgrounds so that we are shovel ready as grant funds become available.</p> <p>Question (DD) regarding WestInvest funds (now Western Sydney Infrastructure Grant) and improvements to Western Sydney Cycling Network clubhouse and the plans for the Fairfield Showground precinct. Question (SM) regarding if improvements to fields could be made with Western Sydney Infrastructure Grant funds (previously WestInvest), and what may be holding those projects from moving ahead more quickly.</p> <p>Response: It was identified that site exploration issues, procurement and delivery timelines are all factors. Council delivers from internal resources for maximum efficiency as much as possible.</p>	<p>Draft 2026-27 Operational Plan and updated Delivery Program sent to members.</p> <p>Presentation at next meeting from Project Lead on Fairfield Showground Upgrade</p>	<p>CD</p> <p>CD</p>	<p>31/03/2026</p>
8.	<b>Sportsfields Operations</b>	<ul style="list-style-type: none"> <li>Successful season change-over just finalised. Thanks to cricket and soccer clubs for co-operation and assistance.</li> <li>Re-vamped seasonal online application process – overall positive feedback.</li> <li>Wet weather update on the website – some wording amendments needed for clarity when fields are declared closed.</li> <li>Request clubs to:                         <ul style="list-style-type: none"> <li>Clean facilities following use, lock gates of facilities on leaving.</li> <li>Advise Community Facilities Team when the grounds are no longer needed at the end of the season to help staff manage seasonal changeover and pre-season access.</li> <li>Report issues via online Service Request; include photos to assist.</li> </ul> </li> </ul>	<p>Review website wording for wet weather closures.</p> <p>Service Request link to be disseminated to clubs.</p>	<p>DM</p> <p>SJ</p>	<p>31/03/2026</p>

**Quality Management - QM**

<b>QMF-CAM-002</b>	<b>Meeting Minutes</b>
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<b>9.</b>	<b>Grant Processes and Opportunities</b>	<ul style="list-style-type: none"> <li>• Grants – successful and in progress:                             <ul style="list-style-type: none"> <li>- Boating Infrastructure for Communities – Bradbury Wharf Upgrade.</li> <li>- Boating Infrastructure Maintenance Fund – Boating Access Improvements.</li> <li>- Cooler Streets in Fairfield City – Street Tree Planting.</li> <li>- Australian Cricket Infrastructure Fund – Avery Park Concrete Cricket Pitch.</li> <li>-Community War Memorials Fund – Cabramatta War Memorial Bandstand Remedial Repairs.</li> <li>- Community Building Partnership – Lalich Park Playground Upgrade.</li> </ul> </li> <li>• Grants submitted by Council pending notification:                             <ul style="list-style-type: none"> <li>- ClubGrants Category 3.</li> <li>- Recreational Fishing Trust Fund.</li> <li>- Crown Reserves Improvement Fund.</li> </ul> </li> </ul>			
<b>10.</b>	<b>General Business</b>	<ul style="list-style-type: none"> <li>• Southern Districts Soccer Football Association (JohnV)                             <ul style="list-style-type: none"> <li>○ Fairfield Cup held at Endeavour Sports Park – great success, over 2,000 attendees Special mention to Council for sponsoring with event and having fields and facilities ready for the event.</li> <li>○ Request Council to consider catering for possibility of portable goal posts for games at more fields.</li> </ul> </li> <li>• Western Sydney Cycling Network (DD, JV)                             <ul style="list-style-type: none"> <li>○ Request ability to pay for Hall hire via EFT. Response: Unfortunately Council's current system doesn't have this functionality, but this is under consideration.</li> </ul> </li> <li>• Tennis NSW (DLK)                             <ul style="list-style-type: none"> <li>○ Recommend different model for Fairfield Park Tennis to be managed, the scale of the facility could provide greater opportunities to the community.</li> </ul> </li> </ul>	Confirmation of Council's position on commercial opportunities.	CD	
<b>11.</b>	<b>Meeting closed</b>	7:34pm			

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 38

**SUBJECT:** Aboriginal Advisory Committee - April 2026

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**FILE NUMBER:** 24/35722

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**REPORT BY:** Caroline Barton, Community Projects and Partnerships Officer

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### RECOMMENDATION:

That the Minutes of the Aboriginal Advisory Committee Meeting held on Wednesday 8 April 2026 be received and noted.

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### SUPPORTING DOCUMENTS:

**AT-A** [↓](#) Aboriginal Advisory Committee Minutes - 8 April 2026 4 Pages

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### CITY PLAN

This report is linked to *Theme 1 Community Wellbeing* in the Fairfield City Plan.

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### SUMMARY

The Aboriginal Advisory Committee 'Warin Tiati' is comprised of residents, Aboriginal Elders and Fairfield City Councillors. Warin Tiati means 'Let's Talk' in Dharug language. Warin Tiati advises on the delivery and actioning of Fairfield City's Aboriginal and Torres Strait Islander Reconciliation Action Plan, which outlines key priorities for our local Aboriginal and Torres Strait Islander community.

The Aboriginal Advisory Committee meets quarterly and provides advice to Council on issues of relevance to the Aboriginal and Torres Strait Islander community.

Below is a summary of matters discussed at the committee meeting:

- Reconciliation Action Plan Update
- National Reconciliation Week Flag Raising
- NAIDOC Family Fun Day
- We Are Here Exhibition Launch

### CONCLUSION

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**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 38**

That the minutes of the Aboriginal Advisory Committee held on 8 April 2026 be received and noted.

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Caroline Barton  
**Community Projects and  
Partnerships Officer**

**Authorisation:**

Co-ordinator Community Projects and Partnerships  
Acting Manager Social Planning and Community Development  
Acting Director City Assets

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_9.DOCX**

\*\*\*\*\* END OF ITEM 38 \*\*\*\*\*



**ABORIGINAL ADVISORY COMMITTEE  
Minutes  
Wednesday 8 April 2026**

Time: 10:00am – 12:00pm  
Venue: Meeting Room 1  
Chair: Caroline Barton  
Minutes: Anh Hoang  
Next meeting: Wednesday 15 July 2026

Attendance: Uncle Darrell Fabar, Aunty Judy Fabar, Uncle John Dickson, Caroline Barton - Community Projects and Partnerships Officer, Anh Hoang - Business Support Officer

Apologies: Councillor Hugo Morvillo, Aunty Wendy Morgan, Katrina Filewood

**1. Acknowledgement of Country, WHS and Welcome**

Members were welcomed to the meeting. An Acknowledgement of Country was given. WHS and housekeeping information was provided. Introductions were conducted and apologies were noted.

**2. Review of previous minutes**

The minutes of the Aboriginal Advisory Committee (AAC) meeting held 11 February 2026 were reviewed and accepted.

Moved: Uncle John Dickson  
Seconded: Uncle Darrell Fabar

**3. Reconciliation Action Plan update**

The 2023-2026 Reconciliation Action Plan (RAP) is being reviewed in preparation for a new plan being developed this year. AAC members are encouraged to provide feedback on the existing plan. Further engagement with the community will be undertaken to understand their priorities as the RAP is being developed.

Two suggested priorities were raised for consideration. The first is to include Aboriginal representation at Council citizenship ceremonies, aligning with Council's engagement and inclusion objectives, and strengthening collaboration with Aboriginal communities during key events. The second suggestion was the need for traineeship opportunities for Aboriginal youth in Fairfield City.

**ACTION:** Members to be sent the draft 2023 – 26 Reconciliation Action Plan for their feedback.

#### **4. National Reconciliation Week Flag Raising**

The National Reconciliation Week Flag Raising event will be held at the Fairfield City Council administration building at 9:30 am on Wednesday 27 May. All AAC members have been invited and are encouraged to attend. Morning tea will be provided, and the event will be open to community members, families, and children.

The event will include a speech from Mayor Carbone, performances and the raising of the flags.

Uncle John may be available to lead a Welcome or Smoking Ceremony. A suggestion was made to engage Aboriginal military personnel to support the event, including potentially serving as the flag bearers.

Friendship ribbons and pins have been sourced, with 100 items to be distributed to attendees to wear on the day.

**ACTION:** Confirm attendance with members two weeks prior to the event.

#### **5. NAIDOC Family Fun Day event**

The NAIDOC Family Fun Day has been delivered by Council with the FEFAH working group for the past five years during the July school holidays. It is a large, full-day community event that brings the community together to in celebration of history, culture and achievements of Aboriginal communities.

The event will be held on 7 July 2026 at the Fairfield Showground. Grant funding is being sought from the National Indigenous Australians Agency to assist with the event. Stallholder applications will be open until May.

Event activities are continuing to develop, with The Smith Family organising an obstacle course. Uncle John suggested incorporating cultural activities such as traditional hunting skills, including the use of open field space for boomerang throwing and spear activities. Aunty Judy suggested simple, engaging activities such as pebble art using materials like stones.

The event continues to grow, supported by Council and grant funding. With approximately 1,600 Aboriginal residents within Fairfield City and around 4,000 attendees at previous NAIDOC events, the day represents a significant community engagement opportunity that extends beyond the Aboriginal community to the wider population.

#### **6. We Are Here project**

The "We Are Here" exhibition was launched Saturday 11 April at the Fairfield City Museum and Gallery (FCMG), with the official opening scheduled for 1:00 pm. The exhibition will run

until September, providing an opportunity for the community to engage with the content over an extended period.

Two AAC members have contributed to the exhibition. Members noted that it would be appreciated if their contributions could be formally acknowledged within the promotional materials for the project, recognising their involvement and support in developing the exhibition.

## 7. Information share

Uncle Darrell shared information about the Emanjilli Festival, titled *A Day of Culture, Connection and Country*, to be held in Mulgoa on 19 April 2026. The event is hosted by the Gari Yala Aboriginal Cultural Fundraising Indigenous Corporation and is a family-friendly festival that brings together a range of cultural activities, learning opportunities, and entertainment celebrating Aboriginal culture.

The committee also held a detailed discussion regarding the role of the Land Council, particularly in relation to events such as the Mulgoa festival. The Chair clarified that there is no specific requirement to seek Land Council approval to attend or host events or activities, addressing a common misconception that non-Land Council members are not permitted to participate in certain cultural activities.

Uncle John attended Fairfield HQ to deliver a Welcome to Country in partnership with local businesses, with Diggers also present. Fairfield HQ was highlighted as a valuable Council investment, providing an accessible venue for meetings and events that supports both business and community use. The facility was recognised as an important space that contributes positively to community engagement and local economic activity.

Meeting closed at 12.15pm

Next meeting Wednesday 15 July 2026

**Actions arising from the 8 April 2026 meeting**

Item	Action	Responsibility	Timeframe
2026/4	Members to be sent the draft 2023 – 26 Reconciliation Action Plan.	Caroline Barton	30 June 2026
2026/5	Confirm National Reconciliation Week Flag Raising attendance with members two weeks prior to the event.	Caroline Barton	11 May 2026
2026/6	The Chair will provide feedback from the NAIDOC Family Fun Day event to the committee at the next meeting.	Caroline Barton	15 July 2026
2026/7	The Chair will provide feedback from the We Are Here event exhibition opening to the committee at the next meeting.	Caroline Barton	15 July 2026

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 39

**SUBJECT:** Divisional Update Report - Quarter 3 - Place Management and Major Events

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**FILE NUMBER:** 14/09936

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**REPORT BY:** Jessica Healey, Manager Fairfield and Parks Place; Edward Saulig, Manager Cabramatta Place

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**RECOMMENDATION:**

That the report be received and noted.

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**SUPPORTING DOCUMENTS:**

There are no supporting documents for this report.

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**CITY PLAN**

This report is linked to *Theme 4 Strong and Resilient Economy* in the Fairfield City Plan.

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**SUMMARY**

The Place Management Division consists of Cabramatta Place and Major Events and Fairfield and Parks Place Branches. The 2 branches work together to improve public domain, activate public spaces and increase economic vitality across Fairfield City in collaboration with other branches in the organisation.

This report provides an update and focuses on projects, major events and local place-based activations from January to March 2026. This report is prepared for the information of Council and interested stakeholders.

**1. PLACE-BASED OPERATIONAL PLAN PROJECTS AND OTHER ACTIVITIES**

**Operational Plan Projects**

Public Domain Public Art - Renewal and Commission (IN261156)

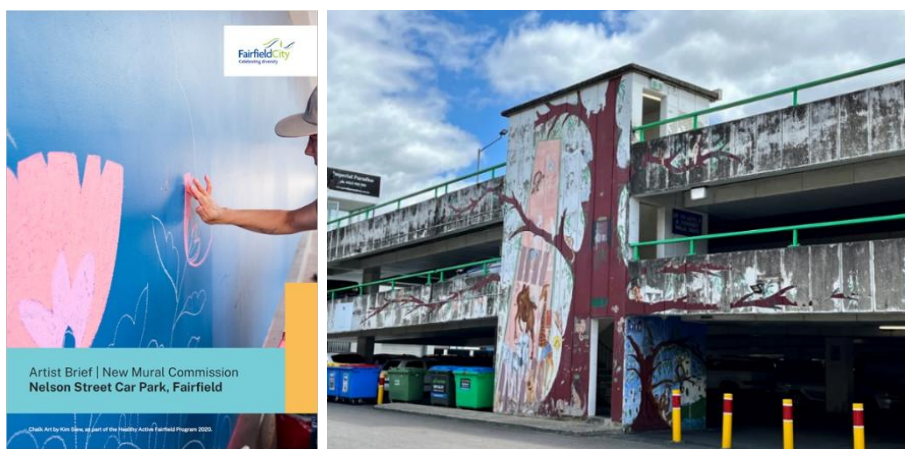
## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 39

This project involves the commissioning of a new mural at the Nelson Street Carpark in the Fairfield Central Business District (CBD). The initiative aims to enhance the visual amenity of public spaces within commercial areas, contributing to a more vibrant, attractive, and well-maintained urban environment.

The expression of interest process has now closed, with a total of 20 submissions received. These submissions are currently being assessed by the project team. Following the selection and engagement of the successful artist, 2 consultation sessions will be conducted in May with community members and local businesses to help inform the mural's design. Installation of the mural is scheduled for June.



*New Mural for Nelson Street Carpark.*

### Kenyon Street Pavement Program (IN261080)

The project involves upgrading the pavement along Kenyon Street to improve the overall streetscape environment. The scope of works includes the removal of existing concrete, site levelling and the installation of pavers and a small garden. Procurement has been completed and construction is scheduled to commence in May.



*Kenyon Street from No. 9 to Downley Lane, approximately 20 metres.*

## OUTCOMES COMMITTEE

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### Horsley Park (MPTC2601) and Fairfield Heights Town Centre Signs (MPTC2602)

These projects involve the replacement of the town centre signs at Horsley Park and Fairfield Heights Town Centres with new signs consistent with the signs recently completed at Smithfield Town Centre and Prairiewood. The sites have been surveyed and designs are currently being completed. The location for the Horsley Park sign is still being finalised.



*Existing signs at Horsley Park and Fairfield Heights Town Centre.*

### **Other Activities**

#### The Crescent Plaza – Temporary Closure

Over recent months, Council has undertaken a co-ordinated response to ongoing anti-social behaviour at The Crescent Plaza, Fairfield CBD. Reported issues have included persistent disorderly conduct, assaults, both daytime and night-time, alcohol consumption and incidents of public fighting.

In response, multiple Council departments have worked collaboratively to implement a range of measures. These have included activating the space to promote positive use, undertaking maintenance to improve sightlines and passive surveillance, removing dumped waste and engaging relevant support services to assist rough sleepers. Despite these interventions, the situation continued to escalate, including instances of aggressive behaviour directed towards Council staff.

Following consultation with NSW Police, a formal request was made for the temporary closure of the area. The purpose of this action was to discourage ongoing congregation and prompt those responsible for the behaviour to disperse from the location.

The Crescent Plaza was closed on Tuesday 7 April, with support from the Fairfield City Police Area Command (FCPAC). Individuals occupying the space subsequently moved on. FCPAC has advised that it will undertake daily taskings involving general duties officers, including patrols, proactive engagement and targeted licensing enforcement in relation to nearby liquor outlets.

## OUTCOMES COMMITTEE

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Council will continue to work in partnership with NSW Police to manage the situation, with a focus on maintaining community and staff safety. In the interim, cleaning of the site has been arranged while further discussions are undertaken regarding any necessary maintenance and repair works.



*The Crescent Plaza temporarily fenced off.*

### Fabulous Fairfield

Council's Fabulous Fairfield Program acknowledges residents' hard work in growing and maintaining gardens that contribute to the environmental quality and beauty of the City's neighbourhoods.

The Fabulous Fairfield winners for the months of February and March featured gardens from Bonnyrigg, Bossley Park, Cabramatta West, Canley Vale, Fairfield East, Smithfield, St Johns Park and Wakeley.



*Recipients of the Fabulous Fairfield Garden awards for February and March.  
Permission granted to publish these photographs.*

## 2. MAJOR EVENTS

### Cabramatta Lunar New Year

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 39

The Cabramatta Lunar New Year Festival was held on Saturday 28 February 2026, welcoming the Year of the Horse. It is estimated that the event attracted over 10,000 attendees during the day and up until its conclusion with a spectacular fireworks display. This year ABC Morning Radio broadcasted live, inclusive of an interview with the Mayor and Deputy Mayor.

The prospect of rain resulted in slightly fewer than the usual number of attendees at the Cabramatta Town Centre. The Festival showcased performances by local lion dance teams, and popular children's activities. The presence of the God of Fortune, symbolising prosperity and luck, is a traditional inclusion in the celebrations.

The day program began at 11.00am with the official opening, followed by children's activities, horse mascots, magic show, meet and greet with Naara (Women's Asian Cup mascot), pony rides and amusement rides. The evening program contained a DJ zone, LED Lion and Dragon Dance, traditional firecrackers and a fireworks display at 9.00pm.

### Sponsorship

The event secured 19 sponsors with a total cash investment of \$137,650.00 (incl. GST), and \$37,094.00 of in-kind support. Survey responses show very strong satisfaction across sponsors, with positive feedback on the event atmosphere, engagement opportunities and strong community attendance.

Specifically, sponsors reported strong crowd engagement and positive brand exposure with 100% of respondents indicating that the event was successful. Nearly all respondents confirmed their objectives were met. Key objectives achieved included: brand awareness, community engagement, product promotion and cultural participation.

Sponsors consistently highlighted several aspects as the strongest features of the event. Top themes included: atmosphere and energy; community engagement with opportunities to connect with local communities; event programming inclusive of lion dances; location inclusive of strong foot traffic and the central location in Cabramatta Town Centre.

While sponsor feedback was overwhelmingly positive, some improvement opportunities were identified. Key themes included: increased sponsor promotion delivered through greater recognition of sponsors in social media; sponsor engagement with opportunities for sponsors to engage more with each other and activation ideas including showbags.

Several sponsors noted that early communication and ongoing relationships with the event team would support their continued involvement. 100% of respondents indicated that they would consider returning. Sponsors also indicated interest in continued partnerships, early engagement for future events and participation in other Council events.

### Volunteer Program

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

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The event was supported by a volunteer program that was delivered with 47 volunteers being split across 2 shifts. The age of volunteers ranged from 14 to 64 years. An evaluation of the volunteer program will see a change in the delivery of future events by raising the age threshold to 16 years.



*Cabramatta Lunar New Year 2026.  
Permission granted to publish these photographs.*

### **NSW Government 2025/26 Stronger Together Local Council Major Festival Grant**

The 2025/2026 Multicultural NSW Stronger Together Festival and Event Grants Program, supporting multicultural festivals and events across NSW, is allocating up to \$250,000.00 for Council-run festivals with an attendance of 30,000 delivered up to 28 February 2027. Council applied for a grant of \$250,000.00 for the National Lion Dance Competition to be held with the Moon Festival.

On 27 February 2026, Multicultural NSW advised that Council has been successful in its grant application, with an offer of only \$175,000.00 (excl GST). The grant amount falls short of the total amount sought by \$75,000.00.

In a Section A report to the Services Committee held on 14 April 2026 (Item No. 50), the Committee resolved to recommend that Council not accept the grant and that Multicultural NSW be advised accordingly as the funding is insufficient to host the National Lion Dancing Competition at Cabramatta. At the time of writing this report, Council's resolution is pending.

### **NSW Government Permit/Plug/Play Program Grant**

The Permit/Plug/Play grant initiative is a part of the NSW Government's Vibrant Streets Package, an over \$40 million investment in transforming streets into thriving local places to support the community, businesses and the creative sector. It commenced in 2024 with a pilot – an \$8.5 million partnership grant program currently supporting 17 pilot councils.

In January 2026, Council applied for a grant focused on 3 parts: preparing an adaptable traffic plan for events in Cabramatta Town Centre with crowds from 1,000 to over 80,000; purchase of hostile vehicle mitigation devices for safe and easier road closures and improved electrical supply to ensure 100 stalls can be provided with reliable and safe power.

On 2 April 2026, Council was advised that its application was unsuccessful. The grant sought \$425,000.00 for the development and delivery of process improvements, \$160,000.00 for the purchase of hostile vehicle mitigation devices and \$125,000.00 for electricity augmentation in the public domain. A debrief by Transport for NSW has been requested.

### **3. PLACE-BASED ACTIVATIONS**

#### **Australia Day Fireworks Display – Adams Park Canley Vale**

The third Australia Day Fireworks Display was held on 26 January 2026, with fireworks at 9pm. This year's activities included face painting, DJ, free ice cream and a dance off for Aquatopia passes. Hundreds of Australian flags were distributed to the crowd which were enthusiastically well received. Summertime outdoor activities can be challenging with higher temperatures, however cooler weather and cloud cover was experienced on the day.



*Australia Day Fireworks.  
Permission granted to publish these photographs.*

#### **Lunar New Year – Canley Heights Town Square**

The traditional Lunar New year celebrations were held at the Canley Heights Town Square Car Park on 27 February 2026 with lion dancing, firecrackers and roving on the main street. The prospect of rain led to the cancellation of activations planned by the Canley Heights Business Association, inclusive of fireworks. Lion dancers moved on Canley Vale Road with a procession in front of businesses. The assembled crowd enjoyed the entertainment.



Canley Heights Lunar New Year.  
Permission granted to publish these photographs.

### Spirit of Bonnyrigg Fair

The Spirit of Bonnyrigg Fair was held Saturday 28 March from 12.00pm to 4.00pm. The event was a true celebration of our vibrant community, bringing people together to celebrate the many cultures and faiths that make Bonnyrigg so special. From the colourful cultural performances to the diverse community stalls, there was something for everyone to enjoy.

Families and children had a fantastic time with free activities including face painting, henna tattoos and inflatable rides, so many smiles all around!

The Spirit of Bonnyrigg Fair reflects the strength, unity, and diversity of our community and it was inspiring to see so many people come together in such a positive and welcoming spirit. The event would not have been possible if not for our generous sponsors and dedicated community partners who provided the stalls and cultural performances.



The Spirit of Bonnyrigg Fair was rich in colour and performances.  
Permission granted to publish these photographs.

### Fairfield Place Activation Program

The Wonderful Wednesday program delivers engaging street entertainment designed to enliven the City Centre and create a welcoming atmosphere for visitors. Recent activations have included Australia Day and Valentine's Day celebrations, musical performances by Everyday People duo and Sass duo and a Roller-Skating duo. These performances have been met with enthusiastic support from both the community and local businesses.

## OUTCOMES COMMITTEE

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Street activation featuring Roo'd Kangaroos, Valentine's Duo, Everyday People duo and Roller-Skating duo. Permission granted to publish these photographs.

### Fairfield and Parks Place Banner Program

The Fairfield and Parks Place Banner Program showcases the unique offerings across both Places, featuring professionally photographed local businesses that highlight the diversity and quality of goods and services available. Seasonal banner designs celebrate key themes that reflect the character and vibrancy of each Place, helping to create a welcoming and engaging environment for visitors.



Banner designs installed for Autumn at Fairfield, Bonnyrigg and Wetherill Park featuring local eateries and a cheese manufacturer. Permission granted to publish these photographs.

### Local Activity Approvals

Local Activity Approvals pursuant to Section 68 of the Local Government Act 1993, are issued to community organisations to deliver activations within town centres. These activities enhance the vitality of town centres and promote positive community engagement.

These activities continue to support the activation of key town centres, promote the effective use of public spaces and strengthen community participation across the City.

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

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### Cabramatta

During the reporting quarter, Cabramatta Place issued a total of 18 Local Activity Approvals. Key activities delivered during this period included:

- 4 Special Entertainment Precinct 'The Canley's' activations in Canley Heights and Canley Vale, which included live music and entertainment, as well as Valentines Day celebrations.
- The NSW Department of Climate Change, Energy, The Environment and Water hosted a community event in Freedom Plaza, Cabramatta, to educate the community about fast charging and electric vehicles (EVs), the benefits of EVs, and to promote recently built fast charging stations.
- CORE Community Services delivered a Lunar New Year community celebration in Canley Heights Town Square to engage local families and community members. This free event included arts and crafts activities, face painting, children's disco and lion dancing.
- A Cancer Council fundraiser was run by the Rotary Club of Liverpool West with Australian Health Humanitarian Aid (AHHA) in Freedom Plaza. This popular fundraising event included live musical entertainment.



*The Canley's activations at Canley Heights Town Square.  
Permission granted to publish these photographs.*

### Fairfield

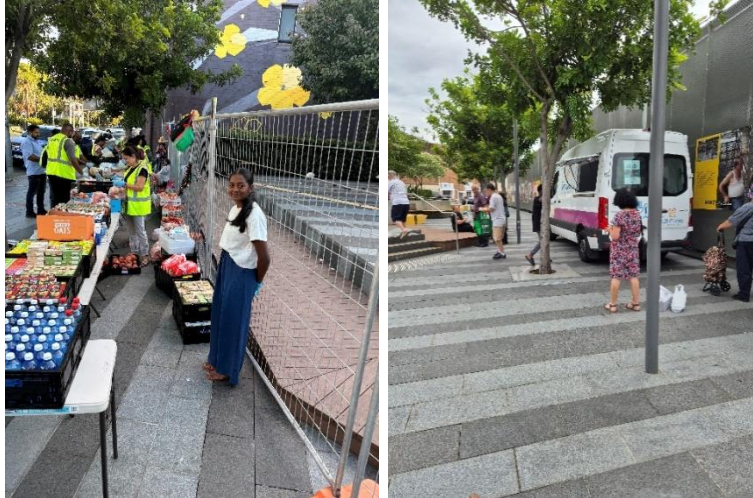
At The Crescent Plaza, recent activities included community engagement by Mt Zion Christian Fellowship Centre and ongoing outreach activities:

- Australian Indian Christian Church – providing prepackaged meals, groceries and other items every second Tuesday from 4.30pm to 5.30pm.
- Rev. Bill Crews Foundation – providing freshly prepared and frozen meals every week on Mondays and Wednesdays from 12.30pm to 1.30pm.

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 39



*Australian Indian Christian Church and Rev. Bill Crews Foundation local activities at The Crescent Plaza.  
Permission granted to publish these photographs.*

### CONCLUSION

The Place Management Division works to improve public domain, activate public spaces and increase economic vitality across Fairfield City. This report highlights progress on projects, major events and local place-based activations from January to March 2026.

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Jessica Healey  
**Manager Fairfield and Parks Place**

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Edward Saulig  
**Manager Cabramatta Place**

**Authorisation:**  
Director City Living

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_13.DOCX**

\*\*\*\*\* END OF ITEM 39 \*\*\*\*\*

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 40

**SUBJECT:** Information Report - 2025-2026 Operational Plan - Quarterly Report (January to March 2026)

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**FILE NUMBER:** 25/15309

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**PREVIOUS ITEMS:** 50 - 2025/26-2028/29 Delivery Program and 2025-2026 Operational Plan including the 2025-2026 Pricing Policy, Fees and Charges - Outcomes Supplementary Reports - 27 May 2025  
118 - 2025-2026 Operational Plan - Quarterly Report (July to September 2025) - Outcomes Supplementary Reports - 18 Nov 2025  
12 - 2025-2026 Operational Plan - Quarterly Report (October to December 2025) - Outcomes Supplementary Reports - 24 Feb 2026

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**REPORT BY:** Julie Lien, Acting Co-ordinator Integrated Planning and Reporting

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### RECOMMENDATION:

That the report be received and noted.

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### SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

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### CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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The Integrated Planning and Reporting (IPR) Framework is a legislative requirement for all NSW councils which are expected to develop a series of long, medium and short-term plans. These plans provide a consistent approach to community planning and a more sustainable Local Government industry while aligning with regional and state priorities.

The progress towards achieving the community's vision, priorities and goals is reported through the Quarterly Report which focuses on detailing a summary of Council's performance on the implementation of the 2025/26-2028/29 Delivery Program and the 2025-2026 Operational Plan.

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 40

In line with IPR Guidelines, Council is currently finalising a review on its overall performance including the status of projects, major programs and budget adjustments for the period January to March 2026.

The results of the review will be included in the January to March 2026 Quarterly Report and a Supplementary Outcomes Chairperson's report will be submitted to the Ordinary Council Meeting scheduled for Tuesday 19 May 2026 for Council to consider for adoption.

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Julie Lien  
**Acting Co-ordinator Integrated  
Planning and Reporting**

**Authorisation:**  
Deputy General Manager & CFO

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_4.DOCX**

\*\*\*\*\* END OF ITEM 40 \*\*\*\*\*

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 41

**SUBJECT:** Information Report - Adoption of the 2026-2027 Operational Plan including the 2026-2027 Pricing Policy, Fees and Charges

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**FILE NUMBER:** 25/19061

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**PREVIOUS ITEMS:** 14 - Public Exhibition - Draft 2026-2027 Operational Plan including the Draft 2026-2027 Pricing Policy, Fees and Charges - Outcomes Committee - 10 Mar 2026  
15 - Public Exhibition - Draft Forecasted Rates and Charges for 2026-2027 - Outcomes Committee - 10 Mar 2026

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**REPORT BY:** Julie Lien, Acting Co-ordinator Integrated Planning and Reporting

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### RECOMMENDATION:

That the report be received and noted.

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### SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

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### CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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### SUMMARY

The Draft 2026-2027 Operational Plan (Draft Plan) is the second year of the 2025/26-2028/29 Delivery Program. The Draft Plan sets out in detail Council's proposed services and projects including major programs that Council would like to deliver for that financial year.

The Draft 2026-2027 Operational Plan including the Pricing Policy, Fees and Charges was publicly exhibited for 28 days as required under the Local Government Act. The closing date for all comments and submissions was 29 April 2026. Council Officers are currently finalising the review of these submissions and any proposed amendments to the Draft documents.

**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 41**

A Supplementary Outcomes Chairperson's Report will be submitted to the Ordinary Council Meeting scheduled for Tuesday 19 May 2026 with a recommendation that Council consider for adoption the final 2026-2027 Operational Plan including the Pricing Policy, Fees and Charges.

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Julie Lien  
**Acting Co-ordinator Integrated  
Planning and Reporting**

**Authorisation:**  
Deputy General Manager & CFO

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_8.DOCX**

\*\*\*\*\* END OF ITEM 41 \*\*\*\*\*

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 42

**SUBJECT:** Information Report - Making the Rates and Charges for 2026-2027

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**FILE NUMBER:** 26/04887

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**REPORT BY:** Maria Aue Obregon, Co-ordinator Rates and Receivables

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**RECOMMENDATION:**

That the report be received and noted.

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**SUPPORTING DOCUMENTS:**

There are no supporting documents for this report.

---

**CITY PLAN**

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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**SUMMARY**

The Draft 2026-2027 Operational Plan (OP) which includes the Draft Forecasted Rates and Charges, was publicly exhibited for 28 days as required under the Local Government Act (the Act) 1993. The closing date for all comments and submissions was 29 April 2026. Council officers are currently finalising the review of these submissions and any proposed amendments to the Draft documents.

A Supplementary Outcomes Chairperson's Report will be submitted to the Ordinary Council meeting scheduled for Tuesday 19 May 2026 with a recommendation that Council consider for adoption the final 2026-2027 OP including the final Rates and Charges, in accordance with the Act and Local Government (General) Regulation 2021.

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**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 42**

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Maria Aue Obregon  
**Co-ordinator Rates and  
Receivables**

**Authorisation:**  
Deputy General Manager & CFO

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_18.DOCX**

\*\*\*\*\* END OF ITEM 42 \*\*\*\*\*

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 43

**SUBJECT:** Information Report - Monthly Investment Report - April 2026

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**FILE NUMBER:** 25/23527

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**REPORT BY:** Jennifer Lim Hernandez, Manager Finance

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**RECOMMENDATION:**

That the report be received and noted.

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**SUPPORTING DOCUMENTS:**

There are no supporting documents for this report.

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**CITY PLAN**

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

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**SUMMARY**

The investment report provides a monthly update on the details of Council's current investments and certifies that those investments are in accordance with the Local Government Act, Regulations and Council's Investment Policy.

In addition, Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer of a council to provide a written report to Council each month setting out details of all money that Council has invested under Section 625 of the Act and for the report to include a certification as to whether or not the investment has been made in accordance with the Act.

The information for the monthly report is obtained from Council's investment advisor on the first day of the preceding calendar month. As a result, the April report will not be available until early May, which means that the monthly investment report is unable to be completed prior to the Outcomes Committee Meeting on 5 May 2026.

Therefore, the monthly investment report incorporating a written report from the Responsible Accounting Officer and supporting attachments will be included in a Supplementary Outcomes Chairperson's Report to be submitted to the Ordinary Council Meeting scheduled for Tuesday 19 May 2026.

**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 43**

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Jennifer Lim Hernandez  
**Manager Finance**

**Authorisation:**  
Deputy General Manager & CFO

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_19.DOCX**

\*\*\*\*\* END OF ITEM 43 \*\*\*\*\*

## OUTCOMES COMMITTEE

Meeting Date 5 May 2026

Item Number. 44

**SUBJECT:** Information Report - Draft State Wide Community Participation Plan

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**FILE NUMBER:** 26/11596

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**REPORT BY:** Andrew Mooney, Executive Strategic Planner

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**RECOMMENDATION:**

That the report be received and noted.

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**SUPPORTING DOCUMENTS:**

There are no supporting documents for this report.

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**CITY PLAN**

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

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**DISCUSSION**

The NSW Department of Planning, Housing and Infrastructure has released a draft Community Participation Plan (Plan) and Discussion Paper that will apply statewide. The draft Plan relates primarily to community consultation and public exhibition processes for planning functions.

Submissions are due on 3 June 2026 and a detailed Supplementary Outcomes Chairperson's report with Council's submission will be submitted to the Ordinary Council meeting scheduled for Tuesday 19 May 2026.

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**OUTCOMES COMMITTEE**

**Meeting Date 5 May 2026**

**Item Number. 44**

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Andrew Mooney  
**Executive Strategic Planner**

**Authorisation:**  
Manager Strategic Land Use Planning  
Director City Strategy

Outcomes Committee - 5 May 2026

File Name: **OUT05052026\_16.DOCX**

\*\*\*\*\* END OF ITEM 44 \*\*\*\*\*