Services Committee

DRAFT MINUTES

DATE OF MEETING: 14 July 2026
LOCATION: Council Chambers
TIME: 7.29pm

PRESENT:

His Worship Mayor Carbone (Chairperson).

Councillors Barkho, Hoang, Karajcic, Khoshaba, Lam, Ly, Mijatovic, Morvillo, C Saliba and M Saliba.

Also in attendance were the Acting General Manager, Director City Assets, Director City Delivery, Director City Development, Director City Living, Director City Strategy, Director People, Culture and Operations, Manager Property Strategy and Services, Manager Governance and Audit, Technical Support Officer (F Hapani and S Prince), Governance Officer (M Luongo) and Governance Support Officer.

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements or gestures.

APOLOGIES AND REASONS ACCEPTED

Apologies were tendered on behalf of Councillors Le and Yousif and the reasons for their absences given.

MOTION: (C Saliba/Barkho)

That the apologies and reasons given for the absence tendered on behalf of Councillors Le and Yousif, be accepted.

CARRIED UNANIMOUSLY

REMOTE MEETING ATTENDANCE

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

CONFIRMATION OF MINUTES

MOTION: (C Saliba/Barkho)

That the Minutes of the meeting held on 9 June 2026 be noted.

CARRIED UNANIMOUSLY

CONFLICT OF INTEREST

There were no disclosures of interest tabled during this section of the meeting.

SECTION A

'Matters referred to Council for its decision'

105: Create NSW Grant - Western Sydney Strategic Partnerships Program - Fairfield Voices
File Number: 24/27990

RECOMMENDATION: (C Saliba/Morvillo)

That the grant of seventy-seven thousand dollars ($77,000.00 ex. GST) offered by Create NSW under the Western Sydney Strategic Partnership Program for Fairfield City Museum & Gallery's project Fairfield Voices be received into the 2026-2027 Operational Plan and its expenditure for that purpose, be voted.

CARRIED UNANIMOUSLY

106: NSW Department of Climate Change, Energy, the Environment and Water Grant - EV Fleets Incentive Kick-Start Funding
File Number: 26/21534

RECOMMENDATION: (C Saliba/Morvillo)

That:

1. The grant of sixteen thousand dollars ($16,000.00 excl GST) offered by the NSW Department of Climate Change, Energy, the Environment and Water under the EV Fleets Incentive - Kick-Start Funding Program be accepted.

2. The grant of sixteen thousand dollars ($16,000.00 excl. GST) offered by the NSW Department of Climate Change, Energy, the Environment and Water be received into the 2026/2027 Operational Plan and its expenditure for that purpose be voted.

3. Fifty-three thousand, eight hundred and twenty dollars ($53,820.00) from General Funds be voted into the 2026/2027 Operational Plan for expenditure on the EV Fleets Incentive - Kick-start Funding Program grant infrastructure works.

CARRIED UNANIMOUSLY

107: NSW Office of Sport Grant - Local Sport Program - Cabra-Vale Ex-Active Servicemen's/Fairfield Athletics Centre Inc - Makepeace Oval Long Jump Pit Renewal
File Number: 17/20343

RECOMMENDATION: (C Saliba/Morvillo)

That the grant of six thousand dollars ($6,000.00 excl GST) offered by NSW Office of Sport under the Local Sport Grant Program for the Makepeace Oval Long Jump Pit Renewal be received into the 2026-2027 Operational Plan and its expenditure for that purpose, be voted.

CARRIED UNANIMOUSLY

108: NSW Office of Sport Grant - Local Sport Program - White City Soccer Club - Chisholm Park Main Field Extension
File Number: 17/20343

Councillor	Type of Interest	Nature of Interest	Action Taken/Explanation Given
Councillor Khoshaba	Non-Pecuniary – Not-Significant	One of my family members plays for this Club that uses the field. However, this will not influence my decision.	This will not influence my decision.
Councillor Mijatovic	Non-Pecuniary – Not-Significant	I know some members of the Club however, this will not influence my decision.	This will not influence my decision.

RECOMMENDATION: (C Saliba/Barkho)

That the grant of ten thousand five hundred and sixty dollars ($10,560.00 excl GST) offered by NSW Office of Sport under the Local Sport Grant Program for Chisholm Park Main Field Extension be received into the 2026-2027 Operational Plan and its expenditure for that purpose, be voted.

CARRIED UNANIMOUSLY

109: Tresalam Street Levee Repairs
File Number: 26/02813

RECOMMENDATION: (C Saliba/Barkho)

That the secured funding by NSW Public Works for their upcoming works at Tresalam Street Levee repair project in Mount Pritchard, be received and noted.

CARRIED UNANIMOUSLY

110: Drainage Easement over Part Day Park Lansvale
File Number: 26/17522

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i)) of the Local Government Act, 1993, on the grounds that:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and

(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 11 OF THE MINUTES.

111: Update on Parks for Fairfield
File Number: 26/02364

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i)) of the Local Government Act, 1993, on the grounds that:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and

(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 12 OF THE MINUTES.

SECTION B

'Matters submitted to the Committee for decision subject to the Right of Referral'

112: Request for Donation - Community Volunteer Fund
File Number: 26/02043

MOTION: (C Saliba/Mijatovic)

That Council make a donation of five hundred dollars ($500.00) from the Community Volunteer Fund to Rosa Italian Pensioner Group towards their social activities.

CARRIED UNANIMOUSLY

113: Request for Donation - Mayoral Donations Fund
File Number: 25/16200

MOTION: (C Saliba/Mijatovic)

That Council make a donation of five hundred dollars ($500.00) from the Mayoral Donations Fund to Bonnyrigg High School Parent and Citizens (P&C) Association towards their 65th Anniversary Commemorative Garden.

CARRIED UNANIMOUSLY

114: Completion of Powhatan Reserve Detention Basin Upgrade Works
File Number: 19/00851

MOTION: (C Saliba/Barkho)

That the report be received and noted.

CARRIED UNANIMOUSLY

115: Extended Library Hours to Support HSC Students at Fairfield City Open Libraries
File Number: 21/47382

Item 115 was initially considered at this time by the Committee however, it was recommitted and dealt with later in the meeting.

116: Naming of Synthetic Sports Fields at Endeavour Sports Park
File Number: 25/34790

MOTION: (C Saliba/Mijatovic)

That:

1. Council endorse the naming of Endeavour Sports Park synthetic sports fields as Fairfield Football Hub.

2. The name be publicly exhibited in accordance with Council's Naming of Parks, Roads, Infrastructure & Buildings (and parts thereof) Policy (Attachment A of the report).

3. Should no objections be received during the exhibition period, Council formally adopt the name and progressively implement it to Council's platforms, booking and facility management systems and future communication in accordance with Council's branding guidelines.

CARRIED UNANIMOUSLY

PROCEDURAL MOTION: (Mijatovic/C Saliba)

That Item 115 be recommitted for consideration.

CARRIED UNANIMOUSLY

115: Extended Library Hours to Support HSC Students at Fairfield City Open Libraries
File Number: 21/47382

MOTION: (C Saliba/Morvillo)

That:

1. The current provision of extended library opening hours during the HSC examination period be noted.

2. The attendance data and associated costs outlined in the report, be noted.

3. *Option 2 as outlined in the report, be endorsed.*

CARRIED UNANIMOUSLY

117: Request for Endorsement of a Project in the Fairfield LGA by the Australian Red Cross
File Number: 18/11950

MOTION: (C Saliba/Morvillo)

That Council provide a letter endorsing the Australian Red Cross in the provision of the Urban Climate Resilience Program in the Fairfield Local Government Area.

CARRIED UNANIMOUSLY

118: Australian Local Government Women's Association (ALGWA) 75th Anniversary and 2026 National Conference
File Number: 25/36839

MOTION: (C Saliba/Mijatovic)

That any interested councillors wishing to attend the Australian Local Government Women's Association (ALGWA) 75th Anniversary and 2026 National Conference to be held in Manly from Thursday 20 to Saturday 22 August 2026, notify the General Manager by Friday 31 July 2026.

CARRIED UNANIMOUSLY

119: Model Code of Meeting Practice - Status Update
File Number: 08/00542

MOTION: (C Saliba/Khoshaba)

That the status update on the Model Code of Meeting Practice be received and noted.

CARRIED UNANIMOUSLY

120: Divisional Update Report - Quarter 3 - Property Strategy and Services
File Number: 20/00262

MOTION: (C Saliba/Mijatovic)

That the report be received and noted.

CARRIED UNANIMOUSLY

121: Divisional Update Report - Quarter 4 - Governance
File Number: 19/33579

MOTION: (C Saliba/Karajcic)

That the report be received and noted.

CARRIED UNANIMOUSLY

122: Information Report - Procurement Exemption - Provision of Cleaning Services
File Number: 26/20209

MOTION: (C Saliba/Mijatovic)

That the report be received and noted.

CARRIED UNANIMOUSLY

123: Information Report - RFT 121-26 Fairfield Showground AFL Stage
File Number: 25/36254

MOTION: (C Saliba/Barkho)

That the report be received and noted.

CARRIED UNANIMOUSLY

124: Strategic Property Consideration in Fairfield CBD
File Number: 26/20982

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i)) of the Local Government Act, 1993, on the grounds that:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and

(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 12 OF THE MINUTES.

MEETING CLOSED TO THE PUBLIC

PROCEDURAL MOTION: (Morvillo/Karajcic)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

110: Drainage Easement over Part Day Park Lansvale
File Number: 26/17522
CONFIDENTIAL REPORT

10A(2)(c)(d(i))

(1) Pursuant to Section 10A(2)(c) and (d(i)) the information in the **Report** is confidential.
(2) The matter to be discussed is Drainage Easement over Part Day Park Lansvale.
(3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and

(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

111: Update on Parks for Fairfield
File Number: 26/02364
CONFIDENTIAL REPORT

10A(2)(c)(d(i))

(1) Pursuant to Section 10A(2)(c) and (d(i)) the information in the **Report** is confidential.

(2) The matter to be discussed is Update on Parks for Fairfield.

(3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and

(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

124: Strategic Property Consideration in Fairfield CBD
File Number: 26/20982
CONFIDENTIAL REPORT

10A(2)(c)(d(i))

(1) Pursuant to Section 10A(2)(c) and (d(i)) the information in the **Report** is confidential.

(2) The matter to be discussed is Strategic Property Consideration in Fairfield CBD.

(3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and

(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

CARRIED UNANIMOUSLY

WEBCAST ANNOUNCEMENT

In closing the meeting, the Chairperson advised that the livestream will be muted as the Committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

MEETING OPEN TO THE PUBLIC

PROCEDURAL MOTION: (C Saliba/Barkho)

That the meeting be open to the public.

CARRIED UNANIMOUSLY

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the livestream has been resumed.

PROCEDURAL MOTION: (C Saliba/Barkho)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 110, 111 and 124 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

CARRIED UNANIMOUSLY

THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:

110: Drainage Easement over Part Day Park Lansvale
File Number: 26/17522

That:

1. Council approve the drainage easement over Council land at Day Park Lansvale in favour of 86 Hollywood Drive Lansvale and publicly exhibit the proposal in accordance with Sections 46 and 47 of the Local Government Act 1993.

2. The subject drainage easement be granted should no unresolved objections be received during the public exhibition period.

3. The Mayor and the General Manager be authorised to finalise the Deed/Linen Plan/Section 88B/Contract for sale and affix the Seal of Council on the documents and plans, including the Deed/Linen Plan/Section 88B/Contract for Sale and any other relevant documents, to certify its decision for the granting of a drainage easement at Day Park Lansvale and enable completion of the matter.

4. The Land/Lease Register and financial records be updated.

111: Update on Parks for Fairfield
File Number: 26/02364

That the recommendation contained in the report be adopted.

124: Strategic Property Consideration in Fairfield CBD
File Number: 26/20982

That the recommendation as outlined in the report relating to the strategic property consideration in Fairfield CBD, be endorsed.

CLOSURE

There being no further business, the meeting concluded at 7.57pm.

_____
Chairperson

CONFIRMATION

These minutes were confirmed as a correct record of the proceedings at a meeting held on 14 July 2026.

_____
Chairperson