

# Services Committee



## MINUTES

**DATE OF MEETING:** 10 March 2026

**LOCATION:** Committee Rooms

**TIME:** 6.30pm

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**PRESENT:**

Councillors Karajcic, Mijatovic, Morvillo, C Saliba (Chairperson) and Yousif.

Also in attendance were the General Manager, Director City Assets, Director City Delivery, Director People, Culture and Operations, Manager Governance and Audit, Acting Service Desk Team Leader (G Joseph), Technical Support Officer (S Prince) and Governance Officer (M Luongo).

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**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements or gestures.

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**APOLOGIES AND LEAVE OF ABSENCE**

An apology was tendered and Leave of Absence requested on behalf of Councillor Khoshaba and the reason for his absence given.

**MOTION:** (Mijatovic/Yousif)

That the apology tendered on behalf of Councillor Khoshaba be accepted and leave be granted.

**CARRIED**

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**REMOTE MEETING ATTENDANCE**

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

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**CONFIRMATION OF MINUTES**

**MOTION:** (Morvillo/Yousif)

That the Minutes of the meeting held on 10 February 2026, be noted.

**CARRIED**

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**SECTION A  
'Matters referred to Council for its decision'**

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- 32:** Cricket NSW Grant - Australian Cricket Infrastructure Fund  
File Number: 18/24594

**RECOMMENDATION:** (Mijatovic/Morvillo)

That the grant of ten thousand, one hundred and ten dollars (\$10,110.00 excl. GST) offered by Cricket NSW under the Australian Cricket Infrastructure Fund be accepted and considered for inclusion in 2026-2027 Operational Plan for Project MPOSR2702 Avery Park Cricket Pitch Upgrade and its expenditure for that purpose, be voted.

**CARRIED**

- 33:** RFT 116-26 Construction of Ancillary Building at Fairfield Showground  
File Number: 25/14984

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. and dealing with the matter in Open Session would be, on balance, contrary to the public interest because the disclosure of this information would diminish the competitive commercial value of any person to any person.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 7 OF THE MINUTES.**

## **SECTION B**

### **'Matters submitted to the Committee for decision subject to the Right of Referral'**

- 34:** NSW Department of Planning, Housing and Infrastructure Grant – Infrastructure Funding Program  
File Number: 09/04284

**MOTION:** (Mijatovic/Yousif)

That:

1. Council's grant application to the Department of Planning, Housing and Infrastructure's Infrastructure Funding Program, be endorsed.
2. A further report be provided to Council to vote funding into the 2026-2027 Operational Plan pending a successful application.

**CARRIED**

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- 35:** Request for Donation - Mayoral Donations Fund  
File Number: 24/17080

**MOTION:** (Mijatovic/Karajcic)

That Council make a donation of one thousand dollars (\$1,000.00) from the Mayoral Donations Fund to Canley Heights RSL Soccer Club towards the Digger Cup event to be held at King Park on Friday 24 April 2026.

**CARRIED**

- 36:** Renewal of Tenancies - Occupancy and Use of Community Facilities by Community Organisations  
File Number: 25/24792

**MOTION:** (Mijatovic/Karajcic)

That:

1. Council grant licences to the each of the following for a 3-year period in accordance with Council's Fees and Charges Schedule:
  - 1.1 NSW Spanish and Latin American Association for Social Assistance for the premises known as Bonnyrigg Community Centre Community Office Space.
  - 1.2 Australian Cambodian Welfare Association for the premises known as Office 1 Bonnyrigg Heights Community Centre.
  - 1.3 Young Adults Disabled Association for the premises known as Office 1 and Activity Room Bonnyrigg South Community Centre.
  - 1.4 Fairfield Business Education Partnership Incorporated – trading as Southwest Connect for the premises known as Community office space Bossley Park Community Centre.
  - 1.5 Australian Nursing Home Foundation for the premises known as Office Greenfield Park Community Centre.
  - 1.6 Powerhouse Youth Theatre for the premises known as Theatre and office space Fairfield School of Arts inclusive of utility charges.
  - 1.7 Fairfield Food Services for the premises known as ground floor Fairfield Senior Citizens Centre.
  - 1.8 Westacott Cottage Management Committee for the premises known as Westacott Cottage.
2. The General Manager or his nominated delegate be authorised to execute the Licence Agreements and any associated documents related to the matter, to certify Council's decision of licensing these premises, and to enable completion of the matter.
3. The Land/Lease Register and financial records be updated.

**CARRIED UNANIMOUSLY**

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- 37:** Divisional Update Report - Quarter 2 - Design Services  
File Number: 25/35546

**MOTION:** (Mijatovic/Morvillo)

That the report be received and noted.

**CARRIED**

- 38:** Divisional Update Report - Quarter 3 - Governance  
File Number: 19/33579

**MOTION:** (Morvillo/Yousif)

That the report be received and noted.

**CARRIED**

- 39:** Audit, Risk and Improvement Committee (ARIC) Report - Quarter 3  
File Number: 22/25501

**MOTION:** (Morvillo/Mijatovic)

That the Minutes of the Audit, Risk and Improvement Committee (ARIC) meeting held on Friday 13 February 2026 be received and noted.

**CARRIED**

- 40:** Information Report - NSW Environment Protection Authority Grant - Illegal Dumping Prevention Program  
File Number: 26/04063

**MOTION:** (Yousif/Karajcic)

That the report be received and noted.

**CARRIED**

- 41:** Information Report - RFT 115-26 Road Renewal Package (8 Locations)  
File Number: 25/14990

**MOTION:** (Mijatovic/Karajcic)

That the report be received and noted.

**CARRIED**

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- 42:** Information Report - Schedule of Meetings - April to December 2026  
File Number: 09/01106

**MOTION:** (Mijatovic/Yousif)

That the report be received and noted.

**CARRIED**

**MEETING CLOSED TO THE PUBLIC**

**PROCEDURAL MOTION:** (Mijatovic/Karajcic)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential item of business and the grounds for such closure are stated hereunder:

- 33:** RFT 116-26 Construction of Ancillary Building at Fairfield Showground  
File Number: 25/14984

**CONFIDENTIAL REPORT and ATTACHMENTS**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2), (d(i)) the information in the **Report and Attachments** is confidential.
- (2) The matter to be discussed RFT 116-26 Construction of Ancillary Building at Fairfield Showground.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:  
(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest because the disclosure of this information would diminish the competitive commercial value of any person to any person.

**CARRIED**

**WEBCAST ANNOUNCEMENT**

In closing the meeting, the Chairperson advised that the livestream will be muted as the Committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

**MEETING OPEN TO THE PUBLIC**

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**PROCEDURAL MOTION:** (Morvillo/Yousif)

That the meeting be open to the public.

**CARRIED**

**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the livestream has been resumed.

**PROCEDURAL MOTION:** (Morvillo/Karajcic)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or report relating to Item 33 of the Services Committee that was considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by the General Manager and Council.

**CARRIED**

**THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:**

- 33:** RFT 116-26 Construction of Ancillary Building at Fairfield Showground  
File Number: 25/14984

That Council accept the recommendation of the Tender Evaluation Panel in relation to the Selective Request for Tender RFT 116-26 Construction of Ancillary Building at Fairfield Showground, as outlined in the report.

**CLOSURE**

There being no further business, the meeting concluded at 6.41pm.

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Chairperson

**CONFIRMATION**

These minutes were confirmed as a correct record of the proceedings at a meeting held on 10 March 2026.

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Chairperson