

Services Committee



AGENDA

DATE OF MEETING: 8 September 2026

LOCATION: Council Chambers

TIME: At the conclusion of the Outcomes Committee

Statement of Ethical Obligations

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Fairfield City and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

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-	CONFIRMATION OF MINUTES	
-	CONFLICT OF INTEREST	

SECTION A

‘Matters referred to Council for its decision’

142:	<u>NSW Environmental Protection Authority Grant - Waste and Sustainable Material Litter Prevention Program</u> File Number: 26/10469	6
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145:	<u>Australian Government Department of Education Grant - Community Child Care Fund Round 5 - Sustainability and Capital Support</u> File Number: 18/18762	16

***** **CONFIDENTIAL** *****

'It is recommended that the Press and Public be excluded from the meeting in regard to the following item.'

146:	<u>RFT 110-26 Pest Control Services</u>	
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CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:

(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

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***** **CONFIDENTIAL** *****

'It is recommended that the Press and Public be excluded from the meeting in regard to the following item.'

147: RFT 112-26 Design and Construction of the Fairfield Showground Community and Events Centre

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

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SECTION B

'Matters submitted to the Committee for decision subject to the right of referral'

148: Request for Donation - Mayoral Community Benefit Fund
File Number: 26/20101 120

149: Request for Donation - Mayoral Donations Fund
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150: Request for Donation - Mayoral Scholarship Fund
File Number: 25/16202 127

151: Audit, Risk and Improvement Committee (ARIC) Report - Quarter 1

AT-A - Draft ARIC Minutes 14 August 2026 - *RESTRICTED* - *It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c) of the Local Government Act, 1993, on the grounds that:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

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- 155:** Information Report - RFT 102-27 Design, Supply and Installation of Fairfield Golf Course Driving Range Fencing
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SECTION A

‘Matters referred to Council for its decision’

SERVICES COMMITTEE

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Item Number. 142

SUBJECT: NSW Environmental Protection Authority Grant - Waste and Sustainable Material Litter Prevention Program

FILE NUMBER: 26/10469

REPORT BY: Nhung Bugaev, Waste and Sustainability Projects Officer

RECOMMENDATION:

That the grant of four hundred and twenty-eight thousand, eight hundred and ninety-seven dollars (\$428,897.00 excluding GST) offered by the NSW Environmental Protection Authority under the Waste and Sustainable Material (WASM) Litter Prevention Grants Program be accepted and that one hundred and forty-three thousand and five hundred dollars (\$143,500.00 excluding GST) be accepted into the 2026/2027 Operational Plan for expenditure on Project SP1207 and it's expenditure for that purpose, be voted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 3 Environmental Sustainability* in the Fairfield City Plan.

SUMMARY

A grant application was submitted to the NSW Environment Protection Authority (EPA) under Intake 5, Stream 3 of the Waste and Sustainable Material (WASM) Litter Prevention Grants Program in March 2026.

Council has been advised that its application was successful in securing a grant of \$428,897.00 (excluding GST) awarded over a 3-year period.

The funding will contribute to the implementation and delivery of priority actions identified in the Fairfield City Council Litter Prevention Plan and Roadmap 2026-2031. The Plan provides a coordinated, long-term approach to litter prevention across Fairfield City, while the roadmap identifies priority actions and initiatives for implementation.

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It is recommended that \$143,500.00 be allocated in the 2026/27 Operational Plan, with the remaining grant funding allocated across the 2027/2028 and 2028/2029 Delivery Program under project number SP1207.

The proposed allocation of grant funding is as follows:

TOTAL Funding Amount	2026/27	2027/28	2028/29
\$428,897.00	\$143,500.00	\$152,897.00	\$132,500.00

Background

The WASM Litter Prevention Grants Program supports initiatives that reduce litter and promote sustainable waste management practices across NSW. The program aims to:

- Support NSW's litter reduction targets, including the target to reduce litter items by 60% by 2030 under the NSW WASM Strategy 2041.
- Encourage strong leadership and ownership by councils and other organisations in planning and implementing effective litter prevention initiatives at local, regional and statewide levels.
- Ensure litter prevention efforts are based on evidence and best practices, aligning with the NSW Litter Prevention Strategy 2022–2030.
- Build long-term litter prevention capacity through sustainable strategies that extend beyond the grant funding period.
- Foster collaboration between councils, land managers and other key stakeholders to implement on-ground litter prevention projects and infrastructure improvements.
- Promote partnerships between community groups, businesses and government agencies to deliver coordinated and effective litter prevention initiatives.

The Fairfield City Council Litter Prevention Plan and Roadmap 2026-2031 provides a 5-year framework by addressing litter across Fairfield City.

The Plan is overseen by the Litter Steering Committee and supported by the Litter Working Group, comprising of staff representatives from relevant Council departments. This governance structure supports a coordinated, cross-departmental approach to litter prevention and ensures that initiatives are informed by operational knowledge and activities of relevant stakeholders.

The accompanying Roadmap (Action Plan) provides a practical framework for delivering priority actions throughout the 5-year period. It also establishes a basis for continuing litter prevention activities beyond the term of the EPA grant funding.

The grant funding will assist Council in progressing priority actions identified within the Plan and Roadmap and will provide additional resources to deliver the targeted litter prevention outcomes across Fairfield City.

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CONCLUSION

Council has been successful in securing \$428,897.00 (excluding GST) of grant funding under the NSW EPA WASM Litter Prevention Grants Program. This funding will support the implementation of priority actions under the Fairfield City Council Litter Prevention Plan and Roadmap 2026-2031, assisting Council to reduce litter, improve waste management practices and deliver sustainable litter prevention outcomes across the city.

It is recommended that the grant of four hundred and twenty-eight thousand, eight hundred and ninety-seven dollars (\$428,897.00 excluding GST) offered by the NSW Environmental Protection Authority under the Waste and Sustainable Material (WASM) Litter Prevention Grants Program be accepted and that one hundred and forty-three thousand and five hundred dollars (\$143,500.00 excluding GST) be accepted into the 2026/2027 Operational Plan for expenditure on Project SP1207 and it's expenditure for that purpose, be voted.

Nhung Bugaev
**Waste and Sustainability Projects
Officer**

Authorisation:
Manager Waste and Cleansing Operations
Director People Culture and Operations

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File Name: **CSC08092026_3.DOCX**

***** END OF ITEM 142 *****

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Item Number. 143

SUBJECT: Transport for NSW Block Grant - 2026-2027 Regional Roads

FILE NUMBER: 11/02274

REPORT BY: Zahid Hassan, Asset Manager Civil and Built

RECOMMENDATION:

That:

1. Council notes the grant of one million, three hundred and twenty-seven thousand dollars (\$1,327,000.00) offered by Transport for NSW under the Block Grant Assistance – Regional Roads and Traffic Facilities Program and that the additional thirty-six thousand dollars (\$36,000.00) above the grant funding identified in the 2026–2027 Operational Plan be accepted.
 2. The additional grant funding replace existing general funding and be voted for expenditure as follows:
 - 2.1 Thirteen thousand dollars (\$13,000.00) grant funding be allocated to Project MPRBG2749 – Ferrers Road.
 - 2.2 Twenty-three thousand dollars (\$23,000.00) grant funding be allocated to Project MPLTM2702 – City Wide Renewal of Signs and Lines.
 3. The 2026–2027 Block Grant Assistance – Regional Roads Agreement be executed by the General Manager or his nominated delegate.
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SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

SUMMARY

This report advises Council of the 2026–2027 Block Grant Assistance – Regional Roads and Traffic Facilities Program funding offered by Transport for NSW (TfNSW).

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Council has been offered a total grant allocation of \$1,327,000 which is \$36,000 higher than the grant funding identified in the adopted 2026–2027 Operational Plan.

It is proposed that the additional \$36,000 in grant funding replace existing general funding allocated to nominated projects within the 2026–2027 Operational Plan.

Background

The Block Grant Assistance – Regional Roads and Traffic Facilities Program is an ongoing TfNSW funding program that provides financial assistance to councils towards the management and maintenance of Regional Roads and traffic facilities.

On 10 August 2026, TfNSW advised Council of its approved Block Grant allocations for the 2026–2027 financial year as follows:

Categories	Adopted 2026-2027 Operational Plan	TfNSW Allocation
1. Block Grant Roads Component - Regional Roads	\$614,000.00	\$627,000.00
2. Block Grant Supplementary Road Component - Regional Roads	\$137,000.00	\$137,000.00
3. Block Grant Traffic Facilities Component - Regional and Local Roads - Signs and Lines	\$540,000.00	\$563,000.00
Total 2026-2027 Allocation	\$1,291,000.00	\$1,327,000.00

The grant allocation was confirmed after Council adopted the 2026–2027 Operational Plan. In preparing the Operational Plan, Council anticipated receiving \$1,291,000 through the Block Grant Program and allocated this funding across nominated road and traffic facility projects.

The final allocation offered by TfNSW is \$1,327,000 being \$36,000 higher than the amount identified in the Operational Plan. The additional grant funding provides an opportunity to replace an equivalent amount of existing general funding allocated to these eligible projects.

2026-2027 Operational Plan

The following projects within the adopted 2026–2027 Operational Plan are funded through the Block Grant Assistance – Regional Roads and Traffic Facilities Program.

It is proposed that the additional grant funding replace an equivalent amount of existing general funding allocated to the following projects:

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1. 2026-2027 Roads Component – Block Grant Program – \$627,000

Suburb	ID No.	Project Description	Funding Type	2026-2027 Operational Plan Budget	Proposed Changes	Total
Wakeley	MPRBG2768	Bulls Road including Roundabout at the Intersection Richards Road from Bathurst Street to Shoalhaven Street Repair pavement failures and resurfacing with hot mix asphalt (500m).	Grant	\$400,000	\$0	\$400,000
Horsley Park	MPRBG2749	Ferrers Road from Chandos Road to 400m towards Council's Boundary Repair pavement failures and resurfacing with hot mix asphalt (440m).	Grant	\$214,000	+\$13,000	\$227,000
			General	\$296,000	(\$13,000)	\$283,000
			Total	\$510,000	\$0	\$510,000

2. 2026-2027 Supplementary Road Component – (3 x 3 Program) \$137,000

Suburb	ID No.	Project Description	Funding Type	2026-2027 Operational Plan Budget
Edensor Park	MPRMS32728	Edensor Road - Eastbound Lanes from Smithfield Road to House Number 172 Base replacement with Mill and fill (90m).	Grant	\$137,000
			General	\$38,000
			Total	\$175,000

3. 2026-2027 Traffic Facilities Component – Sign and Lines Renewal Program – \$563,000

Suburb	ID No.	Project Description	Funding Type	2026-2027 Operational Plan Budget	Proposed Changes	Total
City Wide	MPLTM2702	Renewal of Signs and Lines City wide renewal of signs and lines.	Grant	\$540,000	+\$23,000	\$563,000
			General	\$30,000	(\$23,000)	\$7,000
			Total	\$570,000	\$0	\$570,000

The proposed adjustments do not change the total project budgets or scope of works, only the source of funding.

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CONCLUSION

Council has been advised of its Block Grant for Regional Roads with a total grant allocation of \$1.327 million for the 2026-2027 financial year.

It is recommended that Council accept the additional grant funding, vote the additional funding for expenditure against the nominated projects and authorise execution of the 2026–2027 Block Grant Assistance – Regional Roads Agreement by the General Manager or his nominated delegate.

Zahid Hassan
Asset Manager Civil and Built

Authorisation:
Manager City Assets
Director City Assets

Services Committee - 8 September 2026

File Name: **CSC08092026_4.DOCX**
***** END OF ITEM 143 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 144

SUBJECT: Transport for NSW Grant - 2026/2027 Australian Government Black Spot Program - Roundabout at Cumberland and Junction Streets Cabramatta

FILE NUMBER: 26/02459

REPORT BY: Sandra Slewa, Traffic & Transport Co-ordinator

RECOMMENDATION:

That the grant of three hundred and eighty thousand, two hundred and twenty-nine dollars (\$380,229.00) offered by Transport for NSW under the 2026/2027 Australian Government Black Spot Program to install a roundabout at Cumberland Street and Junction Streets Cabramatta be received into the 2026-2027 Operational Plan and its expenditure for that purpose, be voted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

SUMMARY

A grant application was lodged for the Australian Government's 2026-2027 Black Spot Program for treatment of the intersection of Cumberland Street and Junction Street Cabramatta. This grant program fully funds proposals addressing sites with a history of serious crashes and is managed by Transport for NSW (TfNSW).

Council has been advised the application was successful and this report is to receive the grant funding into the budget and vote it for expenditure (\$380,229.00).

All payments are made through TfNSW to grant recipients.

Background

TfNSW has confirmed Council was successful with its grant application for \$380,229 for the detailed design and construction of a roundabout at Cumberland Street and Junction Street Cabramatta.

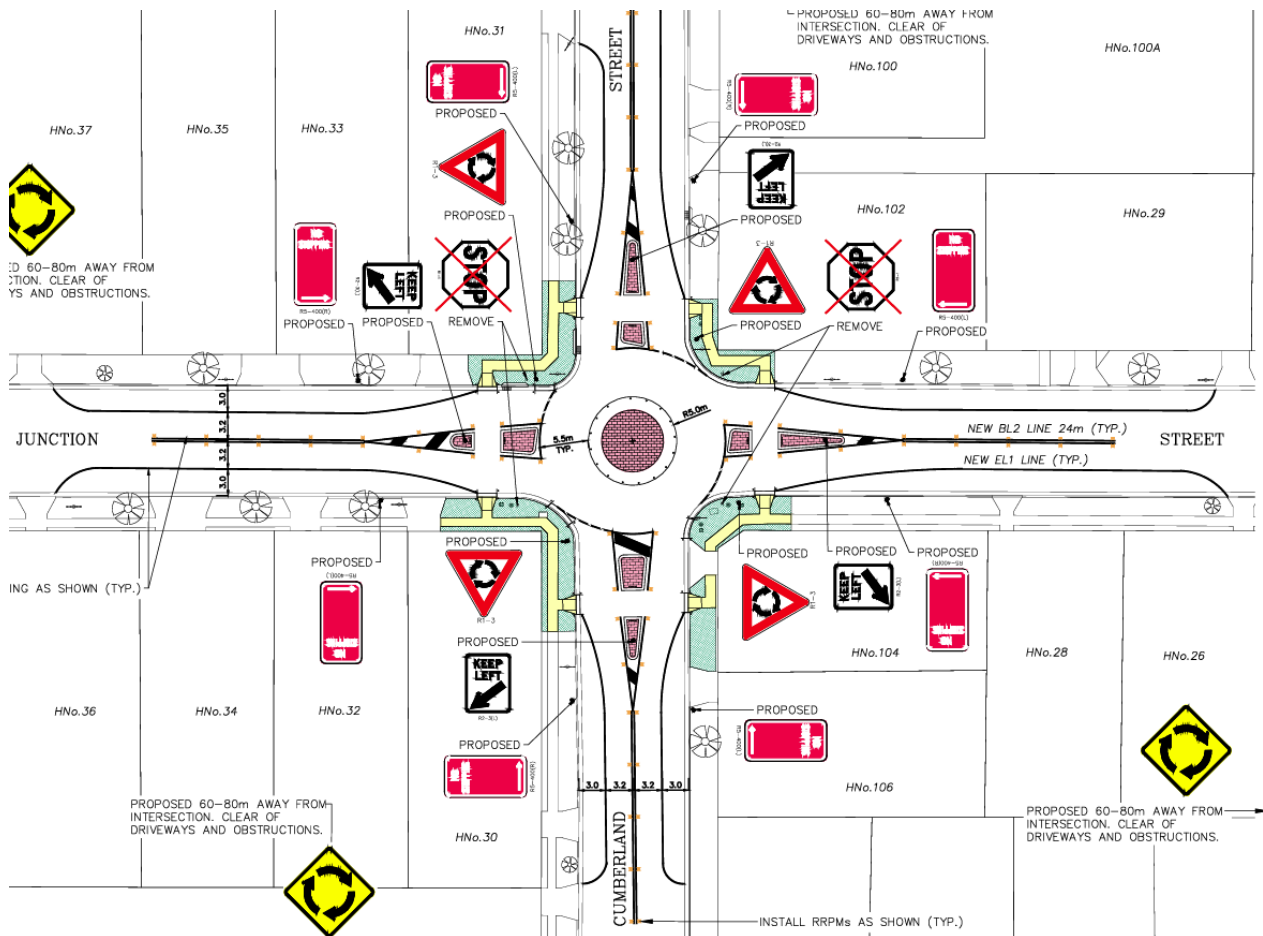
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The project is scheduled to be completed in the 2027-2028 Operational Plan. Detailed design is scheduled for completion in 2026/27 and construction in the 2027/28 financial year.

The proposed is to install a roundabout at the intersection to reduce the speed vehicles approach and enter the intersection. This is expected to reduce the incidence and severity of cross intersection and loss of control type crashes. The concept design plan is shown below.



Landscaping is not shown and is to be reviewed as part of completing the design.

RECOMMENDATION

It is recommended the grant of three hundred and eighty thousand, two hundred and twenty-nine dollars (\$380,229.00) offered by Transport for NSW under the 2026/2027 Australian Government Black Spot Program to install a roundabout at Cumberland and Junction Streets, Cabramatta be received into the 2026-2027 Operational Plan and its expenditure for that purpose be voted.

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Sandra Slewa
Traffic & Transport Co-ordinator

Authorisation:
Manager Design Services
Director City Delivery

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File Name: **CSC08092026_2.DOCX**

***** END OF ITEM 144 *****

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Item Number. 145

SUBJECT: Australian Government Department of Education Grant - Community Child Care Fund Round 5 - Sustainability and Capital Support

FILE NUMBER: 18/18762

REPORT BY: Sherean Michael, Manager Children and Family Services

RECOMMENDATION:

That:

1. The capital grant offered by Australian Government Department of Education under the Community Child Care Fund (CCCF) Round 5 Capital Support totalling four hundred and eight-four thousand, two hundred and twenty-seven dollars and seventy-nine cents (\$484,227.79 excluding GST), be accepted and that two hundred and seventy thousand, nine hundred and eighty-seven dollars and forty two cents (\$270,987.42 excluding GST) be accepted into the 2026-27 Operational Plan and its expenditure for that purpose, be voted.
 2. The operational grant offered by Australian Government Department of Education under the Community Child Care Fund (CCCF) Round 5 Sustainability Support totalling nine hundred thousand dollars (\$900,000.00 excluding GST), be accepted and that three hundred thousand dollars (\$300,000.00 excluding GST) be accepted into the 2026-27 Operational Plan and its expenditure for that purpose, be voted.
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SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 1 Community Wellbeing* in the Fairfield City Plan.

Council's Best Start Education and Care Service secured a grant totalling one million three hundred and eighty-four thousand two hundred and twenty-seven dollars and seventy-nine cents (\$1,384,227.79) from the Australian Government Department of Education.

The Community Child Care Fund grant, offered for up to 3 years, from 2026-27 to 2028-29, is for Child Care Subsidy (CCS) approved providers that operate in areas with high levels of disadvantage.

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The Funding includes 2 streams:

- 1. Sustainability Support** helps improve the service's financial viability. This includes activities such as improving business practices, supporting service delivery in under-served communities, workforce development and training, engaging families not currently using ECEC and developing workforce and community engagement plans. Of the 10 services that applied for funding, 2 were successful in securing full or partial grant funding. Details of the successful services are provided in the table below.

Service	2026 – 27 Excl. GST	2027 - 28 Excl. GST	2028-29 EXC GST	Total Funding Excl. GST
Wakeley ELC	\$100,000	\$100,000	\$100,000	\$300,000
Family Day Care	\$200,000	\$200,000	\$200,000	\$600,000
TOTAL	\$300,000	\$300,000	\$300,000	\$900,000

Two activities have been approved for delivery through the grant funding received. These activities are designed to increase participation in early childhood education and care (ECEC) services and strengthen workforce capacity and include:

Activity 1 improve community engagement and increase service utilisation by linking the ECEC service with relevant local organisations. This will be achieved by recruiting a dedicated Linker Role and Multicultural Liaison Officer, responsible for building strong relationships with families experiencing disadvantage or vulnerability, including those from multicultural backgrounds who are not currently accessing ECEC.

Activity 2 introduces an ECEC Workforce Officer who will lead the development and implementation of a workforce strategy. This will support the attraction, upskilling, and retention of local educators through targeted training, professional development and career pathways.

- 2. Capital Support** helps improve existing ECEC facilities through minor capital works. This includes activities such as repairs, renovations and modifications, improvements to community buildings used for ECEC, child safety and quality compliance works and outdoor play areas and fencing.

Of the 10 services that applied for funding, 9 secured full or partial grant funding. Details of the successful services, the funding amounts approved and the corresponding funding timeframes are provided in the table below.

As a condition of the funding agreement, recipients must provide a mandatory 20% co-contribution towards the approved activities. The asset renewal projects are identified in Council's Assets Management Plans for funding and savings will be redistributed to small renewal projects and are within the total allocated Delivery Program budget. The total grants and co-contribution required for each successful service is shown in the table below.

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Location	2026 – 27 Excl. GST	2027 - 28 Excl. GST	Total Funding Excl. GST	FCC 20% Contribution
Bonnyrigg ELC	\$40,000.00	\$31,933.65	\$71,933.65	\$14,386.73
Bonnyrigg Heights	\$20,778.19	\$20,778.19	\$41,556.38	\$8,311.28
Cabramatta ELC	\$22,275.83	-	\$22,275.83	\$4,455.17
Canley Vale ELC	\$17,469.43	-	\$17,469.43	\$3,493.89
Janice Crosio ELC	\$26,894.86	\$26,894.68	\$53,789.00	\$10,757.80
St Johns Park ELC	\$25,000.00	\$26,039.17	\$51,039.17	\$10,207.83
Tasman Parade ELC	\$50,000.00	\$39,057.00	\$89,057.00	\$17,811.40
Wakeley ELC	\$28,238.94	\$28,238.94	\$56,447.00	\$11,289.40
Wetherill Park ELC	\$40,330.17	\$40,330.16	\$80,660.33	\$16,132.07
TOTAL	\$270,987.42	\$213,271.79	\$484,227.79	\$96,845.57

Best Start Education and Care is currently awaiting the release of the Activity Work Plan from the funding body, which will outline the detailed deliverables, milestones and activities to be undertaken under the grant-funded program. The table below outlines the capital works projects.

Location	Description	Capital classification
Bonnyrigg ELC	26/27 ➤ Installation of outdoor fan under awning. ➤ Upgrading air-conditioning in the Preschool and staff room. ➤ Installation of heavy duty retractable umbrella. 27/28 ➤ Creating a fixed nappy change space in the Early Learning room. ➤ Installing an outdoor shed for safe storage. ➤ Soft fall Upgrades.	➤ New Asset ➤ Renewal ➤ Renewal ➤ New Asset ➤ New Asset ➤ Renewal
Bonnyrigg Heights ELC	26/27 ➤ Removal of decking over the drainage zone to address safety and maintenance concerns. ➤ Creation of an interactive learning space. 27/28 ➤ Refurbishment of the staff room. ➤ Installation of cafe blinds in the outdoor awning area.	➤ Renewal ➤ Renewal ➤ Renewal ➤ New Asset
Cabramatta ELC	26/27 ➤ Installing outdoor wall fans in the awning area. ➤ Creating a pram storage area in the front garden to improve accessibility. ➤ Establishing a dedicated bin bay to relocate bins from the car park.	➤ New Asset ➤ New Asset ➤ New Asset

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Location	Description	Capital classification
Canley Vale ELC	26/27 ➤ Creating a sandpit in the front playgroup area for the Early Learners Room. ➤ Installing outdoor wall fans in both outdoor yards. ➤ Additional air-conditioning unit in the Preschool room.	➤ New Asset ➤ New Asset ➤ New Asset
Janice Crosio ELC	26/27 ➤ Removing rocks between the sandpit and garden area/Synthetic turf and garden upgrades. ➤ Redeveloping the concrete area/ soft fall/synthetic grass installation. ➤ Cleaning the large pergola over the sandpit. 27/28 ➤ Installing cafe blinds for weather protection. ➤ Second aircon unit for the Preschool room.	➤ Renewal ➤ Renewal ➤ Renewal ➤ New Asset ➤ New Asset
St Johns Park ELC	26/27 ➤ Soundproofing curtains in the Preschool room. ➤ Café blinds and outdoor fans in outdoor areas to provide shade. ➤ Installing outdoor fans in the awning area. 27/28 ➤ Softfall upgrades.	➤ New Asset ➤ New Asset ➤ New Asset ➤ Renewal
Tasman Parade ELC	26/27 ➤ Removing the large, deteriorated outdoor decking and replacing it with softfall. 27/28 ➤ Renovations to the outdoor yard. ➤ Replacing fence panels to meet regulatory height requirements. ➤ Indoor blinds.	➤ Renewal ➤ Renewal ➤ Renewal ➤ Renewal
Wakeley ELC	26/27 ➤ Replacing a deteriorated shade sail to restore safe and effective sun protection. ➤ Installing air-conditioning in the staff room. ➤ Modifying the existing outdoor environment to create a defined area for the Early Learning room. 27/28 ➤ Replacing damaged veranda awnings.	➤ Renewal ➤ New Asset ➤ Renewal ➤ Renewal
Wetherill Park ELC	26/27 ➤ Upgrading 1 child's bathroom to improve hygiene and accessibility. 27/28 ➤ Upgrading the second child's bathroom to improve hygiene and accessibility. ➤ Installing outdoor fans to improve comfort in outdoor learning areas.	➤ Renewal ➤ Renewal ➤ New Asset

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CONCLUSION

It is recommended that Council accept:

1. the capital grant offered by Australian Government Department of Education under the Community Child Care Fund (CCCF) Round 5 Capital Support totalling four hundred and eight-four thousand, two hundred and twenty-seven dollars and seventy-nine cents (\$484,227.79, excluding GST), be accepted and that two hundred and seventy thousand, nine hundred and eighty-seven dollars and forty-two cents (\$270,987.42 excluding GST) be accepted into the 2026-27 Operational Plan and its expenditure for that purpose, be voted.
 2. the operational grant offered by Australian Government Department of Education under the Community Child Care Fund (CCCF) Round 5 Sustainability Support totalling nine hundred thousand dollars (\$900,000.00 excluding GST), be accepted and that three hundred thousand dollars (\$300,000.00 excluding GST) be accepted into the 2026-27 Operational Plan and its expenditure for that purpose, be voted.
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Sherean Michael
**Manager Children and Family
Services**

Authorisation:
Director City Living

Services Committee - 8 September 2026

File Name: **CSC08092026_16.DOCX**

***** END OF ITEM 145 *****

Services Committee



SECTION B

'Matters submitted to the Committee for decision subject to the right of referral'

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 148

SUBJECT: Request for Donation - Mayoral Community Benefit Fund

FILE NUMBER: 26/20101

REPORT BY: Anna Milienou, Co-ordinator Executive Support

RECOMMENDATION:

That:

1. Council make a donation of one thousand (\$1,000.00) from the Mayoral Community Benefit Fund to the Rotary Club of Fairfield City towards the 2026 Police Officer of the Year Awards.
 2. Council make a donation of one thousand (\$1,000.00) from the Mayoral Community Benefit Fund to Wild Horse Protection Australia towards the Wild Horse Gala 2026 event being held on Saturday 10 October 2026.
-

SUPPORTING DOCUMENTS:

AT-A [↓](#) Mayoral Community Benefit Fund Register

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CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

SUMMARY

The Mayoral Community Benefit Fund was established to enable individuals or community groups to seek the provision of financial assistance for deserving or worthy causes that support the community of Fairfield. The Fund is intended to cover areas of support where other donation schemes or grants are not suitable or available.

Rotary Club of Fairfield City

Written representation has been received from the Rotary Club of Fairfield City seeking sponsorship towards the 2026 Police Officer of the Year Awards being held at Fairfield Police Station on Thursday 24 September 2026.

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Council has traditionally donated towards this event and the Mayor and councillors are regular attendees of the presentation along with other local dignitaries. The funds will assist with some of the logistical and administrative costs associated with hosting this event.

The Rotary Club of Fairfield is dedicated to recognising the work that Local Area Police Commands perform and this application meets the primary eligibility requirements of the Mayoral Community Benefit Fund Policy supporting worthy causes, therefore a donation of \$1,000.00 would be appropriate.

Connection to Fairfield LGA

The Rotary Club of Fairfield City operates from Bossley Park located in the Fairfield LGA.

Wild Horse Protection Australia Incorporated (WHPA)

Written correspondence has been received from Wild Horse Protection Australia Incorporated (WHPA) inviting the Mayor and Councillors to a fundraising event and to seek a donation towards the Wild Horse Gala Dinner being held on Saturday 10 October 2026.

WHPA is a not-for-profit organisation that advocates for the protection and welfare of Australia's wild brumbies. The fundraising event will raise awareness and funds to support WHPA's conservation and advocacy efforts and help preserve brumbies as part of Australia's cultural heritage.

The cost per person for the function is \$250. The Mayor and Councillors have declined the invitation to attend. Council's contribution will support WHPA's ongoing efforts to protect and care for Australia's wild brumbies through welfare initiatives, community education and advocacy programs.

The WHPA meets the primary eligibility requirements of the Mayoral Community Benefit Fund Policy supporting worthy causes, therefore a donation of \$1,000.00 would be appropriate.

Connection to Fairfield LGA

The WHPA benefits the Fairfield community by providing opportunities for community engagement, education and participation in a charitable cause.

LEGISLATIVE REQUIREMENTS

The proposed donations represent grants under Section 356 of the Local Government Act and as such must be made in accordance with a resolution of Council. Section 377(1A) of the Local Government Act allows Council to delegate the granting of financial assistance to its Committees.

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 148

At the Ordinary Council Meeting of 26 September 2017, Council resolved that the Committees be delegated authority under Section 377 of the Local Government Act to exercise the granting of financial assistance.

FUND REGISTER

A summary of the applications declined, payments made this financial period and Certificates of Appreciation or receipts received is outlined in Attachment A.

Anna Milienou
Co-ordinator Executive Support

Authorisation:

Manager Governance and Audit
Director People Culture and Operations

Services Committee - 8 September 2026

File Name: **CSC08092026_9.DOCX**

***** END OF ITEM 148 *****

Mayoral Community Benefit Fund 2026/2027										
Key/Legend	Green = Accepted	Red = Declined	Yellow = Pending						\$16,000.00	
Application Received	Applicant	Purpose	Contact Details	Address	Fairfield LGA Yes/No	Amount Requested	Accept/ Decline	Reason Approved/ Declined	Balance in Fund	Date Receipt listed in future report
25/05/2026	SOFIA'S Wish Inc. (Chantilleys PTY LTD)	SOFIA's Wish			Y	\$500.00	Accept	Meets criteria	\$15,500.00	
16/08/2026	Rotary Club of Fairfield City	Police Officer of the Year Awards (POOTY)			Y	\$1,000.00	Accept	Meets criteria	\$14,500.00	
26/08/2026	Wild Horse Protection Australia (WHPA)	Wild Horse Gala Dinner 2026 fundraiser event			N	\$1,000.00	Accept	Meets criteria	\$13,500.00	

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 149

SUBJECT: Request for Donation - Mayoral Donations Fund

FILE NUMBER: 26/20099

REPORT BY: Anna Milienou, Co-ordinator Executive Support

RECOMMENDATION:

That Council make a donation of five hundred dollars (\$500.00) from the Mayoral Donations Fund to David Pang towards his son, Leo's participation in the Wrestling Super Series being held on Saturday 27 September 2026.

SUPPORTING DOCUMENTS:

AT-A [↓](#) Mayoral Donations Fund Register

1 Page

CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

SUMMARY

The Mayoral Donations Fund provides small one-off donations to individuals and groups within the Fairfield Local Government Area (LGA) who build communities and help individuals achieve their full potential and is intended to cover areas where other grants are not suitable or available.

Leo [REDACTED]

Written representation has been received from Karen and David Pang on behalf of their son Leo, seeking a donation towards his participation at the Wrestling Super Series being held on 27 September 2026 at Mount Druitt.

Leo is 8 years old and wrestling plays an important role in his personal development by fostering discipline, courage and resilience. In July 2026, Leo achieved outstanding success at the Australian Wrestling National Championships, winning the Australian National Champion title in the Boys 8-9 Years, 27 kg division. He also finished as runner-up at the NSW State Championships.

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 149

As verified by his referees, Leo is a talented young athlete with significant potential in the sport of wrestling. Council's contribution will assist with entry fees and specialist coaching.

Leo [REDACTED] meets the primary eligibility requirements of the Mayoral Donations Fund Policy to assist an individual to achieve their potential, therefore a donation of \$500.00 would be appropriate.

Connection to Fairfield Local Government Area (LGA)

Leo [REDACTED] trains at the Agoge Wrestling Club in Wetherill Park, attends John the Baptist Catholic Primary School in Bonnyrigg Heights and resides with his family in Edensor Park all located within the Fairfield LGA.

LEGISLATIVE REQUIREMENTS

The proposed donation represents grants under Section 356 of the Local Government Act and as such must be made in accordance with a resolution of Council. Section 377(1A) of the Local Government Act allows Council to delegate the granting of financial assistance to its committees.

At the Ordinary Council Meeting of 26 September 2017, Council resolved that the committees be delegated authority under Section 377 of the Local Government Act to exercise the granting of financial assistance.

FUND REGISTER

A summary of the applications declined, payments made this financial period and Certificates of Appreciation or receipts is outlined in Attachment A.

Anna Milienou

Co-ordinator Executive Support

Authorisation:

Manager Governance and Audit

Director People Culture and Operations

Services Committee - 8 September 2026

File Name: **CSC08092026_17.DOCX**

***** END OF ITEM 149 *****

Mayoral Donations Fund 2026/2027										
Key/Legend	Green = Accepted	Red = Declined	Yellow = Pending							
Application Received	Applicant	Purpose	Contact Details	Address	Fairfield LGA Yes/No	Amount Requested	Accept/ Decline	Reason Approved/ Declined	Balance in Fund	Date Receipt listed in future report
									\$10,000.00	
28/07/2026	Sacred Heart Catholic Primary School Villawood				Yes	\$500	Decline	Out of area		
28/08/2026	Leo [REDACTED]				Yes	\$500	Accept	Meets criteria	\$9,500.00	

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 150

SUBJECT: Request for Donation - Mayoral Scholarship Fund

FILE NUMBER: 25/16202

REPORT BY: Anna Milienu, Co-ordinator Executive Support

RECOMMENDATION:

That:

1. Council make a donation of one thousand dollars (\$1,000.00) from the Mayoral Scholarship Fund to Chloe [REDACTED] towards her participation at the National Futsal Championship in Brisbane from 28 September to 1 October 2026.
 2. Council make a donation of one thousand dollars (\$1,000.00) from the Mayoral Scholarship Fund to Elite Rugby Academy for Jeriemyah [REDACTED] to participate in the Global Games Junior Rugby Festival in Taupo, New Zealand from 13 to 23 September 2026.
-

SUPPORTING DOCUMENTS:

AT-A [↓](#) Mayoral Scholarship Fund Register

1 Page

CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

SUMMARY

The Mayoral Scholarship Fund was established to provide financial support to enable disadvantaged people to pursue their academic, artistic and sporting endeavours or to support those with special needs to achieve their ambitions in order to realise a demonstrable commitment to the local community.

Chloe [REDACTED]

Written representation has been received from Olivera Sayers on behalf of her daughter, Chloe [REDACTED] seeking a donation towards Chloe's participation at the National Futsal Championship in Brisbane from Monday 28 September to Thursday 1 October 2026.

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 150

Chloe has been selected to represent NSW Under 12 Team at the National School Futsal Championships. This opportunity will support Chloe's aspirations of competing at an elite level in futsal and soccer by increasing her exposure to high-level competition and development programs. As verified by her referees, Chloe is hardworking and a committed player who consistently gives her best in training and in matches.

Council's contribution will assist with costs associated with attending the competition including entry fees, accommodation, meals and flights.

Chloe [REDACTED] meets the primary eligibility requirements of the Mayoral Scholarship Fund Policy of being disadvantaged and pursuing a sporting endeavour, therefore a donation of \$1,000.00 would be appropriate.

Connection to Fairfield Local Government Area (LGA)

Chloe [REDACTED] attends Governor Phillip King Public School and resides with her family in Bossley Park, located within the Fairfield LGA.

Jeriemyah [REDACTED]

Written representation has been received from Angerika Gonzales on behalf of her son, Jeriemyah [REDACTED] seeking a donation towards Jeriemyahs' participation at the Global Games Junior Rugby Festival being held in Taupo, New Zealand from Sunday 13 to Wednesday 23 September 2026.

Jeriemyah has qualified to represent the NSW Solomon Islands Rugby Union Team, and this opportunity will provide him with valuable experience to further develop his sporting abilities and compete at a professional level. As verified by his referees, Jeriemyah has proven to be a talented rugby player who displays excellent sportsmanship.

Council's contribution will assist with costs associated with attending the competition including tournament entry fees, uniform, accommodation, meals and flights.

Jeriemyah [REDACTED] meets the primary eligibility requirements of the Mayoral Scholarship Fund Policy of being disadvantaged and pursuing a sporting endeavour, therefore a donation of \$1,000.00 would be appropriate.

Connection to Fairfield Local Government Area (LGA)

Jeriemyah [REDACTED] resides with his family in Edensor Park located within the Fairfield LGA.

LEGISLATIVE REQUIREMENTS

The proposed donation represents grants under Section 356 of the Local Government Act and as such must be made in accordance with a resolution of Council. Section 377(1A) of the Local Government Act allows Council to delegate the granting of financial assistance to its committees.

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 150

At the Ordinary Council Meeting of 26 September 2017, Council resolved that the committees be delegated authority under Section 377 of the Local Government Act to exercise the granting of financial assistance.

FUND REGISTER

A summary of the applications declined, payments made this financial period and receipts is outlined in Attachment A.

Anna Milienou
Co-ordinator Executive Support

Authorisation:

Manager Governance and Audit
Director People Culture and Operations

Services Committee - 8 September 2026

File Name: **CSC08092026_13.DOCX**

***** END OF ITEM 150 *****

ATTACHMENT A

Item: 150

Mayoral Scholarship Fund Register

Mayoral Scholarship Fund 2026-2027										
Key/Legend	Green = Accepted	Red = Declined	Yellow = Pending							
Application Received	Contact Person	Applicant	Type	Contact Details	Fairfield LGA Yes/No	Amount Requested	Accept/ Decline	Reason Approved/ Declined	Balance in Fund	Date Receipt acknowledged in future SVS Comm report
15/06/2026	Alex Larkin		Community Spirit Award	Westfields Sports High School	Y	\$300	Accept	Meets criteria	\$24,700.00	
17/06/2026	Christopher Khoury		Community Spirit Award	Warakiri College	Y	\$300	Accept	Meets criteria	\$24,400.00	
23/06/2026	Judy Harris		Community Spirit Award	Bonnyrigg High School	Y	\$300	Accept	Meets criteria	\$24,100.00	
23/06/2026	Jyoutsna Gupta		Community Spirit Award	Les Powell School	Y	\$300	Accept	Meets criteria	\$23,800.00	
15/06/2026	Cesar [REDACTED]		Sports	Angenika Sarmiento	Y	\$1,000.00	Accept	Meets criteria	\$22,800.00	
3/08/2026	Nicholas Zantiras		Bianca Melisi	Bossley Park HS	Y	\$300	Accept	Meets criteria	\$22,500.00	
06-Aug-26	Mrs Antoinette-Marie Gravante		Trinity Trinh	St Johns Park High School	Y	\$300	Accept	Meets criteria	\$22,200.00	
12-Aug-26	Matthew Bailey		Nina Jando	Fairfield High School	Y	\$300	Accept	Meets criteria	\$21,900.00	
13-Aug-26	Melinda Melham		Mia Colusso	Freeman Catholic College	Y	\$300	Accept	Meets criteria	\$21,600.00	
13-Aug-26	Sandra Fellows		Andrew Scaltrito	Patrician Brothers' College Fairfield	Y	\$300	Accept	Meets criteria	\$21,300.00	
14-Aug-26	Charmaine Walton		Camila Pichinte Rodriguez	Cabramatta High School	Y	\$300	Accept	Meets criteria	\$21,000.00	
07-Aug-26	Chloe [REDACTED]		Sports	Olivera Sayers	Y	\$1,000.00	Accept	Meets criteria	\$20,000.00	
7/08/2026	Jeremyah [REDACTED]		Sports	Angenika Sarmiento	Y	\$1,000.00	Accept	Meets criteria	\$19,000.00	

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 151

SUBJECT: Audit, Risk and Improvement Committee (ARIC) Report - Quarter 1

FILE NUMBER: 19/33579

REPORT BY: Sonja Drca, Executive Manager

RECOMMENDATION:

That the Minutes of the Audit, Risk and Improvement Committee (ARIC) meeting held on Friday 14 August 2026 be received and noted.

SUPPORTING DOCUMENTS:

AT-A [↓](#) Draft ARIC Minutes 14 August 2026 - *RESTRICTED* - It is 9 Pages
recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c) of the Local Government Act, 1993, on the grounds that:
(c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

SUMMARY

Pursuant to Local Government (General) Amendment (Audit, Risk and Improvement Committees) Regulation 2023 and Office of Local Government (OLG) Guidelines issued in November 2023 starting from 1 July 2024, the Audit, Risk and Improvement Committee (ARIC) must provide regular reports to the governing body (Council).

The OLG Guidelines state that:

'The audit, risk and improvement committee must provide an update to the governing body of the council of its activities and opinions after every committee meeting.'

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 151

The ARIC meeting was held on 14 August 2026 for the preceding quarter. Listed below are the committee members and attendance:

Name	Role	Attendance
Brian Hrnjak	Independent Chairperson	In Person
Anton Usher	Independent Member	In Person
Phu Nguyen	Independent Member	In Person

The meeting was also attended by the General Manager, Deputy General Manager and Chief Financial Officer, Principal Internal Auditor, External Auditor and management. Other staff attended as appropriate for individual agenda items.

The ARIC Draft Minutes for 14 August 2026 are attached to the report (Attachment A) and are to be endorsed by ARIC at its next meeting scheduled to be held on Friday 27 November 2026.

Sonja Drca
Manager Governance and Audit

Authorisation:
Director People Culture and Operations

Services Committee - 8 September 2026

File Name: **CSC08092026_10.DOCX**
***** END OF ITEM 151 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 152

SUBJECT: Divisional Update Report - Quarter 4 - Children and Family Services

FILE NUMBER: 18/18762

REPORT BY: Sherean Michael, Manager Children and Family Services

RECOMMENDATION:

That the report be received and noted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 1 Community Wellbeing* in the Fairfield City Plan.

SUMMARY

This report provides an overview of the Children and Family Services (CFS) Division from April to June 2026 reporting period.

Since 1975, CFS has played a significant role in supporting children and families across the Fairfield Local Government Area (LGA). As the largest not-for-profit provider in the LGA, CFS delivers a diverse range of high-quality and affordable early education and care services, including centre-based care, supported playgroups, Family Day Care (FDC) and National Disability Insurance Scheme (NDIS) services. At the heart of all service delivery is a commitment to ensuring the health, safety and wellbeing of children, recognising these as paramount to achieving positive outcomes for children, families and the broader community. CFS continues to evolve, guided by a strong commitment to quality, access and community wellbeing.

Best Start Education and Care Services consists of:

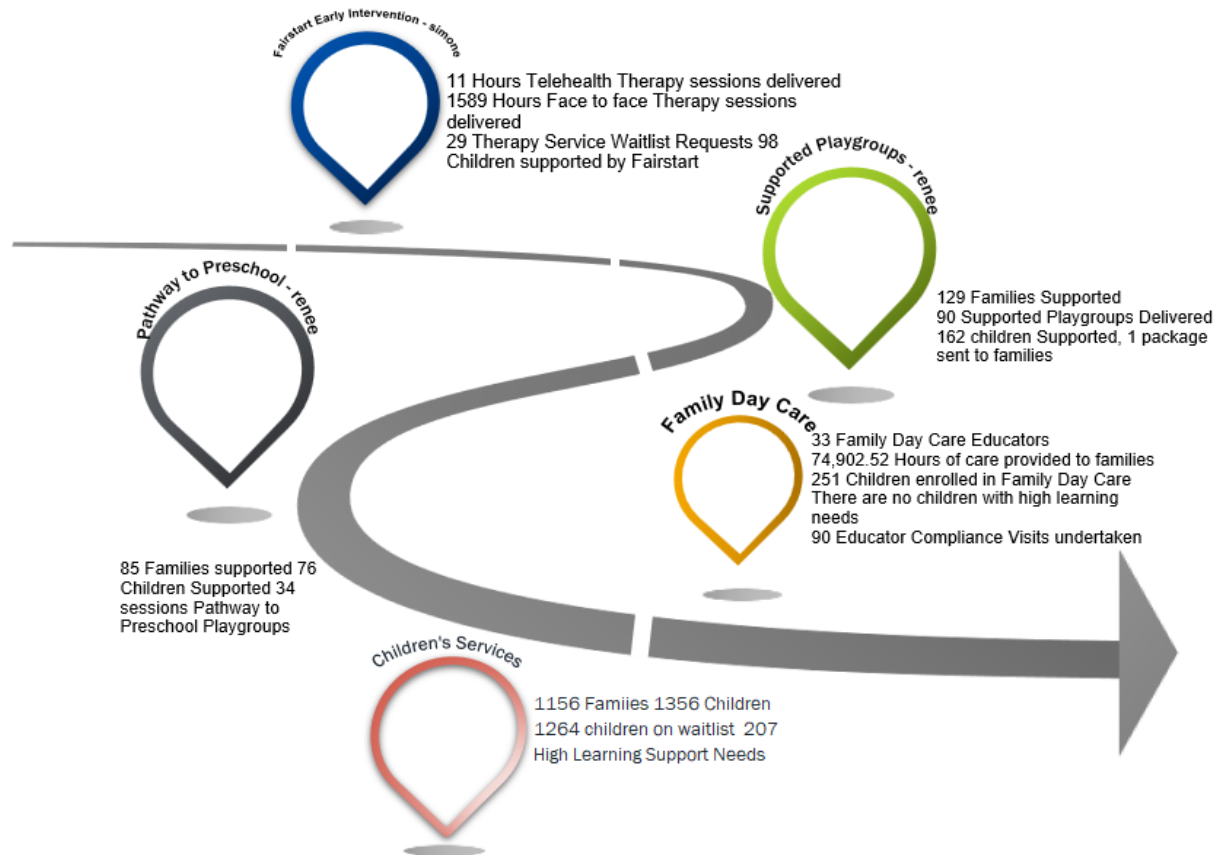
- 4 Long Day Care services
 - 4 Preschool services
 - 2 Mobile Preschools
 - 5 Multipurpose services (provides both preschool and long day care places)
 - 1 Family Day Care scheme
-

SERVICES COMMITTEE

Meeting Date 8 September 2026

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The below pathway summary demonstrates the interconnected support that gives Fairfield City's little people the best start in life.



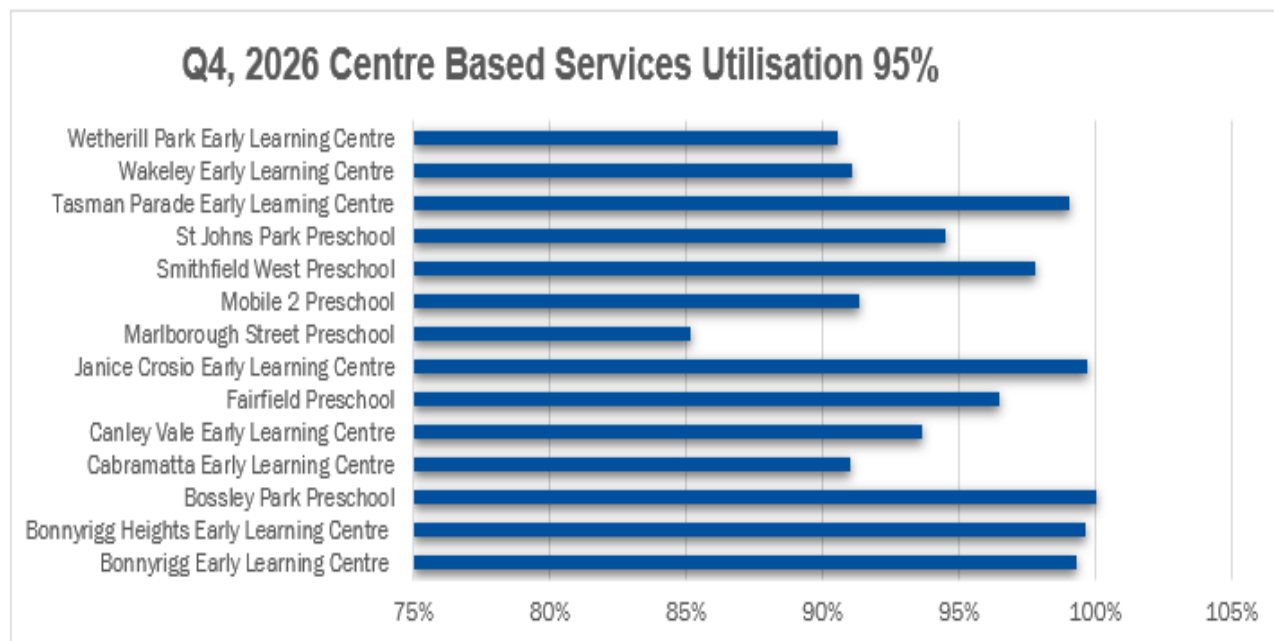
During the reporting period from April to June 2026, the Council's Best Start Early Education and Care Services maintained an average occupancy rate of 95%, demonstrating the significant demand for early education opportunities for children in the years before school. Preschool places continued to demonstrate higher utilisation rates compared to Long Day Care (LDC). However, the implementation of the Federal Government's 3-Day Guarantee, introduced in January 2026, has led to a shift in preferences, with families increasingly favouring LDC and Family Day Care.

The following table provides a breakdown of each service's occupancy rate for Quarter 4.

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Meeting Date 8 September 2026

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During the quarter, 3 Early Learning Services maintained a utilisation rate of 100%, while the remaining 11 maintained a steady 90% or higher utilisation rate.

FAMILY DAY CARE (FDC)

A consistent total of 33 FDC educators provided care to 251 children which equates to 74,902.52 hours of care provided to families. This trend reflects evolving care preferences supported by funding improvements that better meet families' needs and expand available education and care options.

FDC has been engaging in monthly professional development for the educators to invest in building their capacity to support children.

During the quarter, FDC educators participated in a range of professional development and community partnership initiatives. In partnership with the Fairfield Community Nursery, educators were supported to embed sustainable practices and environmental education through the introduction of native bush tucker plants into learning environments. Educators also completed compliance training to strengthen understanding of obligations under the Education and Care Services National Law and Regulations, and Child Safe Culture training focused on the Early Childhood Reforms, the Paramountcy Principle, children's rights, safety and wellbeing and strategies to support children in developing protective behaviours.

FAIRSTART

Fairstart Early Intervention comprises Speech Pathologists, Occupational Therapists, Specialist Teachers and additional support professionals collaborating to provide children in Fairfield City with the best start. The NDIS service offers support to children up to the age of 9 years.

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Meeting Date 8 September 2026

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As a registered NDIS provider, Fairstart is required to undergo regular external audits to demonstrate compliance with the NDIS Practice Standards and Quality Indicators, ensuring the delivery of safe, high-quality and person-centred services.

In June, Fairstart, together with the Leisure Centres, participated in a mid-term audit focused on Practice Standard 4: Services and Supports for Daily Living. The audit identified a number of strengths in service delivery, along with opportunities for continuous improvement. The final report confirmed ongoing compliance with the relevant NDIS Practice Standards and acknowledged the organisation's commitment to quality service delivery and participant outcomes, stating;

'This assessment visit confirmed that for size and complexity of the organisation, Fairstart has an effective Management System that is consistently implemented and meets the requirements of NDIS Practice Standards – Core, Module 4.'

Fairstart, together with the Leisure Centres, received an overall audit outcome of Conformity. This rating confirmed that the organisation met the required NDIS Practice Standards and Quality Indicators, demonstrating compliance through evidence of practice, staff training, records and service delivery. The outcome indicated a negligible level of risk, with certification recommended and no corrective actions required.

SUPPORTED PLAYGROUPS

During the reporting period, Supported Playgroups provided targeted early intervention support to vulnerable children and families through developmental monitoring, parenting education, service navigation and referrals. Children with identified developmental concerns were supported to access appropriate specialist and early intervention services, with families assisted to navigate referral processes and reduce barriers to engagement.

A total of 162 children and 129 families participated in 90 structured playgroup sessions across Fairfield and Liverpool LGAs. The program continued to strengthen parenting capacity, support children's social, emotional and developmental outcomes and increase access to early childhood education, including childcare and preschool services.

Start Strong Pathways Program

During the reporting period, the Start Strong Pathways Program supported children and families through play-based learning that promoted school readiness, social and emotional development and access to early childhood education. Families received support with preschool enrolments, service navigation and referrals to health and early intervention services where required. Partnerships with local preschools, schools and community organisations continued to strengthen pathways to early learning for vulnerable children and families.

GRANT UPDATES

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 152

Under the Sustainability Grant initiative, a range of community engagement activities have been undertaken to promote Council's early learning services, strengthen partnerships and provide families with access to relevant resources and support.

Ways to Play Sessions

Held on 12 March, 26 March, 9 April, 23 April, 7 May and 21 May 2026, these sessions provided an opportunity to engage directly with families. Information and resources were shared, including ideas for play-based learning at home and translated websites offering guidance on healthy eating, physical activity and child development. Families were also supported with enrolment enquiries and information about Council's early learning services.

Bilingual Families Sessions

Delivered on 28 May, 4 June, 11 June and 18 June 2026 across Whitlam, Fairfield, Bonnyrigg and Wetherill Park Libraries, these sessions focused on supporting bilingual families. Information was provided on strategies for raising bilingual children, alongside the distribution of bilingual learning materials and resources.

Community and Interagency Participation

Attendance at key meetings, events and community forums has supported service promotion, professional networking and strengthened partnerships. These included:

- 20 March 2026 – Harmony Day event at Fairfield Community Centre.
- 29 April 2026 – Transition to School event at Fairfield Forum Shopping Centre.
- 14 May 2026 – Fowler Future Fest at Fairfield Showground in partnership with Bonnyrigg High School.
- 16 May 2026 – Families Week event at Prairiewood Youth and Community Centre.
- 22 May 2026 – Exhibition stall at Western Sydney University for the 2026 Pre-Service Teacher event.
- 11 June 2026 – Families Week event at Bonnyrigg Plaza.

These activities have enhanced community visibility of Council's early learning services, strengthened engagement with families from diverse backgrounds and supported access to early childhood information, enrolment pathways and workforce development opportunities.

University Engagement

CFS continues to participate annually in the Western Sydney University Pre-Service Teacher Conference, providing an opportunity to engage with future early childhood, primary and secondary teachers, industry professionals and current sector initiatives. CFS was invited to deliver 1 of 4 early years workshops, highlighting the benefits of working in local government and recent legislative reforms, including the Child Safe Standards and Paramountcy Principle and their practical application within early childhood education and care (ECEC) settings. Participant feedback was highly positive, with 95% reporting satisfaction with the relevance of the workshop content.

SERVICES COMMITTEE

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FUTURE GRANTS

In February 2026, the Federal Government released the Community Child Care Fund (CCCF) Round 5 - Capital Support and Sustainability Support Grants.

The funding helps ECEC services in areas experiencing disadvantage or vulnerability stay open. The grant is part of the CCCF which helps services address barriers to ECEC participation.

Capital Support Grants: CFS submitted Capital Support Grant applications for 9 early learning services and 1 FDC service to secure funding for priority projects identified within the Asset Management Plans. Initial funding outcomes have been received, with 8 of the 9 early learning services successfully securing funding across the 2026/27 and 2027/28 financial years, totalling \$484,259.39. Upon receipt of the funding agreements and confirmation of approved projects, a further report will be submitted to Council seeking acceptance of the grant funding and approval to deliver the respective projects.

Sustainability Support Grants: CFS has submitted applications for 9 early learning services and 1 for FDC, requesting funds to support projects aimed at maintaining the sustainability of these services within a competitive Early Education and Care market. Initial funding outcomes have been received, with 2 of the 9 early learning services successfully securing funding across the 2026/27, 2027/28 and 2028/29 financial years, totalling \$900,000. Upon receipt of the funding agreements, a further report will be submitted to Council seeking acceptance of the grant funding and approval to deliver the respective projects.

Sherean Michael
**Manager Children and Family
Services**

Authorisation:
Director City Living

Services Committee - 8 September 2026

File Name: **CSC08092026_12.DOCX**

***** END OF ITEM 152 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 153

SUBJECT: Divisional Update Report - Quarter 4 - Design Services

FILE NUMBER: 25/35546

REPORT BY: Peter Shephard, Design Services Co-ordinator

RECOMMENDATION:

That the report be received and noted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

SUMMARY

The Design Services Division is responsible for undertaking work in the areas of:

1. Traffic, Transport and Road Safety
2. Civil Design Services
3. Survey and Spatial Data
4. Landscape Design
5. Architectural Design Management

1. TRAFFIC, TRANSPORT AND ROAD SAFETY

The Traffic Team manages public enquiries and complaints in relation to the road network's signs, lines and operations. Coordinates and delivers behavioural road safety initiatives including educational campaigns, digital campaigns, stakeholder engagements, aimed at reducing road trauma at a local level. It also provides advice on proposed developments and their impact on the road network, manages the National Heavy Vehicle Regulator's permit approval process for access by oversized and/or overweight vehicles on the road network and sources grant funding for road safety projects.

A summary of activity for the team in Q4 and for the year is shown in Table 1.

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Meeting Date 8 September 2026

Item Number. 153

Table 1: Traffic Team activity summary for FY2025/26

Activity	Q1	Q2	Q3	Q4	Year
Number of signs and lines maintenance/changes	312	214	208	347	1081
Number of traffic enquiries/complaints investigated	56	41	116	76	289
Number of road safety initiatives undertaken	9	1	0	2	12
Number of Development Applications (DAs) assessed	36	19	25	29	109
Number of reports presented to the Traffic Committee	3	15	10	10	38
Number of heavy vehicle regulator applications assessed	99	77	87	139	402

Australian Government Black Spot Program

The Black Spot Program addresses a location or short length (less than 3km) of road where a history of crashes exists. Council was successful in obtaining funding for the following 5 locations under the Australian Government's Black Spot Program.

Table 2: Black Spot Projects in the 2025/2026 Operational Plan

Project Name	Oxford Street at Polding Street Fairfield
Project ID	MPBP2512
Description	Install street lighting at intersection, move holding line forward using kerb extensions.
Project Budget	\$97,152.00
Project Status	Completed

Project Name	Gipps Street and Brenan Street Smithfield
Project ID	MPBP2501
Description	Improve deflection angle of existing roundabout, install flat top road humps and street lighting at intersection.
Project Budget	\$214,903.00
Project Status	Completed

Project Name	Polding Street and Marlborough Street Smithfield
Project ID	MPBP2513
Description	Improve deflection angle of existing roundabout, install flat top road humps and pedestrian refuge.
Project Budget	\$296,132.00
Project Status	Completed

SERVICES COMMITTEE

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Project Name	Avoca Road and Rosedale Street Wakeley
Project ID	MPBP2601
Description	Installation of signage and line marking with lighting upgrade
Project Budget	\$113,000.00
Project Status	Progressing
Project Status	Detailed design to be prepared. Estimated Construction completion by March 2027.
Comments	

Project Name	Davis Road at its intersection with the T-way, Wetherill Park
Project ID	MPBP2603
Description	Install Street Lighting at intersection
Project Budget	\$299,000.00
Project Status	Progressing
Project Status	Lighting assessment and design to be prepared. Estimated Construction completion by March 2027.
Comments	

Local Area Traffic Management

The Local Area Traffic Management (LATM) Program addresses amenity in a Council managed street and/or a network capacity issue.

In the 2025/2026 Operational Plan there were 7 locations identified for improvement with 4 projects constructed and in the process of being handed over to City Assets for management.

Details for the progressing LATM projects is provided in Table 3.

Table 3: LATM projects for FY 2025/2026

Project Name, ID and Description	Project Budget	Project Summary Status
Shakespeare Street Wetherill Park (MPLTM2504) - Installation of flat-top road hump. Asset handover completed.	\$80,000.00	Completed
Sweethaven Road Edensor Park (MPLTM2502) - Installation of traffic calming devices. Asset handover completed.	\$80,000.00	Completed
Brenan Street Smithfield (MPLTM2503) - Installation of flat-top road hump. Asset handover completed.	\$80,000.00	Completed

SERVICES COMMITTEE

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Project Name, ID and Description	Project Budget	Project Summary Status
Pritchard Street Mount Pritchard (MPLTM2600) – Installation of 2 road humps. Concept design complete. After review of collision history in the street a grant application for Blackspot funding consideration has been made for 2026/2027. Pritchard Street Mount Pritchard (MPBP2700) – Installation of 2 road humps has been included in 26/27 operational plan as a Blackspot Project subject to grant funding.	\$110,000.00	No grant funding Discontinued
Avenel Street Canley Vale (MPLTM2601) – Installation of 2 road humps. Detailed design in progress. Estimated completion date December 2026.	\$190,000.00	Progressing
Mimosa Road and Quarry Road Bossley Park (MPLTM2414) – Investigation of the intersection to improve traffic operations. Consultant to prepare Traffic Management Plan engaged in November 2025. Traffic Management Plan is planned to be completed in August 2026.	\$140,000.00	Progressing
Cabramatta Road West and Humphries Road Bonnyrigg (MPLTM2415) – Investigation of traffic signal operation at the intersection. Review of revised traffic signal modelling completed. Report went to Traffic Committee in June 2026. Consultant to submit final signal design and road safety audit for project to be completed.	\$78,000.00	Completed

Pedestrian Access and Mobility Plan

The Pedestrian Access and Mobility Plan (PAMP) are works to improve pedestrian movements. There was 1 project under this program with detail provided in Table 4.

Table 4: PAMP Project for FY 2025/2026

Project Name, ID and Description	Project Budget	Project summary status
Sweethaven Road between Edensor Road and Booralla Road Edensor Park (MPPAM2501) – Installation of 1.2m footpath.	\$110,000.00	Completed

Active Transport Program

The Get NSW Active Program invests in projects supporting safe, easy and enjoyable walking and cycling trips. The projects funded by the TfNSW program include walking and cycling infrastructure and the development of strategies supporting walking and cycling in local communities.

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Council was successful in obtaining funding for 1 project under the Get NSW Active Program (see Table 5).

Table 5: Active Transport Project in Operational Plan for 2025/2026

Project Name	Maud Street Fairfield West
Project ID	MPPAM2601
Description	Proposed Footpath Installation and Kerb Extensions.
Project Budget	\$108,000.00
Project Status	Progressing
Project Status	Detailed design complete. Construction to be completed October 2026.

Road Safety Program 2024/2025 to 2025/2026

The Australian and NSW Government are investing funding to improve safety and reduce crashes on NSW roads as part of the Road Safety Program.

Council was successful in obtaining funding for 2 projects under the Road Safety Program (see Table 6).

Table 6: Road Safety Program Projects for Operational Plan 2024/2025 to 2025/2026

Project Name	Neville Street Smithfield
Project ID	MPLTM2514
Description	Detailed design and construction of 3 road humps.
Project Budget	\$262,350.00
Project Status	Progressing
Project Status	Project delayed due to outcome of consultation and subsequent change in scope being requested. Anticipated construction completion date December 2026.

Project Name	Horton Street Mount Pritchard
Project ID	MPLTM2603
Description	Installation of watts profile road hump.
Project Budget	\$71,540.00
Project Status	Progressing
Project Status	Traffic Committee approval in February 2026. Anticipated project completion date approximately September 2026.

Towards Zero Safer Roads Program 2024/2025 to 2026/2027

The NSW Government is investing in road safety infrastructure and speed management treatments to reduce road trauma by 2030 as part of the 2026 NSW Road Safety Action Plan.

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Council was successful in obtaining funding for 1 project under the Towards Zero Safer Roads Program (see Table 7).

Table 7: Towards Zero Safer Roads Program 2024/2025 to 2026/2027

Project Name	Sackville Street and Pevensey Street Fairfield
Project ID	IN251196
Description	Installation of traffic signals with filter right turns, no right turn signs and street lighting at intersection.
Project Budget	\$1,574,150.00
Project Status	Progressing
Project Status	TfNSW Gate Zero letter received. Received road safety audit, Review of Environmental Factors (REF) to be completed in August 2026. Anticipated project completion date is September 2027.

Child Restraint Vouchers

The Child Restraint Vouchers initiative allows Council to issue vouchers to help residents correctly install child restraints. This addresses the safety of children while being driven by parents/carers. A voucher allows a resident to have a child restraint correctly fitted by a professional fitter. Table 8 shows the number of vouchers issued upon request from the community.

Table 8: Child Restraint Vouchers issued in Fairfield Local Government Area

Vouchers	Q1	Q2	Q3	Q4	Annual
Child Restraint Vouchers Issued	73	61	69	64	267

Local Government Road Safety Program 2025/2026

The Local Government Road Safety Program (an agreement between Transport for NSW and Local Government) provides support to local government to appoint Road Safety Officers. The agreement funds 50% of the Road Safety Officer position up to a maximum amount. The appointment of a Road Safety Officer occurred in late March 2026. The program also provides funding for road safety activities.

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Council was successful in receiving a grant of \$3,700 to fund projects for the 2025/2026 financial year, focusing on key priorities including:

1. A child restraint fitting day was undertaken on 20 May 2026 at Fairfield Showground.



*Police, Child Restraint Fitter, Councils Road Safety Officer and TfNSW officer present on the child restraint fitting day
Permission granted to publish photograph*

2. An educational workshop 'The Road Ahead – Driver Safety' was held as part of Seniors Safety Morning Day on 19 June 2026.



*Seniors Safety Morning Day photo of participants and presenters at the back
Permission granted to publish photograph*

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3. The deployment of a speed management Variable Message Sign (VMS) on The Horsley Drive was completed by 21 May 2026.

2. CIVIL DESIGN SERVICES

The Civil Design Services Team is responsible for the preparation of designs and cost estimates for civil infrastructure projects as well as the project management of selected projects from inception through to completion. The team supports funding applications by way of concept designs and cost estimates and provides ad hoc support on engineering matters across the organisation. The team has a focus on traffic improvements and is involved in the following traffic related programs:

- Black Spot Program
- Local Area Traffic Management (LATM) Program
- Pedestrian Access and Mobility Plan (PAMP) Program
- Active Transport Program
- Safer Roads Program
- Toward Zero Road Safety Program
- Western Sydney Infrastructure Program Roundabouts
- Traffic Facilities Renewal

This report provides an overview of some of the recent activities undertaken by the Civil Design Services Team during Quarter 4 (Q4) of the 2025/2026 Operational Plan.

Gipps Street and Brenan Street Smithfield (MPBP2501) – Modification of the roundabout to increase traffic calming by installing speed humps on the approaches, widening the central island and upgrading street lighting for improved visibility. The design was completed in May 2025 and construction completed in April 2026.



Before



After

Gipps Street and Brenan Street Roundabout Upgrade

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Sweethaven Road Edensor Park (MPPAM2502) – Construction of a 1.2m-wide footpath along Sweethaven Road, extending from Edensor Road to 35 Sweethaven Road. The design was completed in May 2026 and construction completed in June 2026.



Completed footpath on Sweethaven Road Edensor Park

Avenel Street Canley Vale (MPLTM2601) – Construction of 2 raised thresholds to promote traffic calming between The Boulevard and Sackville Street. The design was completed in June 2026 and construction is proposed for the 2026/2027 financial year.

Arana Place Drainage Renewal (part of MPDR2601) – Realignment of the kerb and gutter to improve drainage. The design was completed in April 2026 and construction is proposed for the 2026/2027 financial year.

Loscoe Street kerb realignment (MPKG2639) – Realignment of the kerb and gutter to improve drainage from Jervis Street to the cul-de-sac (40m). The design was completed in June 2026 and construction is proposed for the 2026/2027 financial year.

Western Sydney Infrastructure Program Roundabouts (Local Roads Round 4 Grant)

The Western Sydney Infrastructure Program (WSIP) Roundabouts project (SP24747) is funded by the Federal Government and administered by TfNSW. The Civil Design Team is responsible for the overall project management, design, procurement and delivery.

Council submitted a scope change request in July 2025 to align the project budget with the total grant amount. This was approved by the Australian Government in December 2025. The newly approved scope comprises the construction of 6 roundabouts and detailed design of a further 2 roundabouts.

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The sites for construction comprise:

- Site 2. Sweethaven Road and Cheyenne Road Greenfield Park – *Completed 2025*
- Site 3. Belfield Road and Allambie Road Greenfield Park – *Completed 2025*
- Site 4. Belfield Road and Prairie Vale Road Bossley Park – *Completed 2025*
- Site 5. Canley Vale Road and Brisbane Road St Johns Park – *Under construction*
- Site 6. Wilson Road and Simpson Road Bonnyrigg Heights – *Complete 2025*
- Site 7. Newleaf Parade and Humphries Road Bonnyrigg – *Complete 2026*

The sites for completion of design only comprise:

- Site 1. Sweethaven Road and Edensor Road Edensor Park
- Site 8. Newleaf Parade and Edensor Road Bonnyrigg

Summary

In 2025-2026 the Civil Design Team was involved in over 40 projects in various stages of planning, design and construction. At the end of Q4, 12 out of 13 designs were complete.

3. SURVEY AND SPATIAL DATA

During Quarter 4, the Survey Team continued to provide the precise spatial information that underpins planning, design and construction activities. By capturing accurate measurements and elevation data for both natural and built environments, the team ensures all works are informed by dependable, high-quality data.

The team completed a diverse range of surveying projects, including detail, topographic, boundary, utility, volumetric, set-out and work-as-executed surveys to support Council's infrastructure, parks, drainage and asset management programs. Topographic and detail surveys were undertaken for numerous park improvements, playground upgrades, road upgrade projects, intersection improvements and drainage investigations, providing critical information for project planning and design. The team also delivered boundary investigations, subdivision and consolidation surveys, road dedication surveys, Plans of Survey Information (POSI) and survey data to support property, heritage and environmental management requirements. Utility and service location surveys were completed to identify existing underground infrastructure and assist with design coordination and construction activities. These works provided accurate survey information that supported informed decision-making and the successful delivery of Council's capital works and operational programs.

The Survey and Spatial Data Team has completed the following survey projects:

	Q1	Q2	Q3	Q4
Survey projects completed	25	25	26	32
% of Surveys completed by the due date	96%	96%	96%	97%

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The major surveys completed in Quarter 4 are listed below:

Client	Project	Purpose
Design Services	Corner Felton Street and the Horsley Drive Detail Survey	Upgrade Horsley Park Traffic Control Signs
Design Services	Avoca Road Wakeley – from house number 129 to house number 135 Detail Survey	Design Pedestrian Refuge Islands
Design Services	Longfield Park Cabramatta Detail Survey	Park upgrade
Design Services	Hornet Park Playground Upgrade Detail Survey	Playground Upgrade
Major Projects and Planning	Utility Survey at Showground	Fairfield Showground development
Major Projects and Planning	Plan of Consolidation at 109 Bold Street Cabramatta West - Bold Street Park	Road design
Landscape Design	Detail Survey at Wetherill Park Reserve Playground	Fairfield showground development
Catchment	Hassall Street Basin Survey	Stormwater overflow improvements
Infrastructure Services	35 Bareena Street Canley Vale NSW Survey	Park Upgrade
Traffic and Transport	Update detail survey at Intersection of Mimosa and Quarry Road	Road Upgrade
Property Strategy and Services	95 Waterside Crescent Carramar - Confirmation of Boundary Fencing	Resolve Fence issue
Assets	9 Lynesta Avenue Fairfield West	Road Upgrade
Assets	POSI Lasa Street (Both sides From Cabramatta Road East to Boundary Lane) – house number 10 recover drill hole in wing to driveway, house number 6-8 recover drill hole in wing to driveway.	Protection of Survey Infrastructure
Assets	2 McBurney Road Cabramatta Detail Survey	Road Upgrade

4. LANDSCAPE DESIGN

Landscape Design provides landscape architectural design and project management services. It is responsible for the preparation of masterplans, concept designs, detailed designs, estimating costs, preparation of statutory approvals and onsite assistance during construction works. The suite of works also includes Open Space and Town Centre renewal and improvements.

In addition to landscape architectural designs, the Landscape Design Team provides technical advice and input into proposed infrastructure projects as well as major development applications and Open Space Planning policies.

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Completed Quarter 4 Projects:

1. Minor Town Centre Improvements - Cabramatta Place - Cabramatta Place Upgrades (MPTC12603 \$84,000)



Contractor Engaged and/or in Construction in Quarter 4:

1. Bold Park Cabramatta West - Playground renewal including signage (MPOSR2436 \$150,000.00)
2. Fairfield Park Adventure Park – Playground Renewal - (MPOSR2606 - \$500,000.00)
3. Embellishment of Parks and Open Space – Fitness (IN261082-1 - King Park 2 - \$250,000.00)
4. Chisholm Park - Playground Equipment Replacement, Rubber Softfall (MPOSR2610 - \$197,000.00)

Design Program – Current Projects in Quarter 4:

The Landscape Design team is currently working on several designs and related activities:

1. Brenan Park Playground (SP24758) -

As a part of the Western Sydney Infrastructure Grant (WSIG) Program, Council has been awarded grant funding under this program for the major upgrade of Brenan Park Smithfield and Avenel Park Canley Vale.

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The concept design for Brenan Park has been realigned to remediation requirements and budget constraints.

In December 2025, the design team presented the progress of Brenan Park to councillors at a Councillor Workshop. This required updates to the plans and have been incorporated into an updated design for the playground including the addition of a full-sized basketball Court and some further embellishments to the main play tower.

We are working towards the completion of our final tender documentation set as we finalise a series of additional onsite testing, with the aim to go to market for the construction tender in August 2026. Additionally, the REF has been finalised ready for review and approval in August 2026.

2. Bonnyrigg Town Centre Park - Playground Renewal - (MPOSR2604 - \$500,000.00)



3. Public Domain Upgrades - Barbara Street and Nelson Street (IN271046 \$650,000.00)

4. Minor Town Centre Improvements - Fairfield Place - Upgrade of Fairfield Heights Town Centre Signs (MPTCI2602 \$83,000.00)

5. Minor Town Centre Improvements - Parks Place - Upgrade of Horsley Park Town Centre Signs (MPTCI2601 \$83,000.00)

6. Public Art Decal Utility Infrastructure Art Wraps on Public Utilities (IN261073 \$25,000.00)

Three decals have been designed to be fitted on 7 substations in Cabramatta and Villawood. The 3 decals are shown following.

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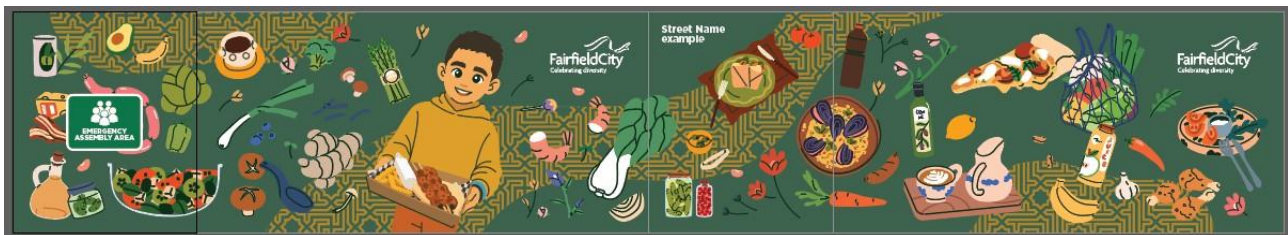
Cabramatta Town Centre Template Version 1



Cabramatta Town Centre Template Version 2



Villawood Town Centre Template Version 1



7. Lalich Park Playground Equipment, Rubber Softfall, Timber Bollard (MPOSR2603 - \$197,000.00)
8. Avery Park Playground Upgrade (MPOSR2702 \$220,110.00)
9. McBurney Park Playground Upgrade (MPOSR2701 \$300,000.00)
10. Hornet Park Playground Upgrade (MPOSR2708 \$300,000.00)
11. Longfield Park Upgrade (IN271082-2 \$310,000.00)
12. Industrial Estate Beautification Program (IN261077 \$0 - Year 1 - Design only)

5. ARCHITECTURAL DESIGN MANAGEMENT

For the 4th quarter of 2025-26 period, the Architectural Design Services Division provided design development and management of the following projects:

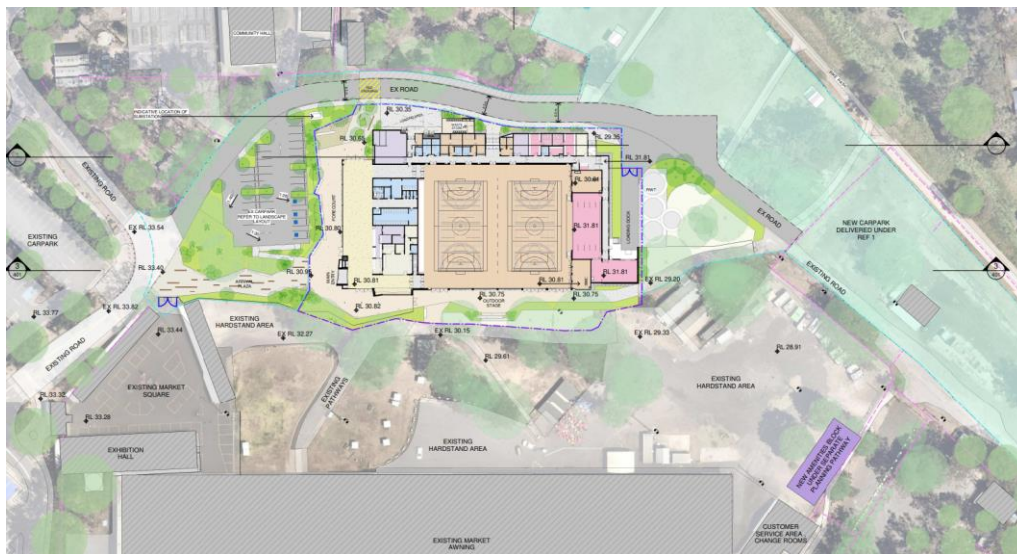
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- Fairfield Showground Community and Events Centre
 - REF 2 modifications
- Fairfield Showground Masterplan
 - Multi Storey Carpark
 - Golf Course overflow carpark and associated bridge and roads.
- Wetherill Park Library internal renovation

1. Fairfield Showground Community and Events Centre



Site Plan

The State Significant Development Application (SSDA) for this project has been approved. The project has completed its tendering process and is currently under review by procurement department.

KEY HIGHLIGHTS 2025-26 – Q4

- SSDA approved.
- Tender issued to panel.

In 2025-26 Q3 we received approval for a REF application work for the Site-wide Infrastructure and Traffic Upgrades. These are early construction works needed for the Community and Events Centre.

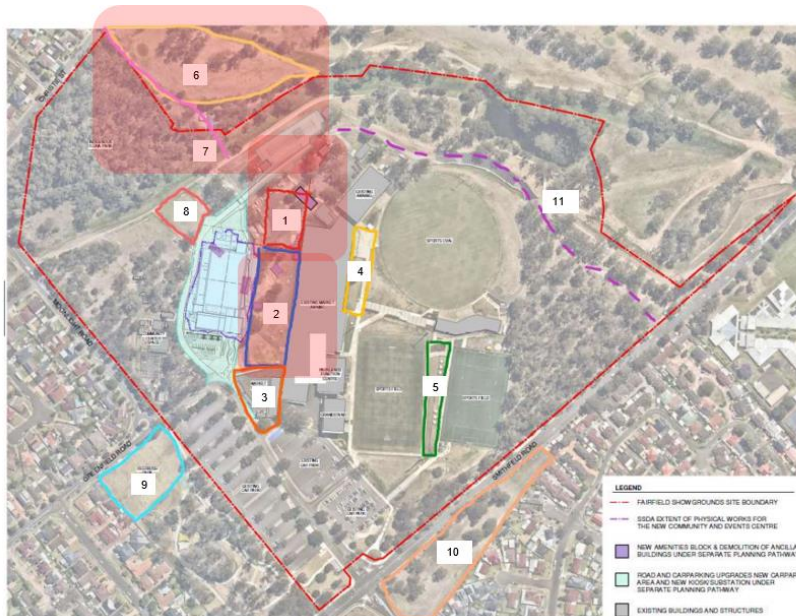
Subsequent to the approval further modification was needed for the final sewer connection and night working hours. These modifications were approved in Q4.

KEY HIGHLIGHTS 2025-26 – Q4

- Preparation of modification package.
- REF 2 modification approved.

2. Fairfield Showground Masterplan

Various future projects have been identified for the Showground.



Masterplan Scoping areas

1. Multi-storey car park with ground floor market use
2. New outdoor area between entertainment center and market awning
3. Upgrade entry area to new building and markets area
4. New awning to support events arena in location of existing mound to be removed
5. Grandstand for synthetic/main field
6. Overflow Carpark on Adjoining Golf Course Site (300 spaces #from concept sketches)
7. New vehicular and pedestrian bridge access from Christie Street
8. Overflow parking in dog park (90 spaces #from concept sketches)
9. Overflow parking on Deerbush Park site (140 spaces #from traffic report)
10. Existing Overflow parking on Smithfield Road (130 spaces, Works Completed)
11. Upgraded secondary road access to Smithfield Road

Among these projects, feasibility and concept design stage have begun for the following projects:

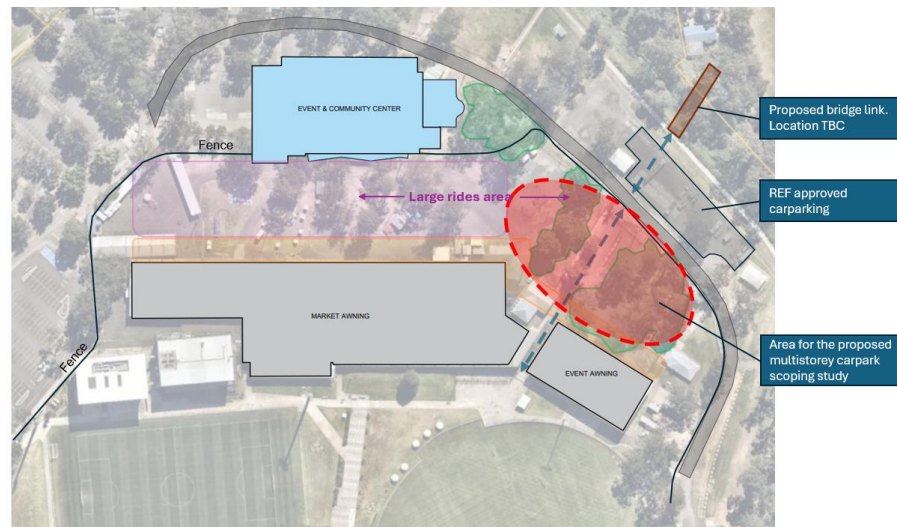
- Multi-storey Carpark
- Golf course overflow carpark and bridge connecting Showground and golf course
- New outdoor area between Community and Event Centre and Market Awning

Multi-storey Carpark

The location chosen for the multi-storey carpark is situated north of the existing market awning. When not use as parking the ground floor is to cater for markets, small rides and performance spaces.

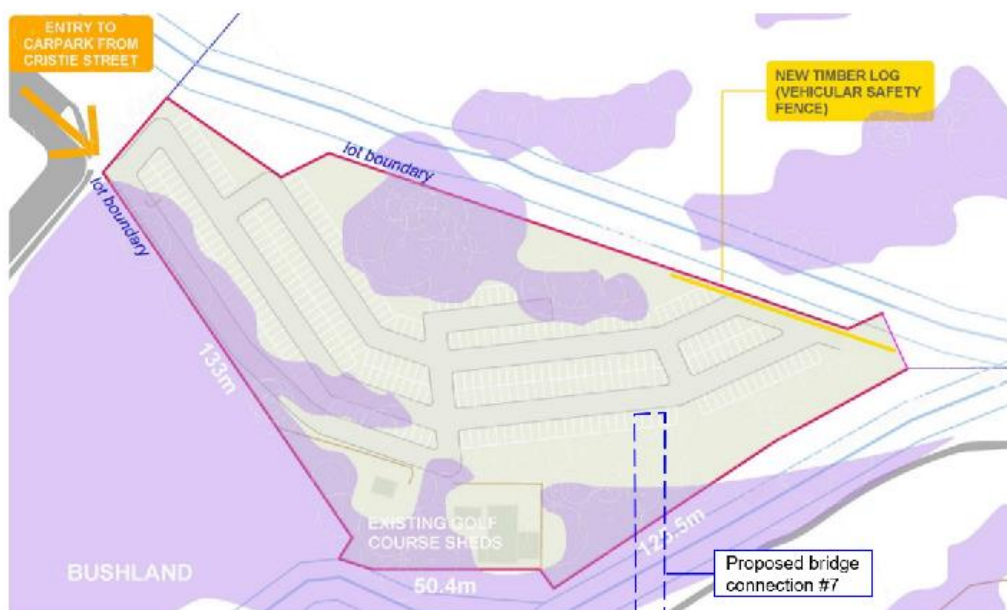
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Golf Course Overflow Carpark

A location for additional overflow carparking has been identified within the golf course. The area is accessible from Christie Street. A proposed connecting bridge will be required to cross the Orphan School Creek linking the proposed parking to the Showground.



The proposed bridge is to cater for both vehicles and pedestrians and linking into the existing showground road network.

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KEY HIGHLIGHTS 2025-26 – Q4

- Meetings have been conducted with external town planner to understand permissibility and internal stakeholders to understand requirement and operational needs.
- It has been determined that Plan of Management for the Showground and Golf Course will require amendments.
- RFQ has been issued to source consultants for masterplan traffic study, Plan of Management planning and document work and a masterplan review architect.

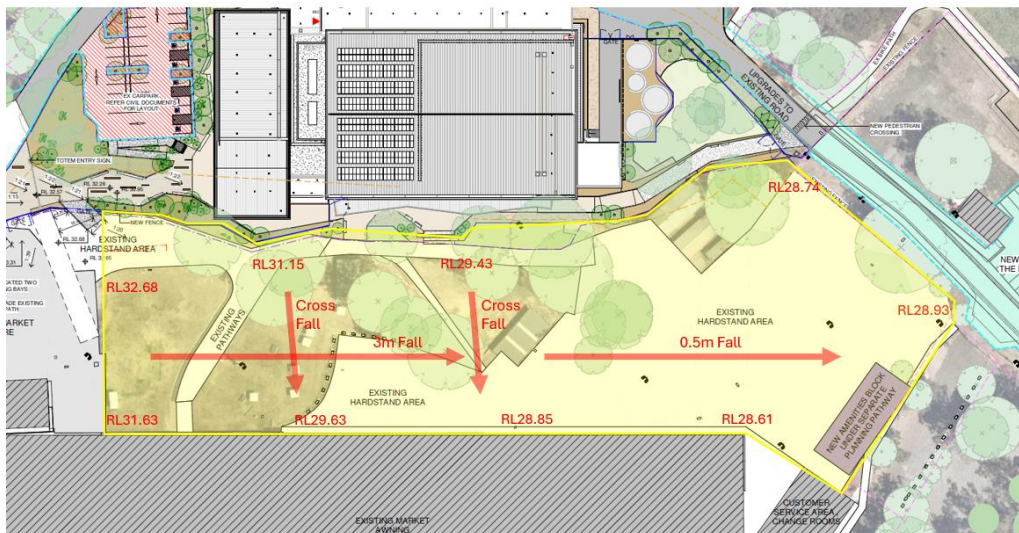
3. Fairfield Showground – Event Plaza

The current area between the existing market awning and the proposed Cultural and Event Centre is planned for renewal. Currently the area is used for rides area, parking and casual area for seating.

The terrain is steeper to the south and is relatively flat to the north. Large rides can be placed within the northern area and smaller rides in the steeper southern area.

The proposal is to:

- Formally connect the Community and Events Centre to the market awning.
- Create more usable level areas (for rides, general seating, amphitheatre, etc).
- Create areas for small events.



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Item Number. 153

Peter Shephard
Design Services Co-ordinator

Authorisation:
Manager Design Services
Director City Delivery

Services Committee - 8 September 2026

File Name: **CSC08092026_11.DOCX**
***** END OF ITEM 153 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 154

SUBJECT: Divisional Update Report - Quarter 4 - Governance

FILE NUMBER: 19/33579

REPORT BY: Sonja Drca, Manager Governance and Audit

RECOMMENDATION:

That the report be received and noted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 5 Good Governance and Leadership* in the Fairfield City Plan.

SUMMARY

NSW Ombudsman's Report: Casebook July 2026

The NSW Ombudsman's Casebook July 2026: Investigations and Complaint Handling Case Studies (the Report) was tabled in Parliament on 31 July 2026.

Pursuant to Section 31 of the Ombudsman Act 1974, the Report highlights how the NSW Ombudsman has held agencies accountable and contributed to achieving positive outcomes for the people of New South Wales (NSW). The Report includes case studies demonstrating effective complaints management practices, summaries of investigations undertaken, and samples of complaints managed by the NSW Ombudsman between 1 January 2026 and 30 June 2026.

The Report provides valuable insights for government agencies including local councils, seeking to improve service delivery, complaint management practices, and decision making processes.

For a copy of the comprehensive report, refer to Ombudsman's website: www.ombo.nsw.gov.au.

NSW Ombudsman – Conflict of Interest: Councils as Developer and Regulator

Correspondence has been received from the NSW Ombudsman reminding councils of the inherent conflicts of interest that can arise when a council performs multiple roles in relation to property development including acting as being both the developer and regulator.

In correspondence dated 24 August 2026, the NSW Ombudsman encouraged councils to remain alert to actual, potential and perceived conflicts of interest and to implement appropriate measures to identify, manage and mitigate these risks. The Ombudsman also noted that councils are required to adopt and apply a policy addressing conflicts of interest in council-related development applications in accordance with the Environmental Planning and Assessment Regulation 2021.

Council has adopted Policy No. 135 *Council-related Development Application Conflict of Interest Policy*, which establishes a framework for identifying, assessing, and managing potential conflicts of interest that may arise in council-related development applications. The Policy includes requirements for conflict of interest risk assessments, management controls, record keeping and public disclosure, ensuring transparency, probity and compliance with legislative requirements.

Electoral Funding Act 2018 – Privacy Protections

Circular 26-16 has been received from the Office of Local Government (OLG), advising councils of new privacy protections introduced under the *Electoral Funding Act 2018*.

The amendments to Section 22 prohibit the publication of residential addresses in political donation disclosures where the donor is a current or former registered candidate or elected member of a local council or the NSW Parliament. Historical disclosure records have been temporarily removed from the NSW Electoral Commission (NSWEC) website to enable the removal of residential addresses before the records are republished.

The key implication for Councils is the requirement to review the Political Donation Disclosure Register maintained under Section 328A of the *Local Government Act 1993* and ensure that residential addresses of registered candidates or elected members are not publicly disclosed.

Council's Political Donation Disclosure Register is maintained internally, and NSWEC political donation disclosures are not published on Council's website. This practice supports compliance with the privacy requirements of the *Electoral Funding Act 2018* and assists in protecting the privacy and security of political participants.

SERVICES COMMITTEE

Meeting Date 8 September 2026

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Consultation on Model Code of Conduct for Council Staff, Delegates and Committee Members

Circular 26-18 has been received from the Office of Local Government (OLG) inviting submissions from the local government sector on the Draft Model Code of Conduct for Council Staff, Delegates and Committee Members (Draft Code). The Draft Code forms part of the Councillor Conduct Framework reforms and introduces a separate Code for council staff, delegates and committee members. It retains many of the existing conduct requirements while modernising provisions relating to the disclosure and management of conflicts of interest.

Submissions on the Draft Model Code of Conduct for Council Staff, Delegates and Committee Members are due by Monday 12 October 2026. Council will prepare a submission together with submissions from peak bodies including Local Government NSW (LGNSW) and LG Professionals on behalf of the sector.

Fines and Cost Orders

In accordance with Regulation 413A Functions of General Manager of the Local Government (General) Regulation 2021, it is the duty of the General Manager to ensure that the following information is made available to all councillors as soon as practicable after such an order is made:

- The date on which the order was made
- The amount of the fine, penalty or costs
- The act or omission giving rise to the fine or penalty, or the nature of the legal proceedings giving rise to the costs, as the case may be.

Councillors are hereby advised that there were no fines or cost orders incurred from 1 July to 31 August 2026.

Sonja Drca
Manager Governance and Audit

Authorisation:
Director People Culture and Operations

Services Committee - 8 September 2026

File Name: **CSC08092026_7.DOCX**
***** END OF ITEM 154 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 155

SUBJECT: Information Report - RFT 102-27 Design, Supply and Installation of Fairfield Golf Course Driving Range Fencing

FILE NUMBER: 26/20521

REPORT BY: Alex Sachet, Procurement Specialist

RECOMMENDATION:

That the report be received and noted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 1 Community Wellbeing* in the Fairfield City Plan.

SUMMARY

Council issued a public Request for Tender (RFT) 102-27 for the Design, Supply and Installation of Fairfield Golf Course Driving Range Fencing on Thursday 9 July 2026.

The RFT closed on Friday 31 July 2026. Council officers are assessing the submissions with the evaluation process scheduled to be completed by 31 August 2026.

A Supplementary Services Chairperson's Report will be submitted to the Ordinary Council Meeting scheduled for Tuesday 22 September 2026 for Council to consider acceptance of the recommendations by the Evaluation Panel.

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 155

Alex Sachet

Procurement Specialist

Authorisation:

Procurement Manager

Deputy General Manager & CFO

Services Committee - 8 September 2026

File Name: **CSC08092026_6.DOCX**

***** END OF ITEM 155 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 156

SUBJECT: Information Report - Special Entertainment Precinct (SEP) Trial and Permanent Designation for Canley Vale and Canley Heights

FILE NUMBER: 21/33307

PREVIOUS ITEMS: 164 - Establishment of Special Entertainment Precincts in Canley Heights and Canley Vale - Services Supplementary Reports - 26 Nov 2024

REPORT BY: Hao Dang, Director City Strategy

RECOMMENDATION:

That the report be received and noted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 4 Strong and Resilient Economy* in the Fairfield City Plan.

SUMMARY

Council at its meeting of 26 November 2024 considered Services Item 164 and resolved to designate Canley Vale and Canley Heights as Special Entertainment Precincts (SEP), commonly known as The Canleys.

The SEP was subject to a 12-month trial period to assess its viability, which will end on 28 November 2026.

A Supplementary Services Chairperson's Report will be submitted to the Ordinary Council Meeting scheduled for Tuesday 22 September 2026 to determine whether the SEP will become permanent after its trial period.

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 156

Hao Dang
Director City Strategy

Authorisation:
General Manager

Services Committee - 8 September 2026

File Name: **CSC08092026_14.DOCX**
***** END OF ITEM 156 *****

SERVICES COMMITTEE

Meeting Date 8 September 2026

Item Number. 157

SUBJECT: Information Report - Villawood Seniors Citizens Centre Lease Termination

FILE NUMBER: 17/19482

REPORT BY: Hao Dang, Director City Strategy

RECOMMENDATION:

That the report be received and noted.

SUPPORTING DOCUMENTS:

There are no supporting documents for this report.

CITY PLAN

This report is linked to *Theme 2 Places and Infrastructure* in the Fairfield City Plan.

SUMMARY

The Villawood Senior Citizens Centre is situated on land leased to Council from the Land and Housing Corporation (LAHC). Formal notice has been received from LAHC advising of its intention to take back possession of the property by 31 December 2026.

A Supplementary Services Chairperson's Report will be submitted to the Ordinary Council Meeting scheduled for Tuesday 22 September 2026 to advise Council of the formalities associated with the handover including any impacts on hirers.

Hao Dang
Director City Strategy

Authorisation:
General Manager

Services Committee - 8 September 2026

File Name: **CSC08092026_15.DOCX**

***** END OF ITEM 157 *****