

Services Committee



MINUTES

DATE OF MEETING: 5 May 2026

LOCATION: Committee Rooms

TIME: 6:31pm

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Minutes**

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PRESENT:

Councillors Karajcic, Khoshaba, Morvillo, C Saliba (Chairperson) and Yousif.

Also in attendance were the General Manager, Director City Assets, Director City Development, Director City Living, Director City Strategy, Acting Director People, Culture and Operations (G Meehan), Manager Property Strategy and Services, Governance Co-ordinator, Acting Service Desk Team Leader (G Joseph), Technical Support Officer (S Prince), ICT Procurement licensing and SOE Technician and Governance Officer (M Luongo).

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements or gestures.

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies tendered for this meeting.

REMOTE MEETING ATTENDANCE

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

CONFIRMATION OF MINUTES

MOTION: (Khoshaba/Yousif)

That the Minutes of the meeting held on 14 April 2026 be noted.

CARRIED

**SECTION A
'Matters referred to Council for its decision'**

- 58:** Waive Fees and Charges - Request from Southwest Entrepreneurial Hub (SWEH)
File Number: 21/47382

RECOMMENDATION: (Khoshaba/Karajcic)

That the venue hire fees and charges totalling one thousand two hundred dollars (\$1,200.00) for the period from September to November 2026 to support the Community Workshop Series at the Fairfield City HQ, be waived.

CARRIED

- 59:** Fairfield Showground - Christmas Carols 2026 Sponsorship
File Number: 11/01943

RECOMMENDATION: (Morvillo/Yousif)

That Council sponsor the Christmas Carols at the Fairfield Showground being organised by the Rotary Club of Fairfield City, in that Council:

- 1.1 Waives the hire fee of eight thousand dollars (\$8,000.00) for the use of the Fairfield Showground for the 2026 Christmas Carols event.
- 1.2 Allocates fifteen thousand dollars (\$15,000.00) from the Headline Major Events Project (IN261056) towards value-add element to improve visitor experience and increase community participation, as outlined in the report.
- 1.3 Assists with advertising and promotion including use of Council's logo.

CARRIED

- 60:** Purchase of Property in Fairfield Heights for Open Space Purposes
Related Parties: Mr PD Hammond and Mrs JR Hammond
File Number: 20/04590

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i)) of the Local Government Act, 1993, on the grounds that:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and*
 - (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*
- and dealing with the matter in Open Session would be, on balance, contrary to the public interest because the disclosure of this information would diminish the competitive commercial value of any information to any person.*

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 9 OF THE MINUTES.

- 61: Sale of Council Surplus Closed Road Reserve at Canley Vale
File Number: 19/12893

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i))(d(ii)) of the Local Government Act, 1993, on the grounds that:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and*
 - (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; and*
 - (d(ii)) commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council.*
- and dealing with the matter in Open Session would be, on balance, contrary to the public interest because the disclosure of this information would diminish the competitive commercial value of any information to any person.*

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 10 OF THE MINUTES.

SECTION B

'Matters submitted to the Committee for decision subject to the Right of Referral'

- 62: Creative Communities Grant Program 2026
File Number: 25/19060

MOTION: (Morvillo/Yousif)

That the grant applications for the Creative Communities Grant Program as outlined in Table 1 of the report, be awarded.

CARRIED

- 63: Request for Donation - Mayoral Community Benefit Fund
File Number: 25/16199

MOTION: (Morvillo/Karajcic)

That Council make a donation of one thousand dollars (\$1,000.00) from the Mayoral Community Benefit Fund to Bartella Association Sydney Incorporated towards its program of community activities.

CARRIED

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64: Request for Donation - Mayoral Donations Fund
File Number: 25/16200

MOTION: (Khoshaba/Karajcic)

That:

1. Council make a donation of five hundred dollars (\$500.00) from the Mayoral Donations Fund to Horsley Park Community Social Group and Friends towards their Cancer Council Biggest Morning Tea being held on Thursday 21 May 2026.
2. Council make a donation of five hundred dollars (\$500.00) from the Mayoral Donations Fund to Nathan [REDACTED] towards his participation in the 2026 International Taekwondo Championships in Chuncheon, South Korea.

CARRIED

65: Divisional Update Report - Quarters 2 and 3 - Waste and Cleansing
File Number: 15/20026

MOTION: (Khoshaba/Yousif)

That the report be received and noted.

CARRIED

66: Divisional Update Report - Quarter 3 - Asset Management - Civil and Built
File Number: 19/15433

MOTION: (Khoshaba/Karajcic)

That the report be received and noted.

CARRIED

67: Divisional Update Report - Quarter 3 - Children and Family Services
File Number: 18/18762

MOTION: (Morvillo/Khoshaba)

That the report be received and noted.

CARRIED

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68: Divisional Update Report - Quarter 3 - Fairfield City HQ
File Number: 21/47387

MOTION: (Yousif/Karajcic)

That the report be received and noted.

CARRIED

69: Divisional Update Report - Quarter 3 - Fairfield Showground
File Number: 11/01943

MOTION: (Morvillo/Yousif)

That the report be received and noted.

CARRIED

70: Divisional Update Report - Quarter 3 - Leisure Centres
File Number: 12/04972

MOTION: (Morvillo/Karajcic)

That the report be received and noted.

CARRIED

71: Divisional Update Report - Quarter 3 - Libraries and Museum
File Number: 12/03512

MOTION: (Yousif/Karajcic)

That the report be received and noted.

CARRIED

72: Divisional Update Report - Quarter 3 - Social Planning and Community Development
File Number: 12/05257

MOTION: (Yousif/Khoshaba)

That the report be received and noted.

CARRIED

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- 73:** Information Report - Community Development Grants and Thrive Small Group Grants March 2026
File Number: 25/27946

MOTION: (Khoshaba/Yousif)

That the report be received and noted.

CARRIED

- 74:** Information Report - Compulsory Acquisition of Council Land at 95 Waterside Crescent Carramar by Sydney Water
File Number: 23/31256

MOTION: (Morvillo/Khoshaba)

That the report be received and noted.

CARRIED

- 75:** Information Report - RFT 128-26 - Supply of eAudiobooks - English Language Collection
File Number: 25/36253

MOTION: (Yousif/Karajcic)

That the report be received and noted.

CARRIED

- 76:** Information Report - Outcomes Committee and Services Committee - Meetings, Functions, Delegations and Membership
File Number: 09/01106

MOTION: (Karajcic/Yousif)

That the report be received and noted.

CARRIED

MEETING CLOSED TO THE PUBLIC

PROCEDURAL MOTION: (Morvillo/Yousif)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

- 60:** Purchase of Property in Fairfield Heights for Open Space Purposes
Related Parties: Mr PD Hammond and Mrs JR Hammond
File Number: 20/04590

CONFIDENTIAL REPORT and ATTACHMENTS

10A(2)(c)(d(i))

- (1) Pursuant to Section 10A(2)(c), (d(i)) the information in the **Report and Attachments** is confidential.
- (2) The matter to be discussed Purchase of Property in Fairfield Heights for Open Space Purposes
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
 - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;and dealing with the matter in Open Session would be, on balance, contrary to the public interest because the disclosure of this information would diminish the competitive commercial value of any information to any person.

- 61:** Sale of Council Surplus Closed Road Reserve at Canley Vale
File Number: 19/12893

CONFIDENTIAL REPORT and ATTACHMENTS

10A(2)(c)(d(i))(d(ii))

- (1) Pursuant to Section 10A(2)(c), (d(i)), (d(ii)) the information in the **Report and Attachments** is confidential.
- (2) The matter to be discussed Sale of Council Surplus Closed Road Reserve at Canley Vale
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
 - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;
 - (d(ii)) commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council;and dealing with the matter in Open Session would be, on balance, contrary to the public interest because the disclosure of this information would diminish the competitive commercial value of any information to any person.

CARRIED

WEBCAST ANNOUNCEMENT

In closing the meeting, the Chairperson advised that the livestream will be muted as the Committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

MEETING OPEN TO THE PUBLIC

PROCEDURAL MOTION: (Morvillo/Khoshaba)

That the meeting be open to the public.

CARRIED

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the livestream has been resumed.

PROCEDURAL MOTION: (Karajcic/Khoshaba)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 60 and 61 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by the General Manager and Council.

CARRIED

THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:

60: Purchase of Property in Fairfield Heights for Open Space Purposes
Related Parties: Mr PD Hammond and Mrs JR Hammond
File Number: 20/04590

That:

1. Council agree to accept the hardship application and acquire the subject property identified in the report under the Terms and Conditions specified in the report.
2. A submission be made to the Minister for Local Government seeking recommendation to the Governor for the gazettal of an Acquisition Notice to resume the subject property into Council's ownership.
3. Funding of the purchase be from the relevant Direct (Section 7.11) Fairfield Local Infrastructure Contribution Plan 2023 – Open Space Acquisition – Eastern account.
4. The property be classified as Community Land upon transfer to Council and included in the Generic Plan of Management for Open Space.

5. The property be leased at prevailing market rentals in accordance with Council's Leasing Policy until required for community infrastructure or demolition and the net rental income be placed into the relevant Direct (Section 7.11) Fairfield Local Infrastructure Contribution Plan 2023 – Open Space Acquisition – Eastern account.
6. The Mayor and the General Manager be authorised to finalise the Contract/Deed/Transfer/Lease/Proposed Acquisition Notice (PAN)/Section 30 Agreement and affix the Seal of Council on the documents and plans, including the Contract/Deed/Transfer/Lease/Proposed Acquisition Notice (PAN)/Section 30 Agreement and any other relevant documents, to certify its decision for acceptance of the hardship application and purchase of subject property and to enable completion of the matter.
7. The Land/Lease Register and financial records be updated.

61: Sale of Council Surplus Closed Road Reserve at Canley Vale
File Number: 19/12893

That:

1. Council sell the 28 allotments created from the formal closure of the redundant road reserve (laneways) bound by Prospect Road, Premier Street and Senior Street Canley Vale in line with Council's Disposal of Surplus Roads and Laneways Policy (Attachment B of the report) as detailed in the report.
2. The net sales proceeds be placed in Council's Road Reserve Fund as required under Section 43(4) of the Roads Act 1993.
3. The Mayor and General Manager be authorised to execute and affix the Seal of Council on the documents and plans including the Contract for Sale, Transfer, Administration Sheet, S88B Instrument, linen plan and any other relevant documents to certify Council's decision for the sale of the individual lots and enable completion of the matter.
4. The Land/Lease Register and financial records be updated.

CLOSURE

There being no further business, the meeting concluded at 6.44pm.

Chairperson

CONFIRMATION

These minutes were confirmed as a correct record of the proceedings at a meeting held on 5 May 2026.

Chairperson