

Services Committee



MINUTES

DATE OF MEETING: 11 November 2025

LOCATION: Committee Rooms

TIME: 6.34pm

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PRESENT:

His Worship Mayor Carbone (Chairperson).

Councillors Karajcic, Khoshaba, Morvillo, C Saliba and Yousif.

Councillor Mijatovic attended remotely via audio-visual link.

Also in attendance were Director City Assets, Director City Delivery, Director City Living, Director People, Culture and Operations, Director City Strategy, Manager Development Planning, Governance Co-ordinator, ICT Cyber Security and System Analyst, Technical Support Officer (S Subba) and Governance Officer (J Vo).

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements.

APOLOGIES AND REASONS ACCEPTED

There were no apologies tendered for this meeting.

REMOTE MEETING ATTENDANCE

The Chairperson acknowledged that Councillor Mijatovic and a Council officer were participating remotely via audio-visual link.

MOTION: (Karajcic/Yousif)

That Councillor Mijatovic participate in the Services Committee Meeting held on 11 November 2025 by audio-visual link on the grounds of being away from the local area.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

MOTION: (Khoshaba/Karajcic)

That the Minutes of the meeting held on 14 October 2025 be noted.

CARRIED UNANIMOUSLY

**SECTION A
'Matters referred to Council for its decision'**

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- 160:** Waive Fee - Request from NSW Department of Education - 2026 Fowler Future Pathways Day at Fairfield Showground
File Number: 11/01943

RECOMMENDATION: (Karajcic/Mijatovic)

That the Fairfield Showground hire fee for the 2026 Fowler Future Pathways Day event, be waived.

CARRIED UNANIMOUSLY

- 161:** Alcohol and Drug Foundation Grant - Fairfield Local Drug Action Team Community Action Plan 2025/2026
File Number: 25/00738

RECOMMENDATION: (Khoshaba/Karajcic)

That the grant of twelve thousand and ten dollars (\$12,010.00 exc. GST) offered by the Alcohol and Drug Foundation be received into the 2025-2026 Operational Plan for the Fairfield Local Drug Action Team Community Action Plan 2025/2026 and its expenditure for that purpose, be voted.

CARRIED UNANIMOUSLY

- 162:** National Australia Day Council Grant - Australia Day 2026 Community Awards and Community Events
File Number: 25/16267

RECOMMENDATION: (Morvillo/Yousif)

That the grant of ten thousand dollars (\$10,000.00 exc. GST) offered by the National Australia Day Council for the Australia Day 2026 community awards and events be received into the 2025-2026 Operational Plan and its expenditure for that purpose, be voted.

CARRIED UNANIMOUSLY

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- 163:** NSW Department of Creative Industries, Tourism, Hospitality and Sport Grant, Create NSW Grant - Fairfield City Museum & Gallery's 2026 Annual Program
File Number: 24/00737

RECOMMENDATION: (Khoshaba/Karajcic)

That:

1. The grant funding of four hundred and fifty thousand dollars (\$450,000.00 exc. GST) offered by the NSW Department of Creative Industries, Tourism, Hospitality and Sport through Create NSW for the Fairfield City Museum and Gallery Annual Program be accepted, with funds to be allocated for delivery over the next 3 years.
2. The first-year allocation of one hundred and fifty thousand dollars (\$150,000.00 exc. GST) from the grant be received into the 2025–2026 Operational Plan, for the multi-year project, Project IN261203 (Create NSW - Fairfield City Museum & Gallery's Exhibitions Program), and its expenditure for that purpose, be voted.

CARRIED UNANIMOUSLY

- 164: SUBJECT:** Request for Release of a Restriction on Use Registered on Lot 406 & Lot 408 in DP 1179410
Premises: 33 Newleaf Parade Bonnyrigg NSW 2177 (Lot 406 DP) & 37 Newleaf Parade Bonnyrigg NSW 2177 (Lot 408 DP)
Applicant: Donovan Wu (Homes NSW)
Owner: Homes NSW (formerly NSW Land and Housing Corporation)
Zoning: R1 – General Residential
File Number: 12/03677

RECOMMENDATION: (Yousif/Karajcic)

That:

1. The Release of the 'Restriction on Use', relating to Lot 406 (33 Newleaf Parade) & Lot 408 (37 Newleaf Parade) in DP 1179410, be endorsed.
2. The General Manager be authorised to finalise the release of the 'Restriction on Use' via an 88E Instrument, Deed and any other relevant documents, to certify Council's decision and enable completion of the matter.
3. All costs in relation to this matter to be borne by the Homes NSW.

CARRIED UNANIMOUSLY

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- 165:** Voluntary House Raising Property Sales
File Number: 11/02974

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)-(d(i)) of the Local Government Act, 1993, on the grounds that:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and*
 - (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*
- and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 12 OF THE MINUTES.

- 166:** EOI 001-26 Fairfield Showground Community and Events Centre
File Number: 25/14995

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:

- (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*
- and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 12 OF THE MINUTES.

SECTION B

‘Matters submitted to the Committee for decision subject to the Right of Referral’

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167: Community Development Grants Program 2025/2026
File Number: 25/00705

MOTION: (Morvillo/Karajcic)

That:

1. The grant recipients for the Community Development Grants Program as outlined in Table 1 of the report, be adopted.
2. The grant recipients for the Thrive Grant Program as outlined in Table 3 of the report, be adopted.

CARRIED

168: Request for Donation - Mayoral Community Benefit Fund
File Number: 25/16199

MOTION: (Morvillo/Karajcic)

That Council make a donation of five hundred dollars (\$500.00) from the Mayoral Community Benefit Fund to the Vietnam Foundation towards their Vietnam Foundation 30th Anniversary Celebration.

CARRIED UNANIMOUSLY

169: Community Licence for The Hub@Bonnyrigg
File Number: 25/24792

MOTION: (Karajcic/Yousif)

That:

1. *A licence be granted to CASS Care for the office space at The Hub@Bonnyrigg Dhanawi for a 3-year period in accordance with Council's Fees and Charges Schedule.*
2. *The General Manager or his nominated delegate be authorised to execute the licence agreements and any associated documents related to the matter, to certify Council's decision of licensing these premises and enable completion of the matter.*
3. *The Land/Lease Register and financial records, be updated.*

CARRIED UNANIMOUSLY

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- 170:** Licence Renewal over 673A Smithfield Road Edensor Park
Related Parties: Assyrian Australian Association and Assyrian Church of the East Property Trust
File Number: 10/00850

MOTION: (C Saliba/Yousif)

That:

1. A licence be granted over 673A Smithfield Road Edensor Park under the terms outlined in the report.
2. The General Manager or his nominated delegate be authorised to execute the Licence Agreement and any associated documents related to the matter, to certify Council's decision of licensing the land and enable completion of the matter.
3. The Lease/Land Register and financial records, be updated.

CARRIED UNANIMOUSLY

- 171:** Renewal of Tenancies - Occupancy and Use of Community Facilities by Community Organisations
File Number: 25/24792

Councillor	Type of Interest	Nature of Interest	Action Taken/Explanation Given
Councillor Yousif	Significant Non-Pecuniary	As I am the President of the Chaldean League of NSW.	Councillor Yousif left and took no further part in debate or discussion.

Councillor Yousif left (6.42pm) the meeting.

MOTION: (Karajcic/Morvillo)

That:

1. *Licences be granted to the each of the following for a 3-year period in accordance with Council's Fees and Charges Schedule:*
 - 1.1 *Assyrian Aid Society for the premises known as Office 3 Fairfield Community Services Centre.*
 - 1.2 *Chaldean Australian Society for the premises known as Office 6 Fairfield Community Services Centre.*
 - 1.3 *Chaldean League of NSW for the premises known as Office 8 Fairfield Community Services Centre.*
 - 1.4 *INAS for the premises known as Office 5 Fairfield Community Services Centre.*

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- 1.5 Spanish Speaking Diabetes and Heart Association of Australia Incorporated for the premises known as Office 3 Fairfield Senior Citizens Centre.*
- 1.6 ZOWAA Inc. for the premises known as Office 2 Fairfield Senior Citizens Centre.*
- 2. The General Manager or his nominated delegate be authorised to execute the Licence Agreements and any associated documents related to the matter, to certify Council's decision of licensing these premises and enable completion of the matter.*
- 3. The Land/Lease Register and financial records be updated.*

CARRIED UNANIMOUSLY

Councillor Yousif returned (6.44pm) to the meeting.

172: Smithfield Town Centre Sign Licence Agreement
File Number: 24/22123

MOTION: (Morvillo/Karajcic)

That:

1. Council enter into a Licence Agreement at 671 The Horsley Drive Smithfield for its Town Centre Sign under the terms and conditions outlined in the report.
2. The General Manager or his nominated delegate be authorised to execute the Licence Agreement and any associated documents related to this matter.
3. The Land/Lease Register and financial records be updated.

CARRIED UNANIMOUSLY

173: Divisional Update Report - Quarter 1 - Asset Management - Civil and Built
File Number: 19/15433

MOTION: (Karajcic/Khoshaba)

That the report be received and noted.

CARRIED UNANIMOUSLY

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- 174:** Divisional Update Report - Quarter 1 - Children & Family Services
File Number: 18/18762

MOTION: (Karajcic/Khoshaba)

That the report be received and noted.

CARRIED

- 175:** Divisional Update Report - Quarter 1 - Fairfield City HQ
File Number: 21/47387

MOTION: (Karajcic/C Saliba)

That the report be received and noted.

CARRIED UNANIMOUSLY

- 176:** Divisional Update Report - Quarter 1 - Fairfield Showground
File Number: 11/01943

MOTION: (Morvillo/Karajcic)

That the report be received and noted.

CARRIED UNANIMOUSLY

- 177:** Divisional Update Report - Quarter 1 - Governance
File Number: 19/33579

MOTION: (Khoshaba/Karajcic)

That the report be received and noted.

CARRIED UNANIMOUSLY

- 178:** Divisional Update Report - Quarter 1 - Leisure Centres
File Number: 12/04972

MOTION: (Morvillo/Yousif)

That the report be received and noted.

CARRIED UNANIMOUSLY

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- 179:** Divisional Update Report - Quarter 1 - Libraries and Museum
File Number: 12/03512

MOTION: (Karajcic/Morvillo)

That the report be received and noted.

CARRIED UNANIMOUSLY

- 180:** Divisional Update Report - Quarter 1 - Social Planning and Community Development
File Number: 12/05257

MOTION: (Yousif/Karajcic)

That the report be received and noted.

CARRIED UNANIMOUSLY

- 181:** Audit, Risk and Improvement Committee (ARIC) Report - Quarter 2 Financial
File Number: 22/25501

MOTION: (Karajcic/Yousif)

That the Minutes of the Audit, Risk and Improvement Committee (ARIC) meeting held on Tuesday 14 October 2025 be received and noted.

CARRIED UNANIMOUSLY

- 182:** Information Report - Invitation to Negotiate Renewal of Contract from NSW Department of Communities and Justice
File Number: 20/07171

MOTION: (Yousif/Karajcic)

That the report be received and noted.

CARRIED UNANIMOUSLY

MEETING CLOSED TO THE PUBLIC

PROCEDURAL MOTION: (Morvillo/Karajcic)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

165: Voluntary House Raising Property Sales

File Number: 11/02974

CONFIDENTIAL REPORT and ATTACHMENT

10A(2)(c)(d(i))

- (1) Pursuant to Section 10A(2)(c)-(d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is Voluntary House Raising Property Sales.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and
 - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

166: EOI 001-26 Fairfield Showground Community and Events Centre

File Number: 25/14995

CONFIDENTIAL REPORT and ATTACHMENT

10A(2)(d(i))

- (1) Pursuant to Section 10A(2)(d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is EOI 001-26 Fairfield Showground Community and Events Centre.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
 - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

CARRIED UNANIMOUSLY

WEBCAST ANNOUNCEMENT

In closing the meeting, the Chairperson advised that the livestream will be muted as the Committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

MEETING OPEN TO THE PUBLIC

Councillor Mijatovic left the meeting at 7.06pm and did not return.

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PROCEDURAL MOTION: (Khoshaba/Karajcic)

That the meeting be open to the public.

CARRIED UNANIMOUSLY

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the livestream has been resumed.

PROCEDURAL MOTION: (Karajcic/Khoshaba)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 165 and 166 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

CARRIED UNANIMOUSLY

THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:

165: Voluntary House Raising Property Sales
File Number: 11/02974

That:

- 1. The properties identified in the report be sold as described and for no less than the minimum price specified with the minimum price increased as discussed in the confidential session.*
- 2. The sale proceeds be returned into the Voluntary Purchase Scheme and/or Voluntary House Raising Scheme.*
- 3. The Mayor and the General Manager be authorised to Finalise the Contracts/Transfers and affix the Seal of Council on the documents and plans including the Contracts/Transfers and any other relevant documents, to certify its decision for the sale of Voluntary House Raising properties and enable completion of the matter.*
- 4. The Land/Lease Register and financial records be updated.*

166: EOI 001-26 Fairfield Showground Community and Events Centre
File Number: 25/14995

That Council accept the recommendation of the Evaluation Panel for the Expression of Interest 001-26 Fairfield Showground Community and Events Centre and extend the panel to additional applicants as discussed in the confidential session.

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GENERAL BUSINESS

Councillor Briefing

The Chairperson reminded the councillors that a Councillor Briefing will be held following the meeting.

CLOSURE

There being no further business, the meeting concluded at 7.08pm.

Chairperson

CONFIRMATION

These minutes were confirmed as a correct record of the proceedings at a meeting held on 11 November 2025.

Chairperson