

Services Committee



DRAFT MINUTES

DATE OF MEETING: 8 July 2025

LOCATION: Committee Rooms

TIME: 6.31pm

PRESENT:

Councillors Karajcic, Khoshaba, Morvillo, C Saliba (Chairperson) and Yousif.

Also in attendance were the Director City Assets, Director City Development, Director City Living, Director People, Culture and Strategy, Governance Coordinator, Technical Support Officer (F Hapani and G Joseph) and Governance Officer (M Luongo).

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements.

APOLOGIES AND REASONS ACCEPTED

An apology was tendered on behalf of Councillor Mijatovic and the reason for his absence given.

MOTION: (Yousif/Khoshaba)

That the apology and reason given for the absence tendered on behalf of Councillor Mijatovic be accepted.

CARRIED

REMOTE MEETING ATTENDANCE

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

CONFIRMATION OF MINUTES

MOTION: (Khoshaba/Karajcic)

That the Minutes of the meeting held on 10 June 2025 be noted.

CARRIED

**SECTION A
'Matters referred to Council for its decision'**

- 97:** 2025 Local Government NSW (LGNSW) Annual Conference
File Number: 24/05714

RECOMMENDATION: (Karajcic/Khoshaba)

That:

1. Council appoint delegates to attend the 2025 Local Government NSW Annual Conference with the General Manager and staff nominated by him, being held in Penrith from Sunday 23 November to Tuesday 25 November 2025:
 - 1.1 Up to 10 voting delegates for voting on motions.
 - 1.2 Up to 9 voting delegates for voting on Board Election.
2. Council appoint any non-voting delegates it wishes to attend.
3. Any voting delegate that withdraws from the Conference be replaced with non-voting delegates, to be selected by the Mayor.

CARRIED

- 98:** Dutton Plaza Performance and Operational Update
File Number: 24/07821

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i)) of the Local Government Act, 1993, on the grounds that:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and*
- (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*
- and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 7 OF THE MINUTES.

**Services Committee
DRAFT Minutes**

Meeting Date: 8 July 2025

Page 4

- 99:** RFT 131-25 2025-2026 Roads Program
File Number: 24/12778

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:

(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 7 OF THE MINUTES.

- 100:** RFT 133-25 - Polding Street and Marlborough Street Smithfield - Roundabout Improvements
File Number: 24/12780

CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:

(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 7 OF THE MINUTES.

SECTION B

‘Matters submitted to the Committee for decision subject to the Right of Referral’

- 101:** Divisional Update Report - Quarter 3 - Governance
File Number: 19/33579

MOTION: (Khoshaba/Yousif)

That the report be received and noted.

CARRIED

- 102:** Divisional Update Report - Quarter 3 - Property Strategy and Services
File Number: 20/00262

MOTION: (Khoshaba/Yousif)

That the report be received and noted.

CARRIED

MEETING CLOSED TO THE PUBLIC

PROCEDURAL MOTION: (Yousif/Khoshaba)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

- 98:** Dutton Plaza Performance and Operational Update
File Number: 24/07821

CONFIDENTIAL REPORT and ATTACHMENT

10A(2)(c)(d(i))

- (1) Pursuant to Section 10A(2)(c), (d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is Dutton Plaza Performance and Operational Update.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
 - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

- 99:** RFT 131-25 2025-2026 Roads Program
File Number: 24/12778
CONFIDENTIAL REPORT and ATTACHMENT

10A(2)(d(i))

- (1) Pursuant to Section 10A(2), (d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is RFT 131-25 2025-2026 Roads Program.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

- 100:** RFT 133-25 - Polding Street and Marlborough Street Smithfield - Roundabout Improvements
File Number: 24/12780
CONFIDENTIAL REPORT and ATTACHMENT

10A(2)(d(i))

- (1) Pursuant to Section 10A(2), (d(i)), the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is RFT 133-25 - Polding Street and Marlborough Street Smithfield - Roundabout Improvements.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

CARRIED

WEBCAST ANNOUNCEMENT

In closing the meeting, the Chairperson advised that the livestream will be muted as the Committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

MEETING OPEN TO THE PUBLIC

PROCEDURAL MOTION: (Morvillo/Karajcic)

That the meeting be open to the public.

CARRIED

WEBCAST ANNOUNCEMENT

In opening the meeting, the Chairperson advised that the livestream has been resumed.

PROCEDURAL MOTION: (Karajcic/Yousif)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 98, 99 and 100 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

CARRIED

THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:

- 98:** Dutton Plaza Performance and Operational Update
File Number: 24/07821

That Council adopt the recommendations contained in the report relating to the continued leasing and management of Dutton Plaza.

- 99:** RFT 131-25 2025-2026 Roads Program
File Number: 24/12778

That Council accept the recommendation of the Tender Evaluation Panel in relation to the Selective Request for Tender RFT 131-25 2025-2026 Roads Program, as outlined in the report.

- 100:** RFT 133-25 - Polding Street and Marlborough Street Smithfield - Roundabout Improvements
File Number: 24/12780

That Council accept the recommendation of the Tender Evaluation Panel in relation to the Selective Request for Tender RFT 133-25 - Polding Street and Marlborough Street Smithfield - Roundabout Improvements, as outlined in the report.

CLOSURE

There being no further business, the meeting concluded at 6.38pm.

Chairperson

**Services Committee
DRAFT Minutes**

Meeting Date: 8 July 2025

Page 8

CONFIRMATION

These minutes were confirmed as a correct record of the proceedings at a meeting held on 8 July 2025.

Chairperson