

# **Services Committee**



## **DRAFT MINUTES**

**DATE OF MEETING:** 8 April 2025

**LOCATION:** Committee Rooms

**TIME:** 6.33pm

**Services Committee  
DRAFT Minutes**

Meeting Date: 8 April 2025

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**PRESENT:**

His Worship Mayor Carbone (Chairperson).

Councillors Karajcic, Khoshaba, Morvillo, C Saliba and Yousif.

Councillor Mijatovic attended remotely via audio-visual link.

Also in attendance were the General Manager, Executive Director and Chief Financial Officer, Director City Assets, Director City Delivery, Director City Development (arrived 6.35pm during Confirmation of Minutes), Director City Living, Manager Building Control and Compliance, Service Desk Team Leader, Governance Co-ordinator, Technical Support Officer (S Prince and S Subba) and Governance Officer (M Luongo).

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**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements.

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**APOLOGIES AND REASONS ACCEPTED**

There were no apologies tendered for this meeting.

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**REMOTE MEETING ATTENDANCE**

The Chairperson acknowledged that Councillor Mijatovic and a Council officer were participating remotely via audio-visual link.

**MOTION:** (Karajcic/Yousif)

That Councillor Mijatovic participate in the Services Committee meeting held on 8 April 2025 by audio-visual link on the grounds of being away from the local area.

**CARRIED UNANIMOUSLY**

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**CONFIRMATION OF MINUTES**

**Councillor Mijatovic left (6.35pm) the meeting and did not return.**

**Director City Development arrived (6.35pm) to the meeting.**

**MOTION:** (Morvillo/Karajcic)

That the Minutes of the meeting held on 11 March 2025 be noted.

**CARRIED UNANIMOUSLY**

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## **SECTION A**

### **‘Matters referred to Council for its decision’**

- 45:** NSW Environmental Protection Authority - Waste and Sustainable Material Litter Prevention Grants Program  
File Number: 24/28340

**RECOMMENDATION:** (Khoshaba/Morvillo)



**CARRIED UNANIMOUSLY**

- 46:** Purchase of Land - Part of 53 Pevensey Street Canley Vale  
Related Party: Mr E. Benson  
File Number: 13/12636

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(c)(d(i)) of the Local Government Act, 1993, on the grounds that:*

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; and*
  - (d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*
- and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 7 OF THE MINUTES.**

- 47:** RFT 114-25 Galton Street - Stormwater Drainage Pipe Upgrade  
File Number: 24/12761

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(ii)) of the Local Government Act, 1993, on the grounds that:*

*(d(ii)) commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY COMMITTEE IN CLOSED SESSION REFER PAGE 8 OF THE MINUTES.**

## **SECTION B**

### **‘Matters submitted to the Committee for decision subject to the Right of Referral’**

- 48:** Request for Donation - Mayoral Community Benefit Fund  
File Number: 24/17081

**MOTION:** (Morvillo/Yousif)

That Council make a donation of one thousand dollars (\$1,000.00) from the Mayoral Community Benefit Fund to the Sydney International Equestrian 3DE Incorporated towards the 25<sup>th</sup> anniversary event being held in November 2025 at the Sydney International Equestrian Centre in Horsley Park.

#### **CARRIED UNANIMOUSLY**

- 49:** Request for Donation - Mayoral Donations Fund  
File Number: 24/17080

**MOTION:** (Morvillo/Karajcic)

That Council make a donation of five hundred dollars (\$500.00) from the Mayoral Donations Fund to the Horsley Park Community Social Group and Friends towards the Cancer Council Biggest Morning Tea event being held on Thursday 22 May 2025 at Fairfield Showground.

#### **CARRIED UNANIMOUSLY**

- 50:** Divisional Update Report - Quarter 2 - Natural Resources Management  
File Number: 12/02579

**MOTION:** (Karajcic/Khoshaba)

That the report be received and noted.

#### **CARRIED UNANIMOUSLY**

- 51:** Divisional Update Report - Quarter 2 - Property Strategy and Services  
File Number: 20/00262

**MOTION:** (Karajcic/Yousif)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

- 52:** Divisional Update Report - Quarter 3 - Children & Family Services  
File Number: 18/18762

**MOTION:** (Karajcic/Yousif)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

- 53:** Divisional Update Report - Quarter 3 - Fairfield Showground  
File Number: 11/01943

**MOTION:** (Karajcic/Yousif)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

- 54:** Divisional Update Report - Quarter 3 - Leisure Centres  
File Number: 12/04972

**MOTION:** (Morvillo/Karajcic)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

- 55:** Information Report - RFT 119-25 Nelson Park Construction Work  
File Number: 24/12767

**MOTION:** (Karajcic/Yousif)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

- 56:** Information Report - RFT 120-25 Prout Park Construction Work  
File Number: 24/12767

**MOTION:** (Karajcic/Yousif)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC**

**PROCEDURAL MOTION:** (Morvillo/Karajcic)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

- 46:** Purchase of Land - Part of 53 Pevensey Street Canley Vale  
Related Party: Mr E. Benson  
File Number: 13/12636  
**CONFIDENTIAL REPORT**

**10A(2)(c)(d(i))**

- (1) Pursuant to Section 10A(2)(c), (d(i)) the information in the **Report** is confidential.
- (2) The matter to be discussed Purchase of Land - Part of 53 Pevensey Street Canley Vale.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;
  - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it;and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

- 47:** RFT 114-25 Galton Street - Stormwater Drainage Pipe Upgrade  
File Number: 24/12761  
**CONFIDENTIAL REPORT and ATTACHMENTS**

**10A(2)(d(ii))**

- (1) Pursuant to Section 10A(2) (d(ii)) the information in the **Report and Attachments** is confidential.
- (2) The matter to be discussed RFT 114-25 Galton Street - Stormwater Drainage Pipe Upgrade.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:

(d(ii))commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council; and and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

**CARRIED UNANIMOUSLY**

**WEBCAST ANNOUNCEMENT**

In closing the meeting, the Chairperson advised that the livestream will be muted as the committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

**MEETING OPEN TO THE PUBLIC**

**PROCEDURAL MOTION:** (Khoshaba/Yousif)

That the meeting be open to the public.

**CARRIED UNANIMOUSLY**

**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the livestream has been resumed.

**PROCEDURAL MOTION:** (Khoshaba/Morvillo)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 46 and 47 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

**CARRIED UNANIMOUSLY**

**THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:**

**46:** Purchase of Land - Part of 53 Pevensey Street Canley Vale  
Related Party: Mr E. Benson  
File Number: 13/12636

That:

1. Council purchases the portion of land identified in the report under the terms specified for road widening.
2. Funding of the purchase be from Project Account IN251196 - Traffic Improvement: Sackville Street and Pevensey Street Fairfield.

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3. The Mayor and the General Manager be authorised to finalise the Contract/Deed/Transfer/Plan/Section 88B Instrument and affix the Seal of Council on the documents and plans, including the Contract/Deed/Transfer/Plan/Section 88B Instrument and any other relevant documents, to certify its decision for the purchase of land and to enable completion of the matter.
4. The Land/Lease Register and financial records be updated.

**47:** RFT 114-25 Galton Street - Stormwater Drainage Pipe Upgrade  
File Number: 24/12761

That Council accept the recommendation of the Tender Evaluation Panel in relation to Selective Request for Tender 114-25 Galton Street – Stormwater Drainage Pipe Upgrade as outlined in the report.

**GENERAL BUSINESS**

Councillor Briefing

The Chairperson reminded councillors that a Councillor Briefing will be held following the meeting.

**CLOSURE**

There being no further business, the meeting concluded at 6.43pm.

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Chairperson  
**CONFIRMATION**

These minutes were confirmed as a correct record of the proceedings at a meeting held on 8 April 2025.

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Chairperson