

# Services Committee



## MINUTES

**DATE OF MEETING:** 2 December 2025

**LOCATION:** Committee Rooms

**TIME:** 6.31pm

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**PRESENT:**

Councillors Karajcic, Khoshaba, Mijatovic, Morvillo, C Saliba (Chairperson) and Yousif.

Also in attendance were the Deputy General Manager and Chief Financial Officer, Director City Development, Director City Strategy, Director People, Culture and Operations, Governance Co-ordinator, Technical Support Officer (G Joseph and S Prince) and Governance Officer (J Vo).

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**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements.

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**APOLOGIES AND REASONS ACCEPTED**

There were no apologies tendered for this meeting.

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**REMOTE MEETING ATTENDANCE**

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

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**CONFIRMATION OF MINUTES**

**MOTION:** (Karajcic/Khoshaba)

That the Minutes of the meeting held on 11 November 2025 be noted.

**CARRIED**

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**SECTION A**  
**'Matters referred to Council for its decision'**

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- 184:** Waive Fees and Charges - Request from South Western Sydney Local Health District (SWSLHD) Public Health Unit  
File Number: 12/03512

**RECOMMENDATION:** (Morvillo/Khoshaba)

That the library venue hire fees and charges totalling one thousand seven hundred and thirty-five dollars (\$1,735.00) for the period from February to December 2026 to support the South Western Sydney Local Health District free immunisation clinics at Whitlam and Wetherill Park Libraries, be waived.

**CARRIED**

- 185:** NSW Department of Communities and Justice Grant - NSW Community War Memorials Fund  
File Number: 23/01993

**RECOMMENDATION:** (Khoshaba/Morvillo)

That the grant of fifteen thousand dollars (\$15,000.00 exc. GST) offered by the NSW Community War Memorials Fund for Project MPBAR2612 Cabramatta War Memorial Bandstand be received into the 2025/2026 Operational Plan and its expenditure for that purpose, be voted.

**CARRIED**

- 186:** Delegation of Authority to the Mayor and General Manager during Council Recess Period  
File Number: 10/01226

**RECOMMENDATION:** (Mijatovic/Karajcic)

That:

1. The Mayor, Frank Carbone or, in his absence, the Deputy Mayor, Councillor Kevin Lam and jointly the General Manager, Mr Bradley Cutts, or in his absence, the person appointed by the General Manager to act in the position of Acting General Manager, be delegated authority under Section 377 of the Local Government Act to deal with matters of business where necessary for the period from 9 December 2025 to 24 February 2026.
2. All decisions made under this delegation be reported to Council in February 2026.

**CARRIED**

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- 187:** RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres  
File Number: 24/12779

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 8 OF THE MINUTES.**

- 188:** Senior Staff Matter  
File Number: Personnel

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(a) of the Local Government Act, 1993, on the grounds that:*

*(a) personnel matters concerning particular individuals.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COMMITTEE. FOR DETAILS OF THE RESOLUTION PASSED BY THE COMMITTEE IN CLOSED SESSION REFER TO PAGE 8 OF THE MINUTES.**

## **SECTION B**

**'Matters submitted to the Committee for decision subject to the Right of Referral'**

- 189:** Purple Flag Accreditation for Canley Heights and Canley Vale  
File Number: 24/21340

**MOTION:** (Mijatovic/Yousif)

That Council's application to obtain Purple Flag accreditation from the Office of the 24-Hour Economy Commissioner for Canley Heights and Canley Vale, be endorsed.

**CARRIED**

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- 190:** Request for Donation - Mayoral Community Benefit Fund  
File Number: 25/16199

<b>Councillor</b>	<b>Type of Interest</b>	<b>Nature of Interest</b>	<b>Action Taken/Explanation Given</b>
Councillor Khoshaba	Non-Significant Non-Pecuniary	As I am a member of this Church.	This will not influence my decision.

**MOTION:** (Mijatovic/Yousif)

That Council make a donation of five hundred dollars (\$500.00) from the Mayoral Community Benefit Fund to Holy Apostolic Catholic Assyrian Church of the East towards their Christmas tree display being held in Greenfield Park from Monday 1 December 2025.

**CARRIED UNANIMOUSLY**

- 191:** Divisional Update Report - 2024/2025 Quarter 3 to 2025/2026 Quarter 1 - Waste & Cleansing Operations  
File Number: 15/20026

**MOTION:** (Mijatovic/Morvillo)

That the report be received and noted.

**CARRIED**

- 192:** Divisional Update Report - Quarter 1 - Design Services  
File Number: 17/24808

**MOTION:** (Mijatovic/Karajcic)

That the report be received and noted.

**CARRIED**

- 193:** Divisional Update Report - Quarter 1 - Property Strategy and Services  
File Number: 20/00262

**MOTION:** (Mijatovic/Karajcic)

That the report be received and noted.

**CARRIED**

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**194:** Information Report - Post Exhibition - Code of Meeting Practice  
File Number: 08/00542

**MOTION:** (Mijatovic/Yousif)

That the report be received and noted.

**CARRIED**

**MEETING CLOSED TO THE PUBLIC**

**PROCEDURAL MOTION:** (Mijatovic/Karajcic)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

**187:** RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres

File Number: 24/12779

**CONFIDENTIAL REPORT AND ATTACHMENT**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2)(d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
  - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

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**188:** Senior Staff Matter  
File Number: Personnel

**CONFIDENTIAL REPORT AND ATTACHMENT (FOR COUNCILLORS ONLY)**

**10A(2)(a))**

- (1) Pursuant to Section 10A(2)(a) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed is Senior Staff Matter.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
  - (a) personnel matters concerning particular individuals (other than councillors); and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

**CARRIED**

**WEBCAST ANNOUNCEMENT**

In closing the meeting, the Chairperson advised that the livestream will be muted as the Committee enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

**MEETING OPEN TO THE PUBLIC**

**PROCEDURAL MOTION:** (Karajcic/Morillo)

That the meeting be open to the public.

**CARRIED**

**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the livestream has been resumed.

**PROCEDURAL MOTION:** (Khoshaba/Karajcic)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 187 and 188 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

**CARRIED**

**THE DECISIONS OF THE COMMITTEE IN CLOSED SESSION:**

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- 187:** RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres  
File Number: 24/12779

That Council accept the recommendation of the Tender Evaluation Panel in relation to the selective Request for Tender 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres as outlined in the report.

- 188:** Senior Staff Matter  
File Number: Personnel

That Council note the information contained in the Confidential Attachment and the Recommendations, be adopted.

**GENERAL BUSINESS**

City Sign at the Intersection of the Hume Highway and The Horsley Drive

Councillor Mijatovic requested the City Sign at the intersection of Hume Highway and The Horsley Drive Lansdowne be cleaned.

Christmas Lights – Cowpasture Road and Stockdale Crescent

Councillor Mijatovic requested the pink Christmas lights on Cowpasture Road and Stockdale Crescent Abbotsbury, which are not working, be replaced.

Christmas Lights – Meadows Road and Cabramatta Road

Councillor Yousif requested that the Christmas lights on Meadows Road and Cabramatta Road Cabramatta West, which have fallen and are not working, be replaced.

Councillor Briefing

The Deputy General Manager and Chief Financial Officer reminded councillors that a Councillor Briefing will be held after the Meeting.

**CLOSURE**

There being no further business, the meeting concluded at 6.42pm.

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Chairperson

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**CONFIRMATION**

These minutes were confirmed as a correct record of the proceedings at a meeting held on 2 December 2025.

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Chairperson