

# Ordinary Council



## DRAFT MINUTES

**DATE OF MEETING:** 9 December 2025

**LOCATION:** Council Chambers

**TIME:** 7.07pm

## MEETING 1577

Administration Centre Wakeley

### **MINUTES OF THE MEETING OF COUNCIL OF THE CITY OF FAIRFIELD HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION CENTRE, AVOCA ROAD WAKELEY ON 9 DECEMBER 2025 AT 7.07PM.**

#### **PRESENT:**

His Worship Mayor Carbone (Chairperson).

Councillors Barkho, Hoang, Karajcic, Khoshaba, Lam, Le, Ly, Mijatovic, Morvillo, C Saliba, M Saliba and Yousif.

Also in attendance were the General Manager, Deputy General Manager and Chief Financial Officer, Director City Assets, Director City Delivery, Director City Development, Director City Living, Director City Strategy, Director People, Culture and Operations, Governance Co-ordinator, IT Technician – Application Support (G Joseph and S Subba), Governance Support Officer and Governance Officer (A Kargin).

#### **National Anthem**

All present, stood for the National Anthem.

#### **Webcast Announcement**

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements.

#### **Acknowledgement of Country**

The Chairperson acknowledged the Cabrogal of the Darug nation, the traditional custodians of the land upon which the meeting was held. He acknowledged their elders, past and present, and other Aboriginal people present.

#### **Prayer**

The Prayer was read by Councillor Lam.

#### **APOLOGIES AND LEAVE OF ABSENCE**

No apologies were tendered and no Leave of Absence was sought for this meeting.

#### **REMOTE MEETING ATTENDANCE**

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

#### **CONFIRMATION OF MINUTES**

**MOTION:** (Khoshaba/Le)

That the Minutes of the Ordinary Council meeting held on 18 November 2025, Outcomes Committee meeting held on 2 December 2025 and Services Committee meeting held on 2 December 2025, be confirmed.

**CARRIED UNANIMOUSLY**

### **MAYORAL MINUTES**

#### Recognition of Local Lion Dance Groups

Councillors, tonight I would like to formally acknowledge the outstanding contribution of six local lion dance teams for their participation in the National Lion Dance Competition, held on the weekend of the Cabramatta Moon Festival in September.

These teams played a pivotal role in the success of this inaugural competition hosted by Council. Their dedication to preserving cultural heritage, their generosity in volunteering time and talent and their commitment to community storytelling, are deeply appreciated.

Although they didn't take out the top prizes, their spirit of collaboration and hospitality – welcoming national teams into Cabramatta with respect and unity – reflects the strength and progress of our community.

I would like to extend our sincere appreciation for their cultural leadership and community service.

Please welcome representatives from the local teams to come forward to receive a certificate of our appreciation:

- Australia Jing Yee Dragon & Lion Dance
- Australia Dragon Style Kung Fu
- Australia Qing Fong Dragon & Lion Dance Team
- Sydney Yun Yee Tong Dragon & Lion Dance
- THQ Cabra
- Dong Thanh Alliance Martial Arts.

**Mayor Carbone invited Councillor Lam and Councillor Le to come forward to be photographed with the recipients.**

**MOTION:** (Khoshaba/Yousif)

That the Mayoral Minute be received and noted.

**CARRIED UNANIMOUSLY**

#### Fairfield City Lifetime Business Award

I am pleased to announce Jean Charles Cosmetics as the recipient of a Fairfield City Council Lifetime Business Award. This award honours businesses in our Local Government Area that have stood the test of time, operating for more than 25 years.

Jean Charles Cosmetics is a shining example of a local business that has grown from humble beginnings into a successful and innovative manufacturer with strong community roots.

Established in the early 1980s in the Smithfield – Wetherill Park Industrial Area, the business took a new direction when Effie Stamiris joined as an 18-year-old trainee. She soon purchased a share in the company and steadily increased her stake, eventually taking full leadership with her husband in 2000. Together, they have expanded and diversified the business over the past 25 years.

Today, Jean Charles Cosmetics operates across two main areas: Australian-made skincare products using lanolin and emu oil, sold in duty-free stores nationwide and environmentally friendly hotel bathroom dispensing systems, now used in over 15,000 hotel rooms across Australia. All products are proudly manufactured in Wetherill Park, supporting local jobs and strengthening the manufacturing sector.

The business credits much of its success to Fairfield City's diverse community and the strong industrial network within Smithfield – Wetherill Park.

For more than 40 years, Jean Charles Cosmetics has supported local employment, contributed to our industrial economy and showcased the strength of local Australian manufacturing.

Councillors, please join me in congratulating the owners and the entire Jean Charles Cosmetics team on this outstanding achievement. This Lifetime Business Award is a testament to their resilience, innovation and remarkable contribution to the Fairfield community.

**MOTION:** (Barkho/Mijatovic)

That the Mayoral Minute be received and noted.

**CARRIED UNANIMOUSLY**

**Community Development Grants**

Council's Community Development Grants Program offers funding of up to \$4,000 to community-based, not-for-profit organisations to deliver activities, programs and celebrations of significant weeks or days across the Fairfield Local Government Area. The Program runs in two rounds each year – March and September.

For the September 2025 round, the focus areas included Community Capacity Building, Disability, Arts and Culture, Seniors, Youth Week, Harmony Week, Refugee Week and Thrive Small Group grants. In this round, 25 projects were supported with a combined funding total of \$98,980.

Tonight, we are joined by representatives from the funded organisations. Please join me in congratulating them on their grant.

- Cambodian-Australian Welfare Council of NSW Inc.
- Chinese Australian Services Society Ltd (CASS CARE limited)

- CuriousWorks
- Diversity and Disability Alliance
- Fair Foundations
- Flowtality Crew
- Grand Pacific Health
- Multicultural Affairs Centre
- NSW Service for the Treatment and Rehabilitation of Torture and Trauma Survivors (STARTTS)
- NSW Spanish and Latin American Association for Social Assistance (SLASA)
- PYT Fairfield
- Spark Youth Hub Ltd
- The Peacemakers Group (Auspiced by STARTTS)
- Think+DO Tank Foundation
- Vietnamese Australian Welfare Association
- Walking Football NSW t/a WalkSoccer NSW
- WheelEasy Foundation
- Woodville Alliance Limited.

Council's Thrive Small Group grants provide funding for unincorporated small groups across the Fairfield Local Government Area. Thrive grants are open year-round. In 2025, 1 project was funded to the value of \$3,000.

We have representatives from the IACA (Iraqi Australian Christian Association) with us this evening. Please join me in congratulating them on their grant.

**MOTION:** (Morvillo/C Saliba)

That the Mayoral Minute be received and noted.

**CARRIED UNANIMOUSLY**

**Fabulous Fairfield 2025 Garden Of The Year**

Council's Fabulous Fairfield Program acknowledges the hard work and dedication of our City's keen gardeners. As part of the Fabulous Fairfield Program, each year Council awards the best gardens from the years Fabulous Fairfield recipients.

Gardens are judged based on the presentation, layout, planting maintenance, environmental impact and the creativity and passion displayed.

Tonight, we proudly congratulate Chau Quach & Thuc Tran Huynh from Fairfield Heights. Their outstanding garden features an extensive collection of more than 100 succulents, a water fountain constructed from natural rocks and stones, a bridge creatively repurposed from a door, custom-made stepping stones and a lively display of colourful fish that swim within the fountain. Many of these elements were individually handcrafted by the resident, contributing to the garden's distinctive and artistic appeal.

We also extend our congratulations to the other recipients of the 2025 Fabulous Fairfield Garden of the Year awards. Pauline and Rolf Koszek of Mt Pritchard were awarded runner-up and we acknowledge our four finalists from Bonnyrigg, Fairfield Heights and Greenfield Park.

Our Garden of the Year award recipients will receive a framed certificate, potted plant and a small financial contribution to assist in the upkeep of their gardens.

Councillors, please join me in congratulating the recipients of the Fabulous Fairfield Garden of the Year award.

**MOTION:** (M Saliba/C Saliba)

That the Mayoral Minute be received and noted.

**CARRIED UNANIMOUSLY**

#### **QUESTIONS TO THE MAYOR**

There were no Questions to the Mayor for this meeting.

**Councillors Barkho, Hoang, Karajcic, Khoshaba, Lam, Le, Ly, Mijatovic, Morville, C Saliba, M Saliba and Yousif** wished everyone including the Mayor, staff and residents a safe and Merry Christmas and a blessed and Happy New Year. They also expressed gratitude to the Mayor, fellow councillors and Council staff for a productive year of work, with the hope that continued collaboration will produce even better results for the community in the new year.

#### **REPORT BY CHAIRPERSON OF THE OUTCOMES COMMITTEE - 2 DECEMBER 2025**

**120:** Sponsorship - Jeepney Transportation Vehicle Initiative  
File Number: 24/10021

**MOTION:** (M Saliba/Yousif)

That:

1. The Sponsorship Proposal from Amazon Commercial Services for thirty thousand dollars (\$30,000.00 exc. GST), be adopted.
2. The funds be received into the 2025/2026 Operational Plan for the operation of a night-time transport Jeepney and its expenditure for that purpose, be voted.

**CARRIED UNANIMOUSLY**

#### **REPORT BY CHAIRPERSON OF THE OUTCOMES SUPPLEMENTARY REPORTS - 9 DECEMBER 2025**

131: Monthly Investment Report - November 2025  
File Number: 25/23527

**MOTION:** (M Saliba/Le)

That the report be received and noted.

**CARRIED UNANIMOUSLY**

**REPORT BY CHAIRPERSON OF THE SERVICES COMMITTEE - 2 DECEMBER 2025**

184: Waive Fees and Charges - Request from South Western Sydney Local Health District (SWSLHD) Public Health Unit  
File Number: 12/03512

**MOTION:** (C Saliba/Morillo)

That the library venue hire fees and charges totalling one thousand seven hundred and thirty-five dollars (\$1,735.00) for the period from February to December 2026 to support the South Western Sydney Local Health District free immunisation clinics at Whitlam and Wetherill Park Libraries, be waived.

**CARRIED UNANIMOUSLY**

185: NSW Department of Communities and Justice Grant - NSW Community War Memorials Fund  
File Number: 23/01993

**MOTION:** (C Saliba/Mijatovic)

That the grant of fifteen thousand dollars (\$15,000.00 exc. GST) offered by the NSW Community War Memorials Fund for Project MPBAR2612 Cabramatta War Memorial Bandstand be received into the 2025/2026 Operational Plan and its expenditure for that purpose, be voted.

**CARRIED UNANIMOUSLY**

186: Delegation of Authority to the Mayor and General Manager during Council Recess Period  
File Number: 10/01226

**MOTION:** (C Saliba/Morillo)

That:

1. The Mayor, Frank Carbone or, in his absence, the Deputy Mayor, Councillor Kevin Lam and jointly the General Manager, Mr Bradley Cutts, or in his absence, the person appointed by the General Manager to act in the position of Acting General Manager, be delegated authority under Section 377 of the Local Government Act to deal with matters of business where necessary for the period from 9 December 2025 to 24 February 2026.

2. All decisions made under this delegation be reported to Council in February 2026.

**CARRIED UNANIMOUSLY**

**187:** RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres  
File Number: 24/12779

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COUNCIL. FOR THE RESOLUTION PASSED BY COUNCIL IN CLOSED SESSION, REFER TO PAGE 10 OF THE MINUTES.**

**188:** Senior Staff Matter  
File Number: Personnel

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(a) of the Local Government Act, 1993, on the grounds that:*

*(a) personnel matters concerning particular individuals.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COUNCIL. FOR THE RESOLUTION PASSED BY COUNCIL IN CLOSED SESSION, REFER TO PAGE 11 OF THE MINUTES.**

**REPORT BY CHAIRPERSON OF THE SERVICES SUPPLEMENTARY REPORTS - 9 DECEMBER 2025**

**195:** Schedule of Meetings - February 2026  
File Number: 09/01106

**MOTION:** (C Saliba/Yousif)

That the Meeting Schedule for February 2026 be approved as outlined in the report.

**CARRIED UNANIMOUSLY**

196: Post Exhibition - Code of Meeting Practice  
File Number: 08/00542

**MOTION:** (C Saliba/Yousif)

That the Code of Meeting Practice as exhibited from 20 October to 30 November 2025, be adopted and come into effect on 1 January 2026.

**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC**

**PROCEDURAL MOTION:** (Barkho/C Saliba)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

187: RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres  
File Number: 24/12779

**CONFIDENTIAL REPORT and ATTACHMENT**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2)(d(i)) the information in the Report and Attachment is confidential.
- (2) The matter to be discussed RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
  - (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

188: Senior Staff Matter  
File Number: Personnel

**CONFIDENTIAL REPORT and ATTACHMENT**

**10A(2)(a)**

- (1) Pursuant to Section 10A(2)(a) the information in the Report and Attachment is confidential.
- (2) The matter to be discussed Senior Staff Matter.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
  - (a) personnel matters concerning particular individuals; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

**CARRIED UNANIMOUSLY**

**WEBCAST ANNOUNCEMENT**

In closing the meeting, the Chairperson advised that the livestream will be muted as Council enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

**MEETING OPEN TO THE PUBLIC**

**PROCEDURAL MOTION:** (Barkho/Khoshaba)

That the meeting be open to the public.

**CARRIED UNANIMOUSLY**

**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the livestream has been resumed.

**PROCEDURAL MOTION:** (Morvillo/Yousif)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 187 and 188 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

**CARRIED UNANIMOUSLY**

**THE DECISIONS OF THE COUNCIL IN CLOSED SESSION:**

**187:** RFT 109-26 - Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres  
File Number: 24/12779

That:

1. Council accept the Tender Evaluation Panel's recommendation to award the Contract to complete the works for RFT 109-26 Gym Flooring and Painting Works at Prairiewood, Fairfield and Cabravale Leisure Centres to Avant Construction Pty Ltd in the amount of four hundred and fourteen thousand, seven hundred and ninety five dollars (\$414,795.00) excluding GST as the most advantageous offer received.
2. The General Manager or his nominated delegate be authorised to execute the contract and any associated documents.

**188:** Senior Staff Matter  
File Number: Personnel

That Council note the information contained in the Confidential Attachment and the Recommendations, be adopted.

**GENERAL BUSINESS**

**The Mayor's Christmas Wishes**

The Mayor thanked all the councillors for their continued support to him and the community. He also thanked Council staff for their hard work and support for the councillors. The Mayor wished everyone a Merry Christmas and a Happy New Year.

**CLOSURE**

There being no further business, the meeting concluded at 8.29pm.

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Chairperson

**CONFIRMATION**

These minutes were confirmed as a correct record of the proceedings at a meeting held on 9 December 2025.

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Chairperson